

# Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

October 20, 2022, Regular Meeting

## MINUTES

Present: Donna Wright , Chair; Ellen Koplin, Vice-Chair; Lowell Linde, Mark Cappucio, Esq; Supervisor; Emily Fucci, Township Administrator; Stacy Smith, Township Secretary; and 9 members of the Public.

The meeting was convened at 6:39 PM by Chair Wright

Wright Announced Executive Session prior Meeting to Discuss Litigation

Motion by Linde to Approve the Minutes of September 15, 2022, Regular Meeting. Seconded by Koplin. 3 Ayes.

Motion by Linde to Approve the Minutes of October 6, 2022 Workshop Meeting. Seconded by Koplin. 3 Ayes.

Treasurers Report as of September 30, 2022, read by Wright.

• General Fund	\$ 1,692,952.00
• Historical Registry Fund	5,735.00
• Fall Festival Fund	(978).00
• Rec & Open Space Fund	4,815.00
• Sewer Fund	29,010.00
• Capital Reserve Fund	38,114.00
• Fire Fund	452,579.00
• Highway Capital Improvement	323,964.00
• ARPA of 2021 Fund	152,795.00
• State Liquid Fuels Tax Account	297,589.00
• Developer Escrow (Non-Township Funds)	47,982.00

Motion by Koplin to approve the Treasurers Report as of September 30, 2022. Seconded by Linde. 3 Ayes.

Motion by Koplin to authorize paying of October 2022 Bills. Seconded by Linde. 3 Ayes.

Wright announced the Administrators Report –September 2022

Wright announced the Zoning Report – September 2022

Wright announced the Public Works Report – September 2022

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Wright announced the Secretary's Report – September 2022

Wright announced the Ambulance Report- September 2022

Lower Milford Fire Company Representative Ed Miller gave update on the status of the newly purchased Pumper Truck.

He also stated that the Fire Company Recently applied for a PEMA Grant in which they could possibly Received up to 15,000. If approved for the Grant, it would be instrumental in the purchase of 5 New Fireman's Jackets.

They also applied for another Grant in which they can purchase new AED Machines. Miller stated that State Representative Milou Mackenzie has been such a help to them in seeking out opportunity for Grants.

Southern Lehigh Library Director Lynette Saeger gave a 2023 Library Budget presentation .

The Budget had an Option #1 and Option #2 representing the Budget with adding Lower Saucon Township and 1 without adding Lower Saucon.

Both Budgets reflect that the Library would be working in a deficit and are asking the Southern Lehigh School District to add a Tax Referendum to the School tax to help cover the Libraries expenses.

Declaration of Stormwater Management for Spurlock 1B Subdivision was received.

Motion by Koplin to Accept the Declaration of Stormwater Management Facilities Operation and Management Obligations Agreement for Spurlock 1 B Subdivision. Seconded by Linde. 3 Ayes.

Motion by Linde to Endorse the Approval of the Spurlock 1B Final Plan. Seconded by Koplin. 3 Ayes.

**Under Old Business:**

Board Revisited the Over the Cap Payment Request for the Preservation of the Fadil Farm.

Motion by Koplin to pay \$100.00 per acre for the preservation of the Fadil Farm at a total of \$10,367.00. Seconded by Linde. 2 Ayes. Wright Abstained due to her work for the Lehigh County Preservation Office.

Board Revisited the Over the Cap Payment Request for Preservation of Lafrenz Farm. The Board denied the request because the appraised value of the acreage was not based off Lehigh County's appraisal and used a second opinion.

A Cost Estimate was Received from Cowan Associates, Inc for a Deed of Dedication Roadway Map. The amount for services will not exceed the amount of \$5700.00.

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Motion by Linde to Accept the Cost Estimate from Cowan Associates and to proceed with the mapping Process. Seconded by Koplin. 3 Ayes.

Once again, the Board Discussed Updating the Computer Network Services for the Township Building. The Item has been Tabled until more quotes have been received.

The Board reviewed the Seconded Draft of the 2023 Township Budget. The Board will have a November workshop to Finalize and Advertise 3<sup>rd</sup> Draft of the 2023 Budget.

**Under New Business :**

Motion by Linde to Accept Resolution 2022-12 Authorizing Stipend for Eligible Lower Milford Township Fire Company Members. Seconded by Koplin. 3 Ayes.

Wright Acknowledge the Receipt of Letter of Interest from Ian Farrell for Appointment as Alternate Sewage Enforcement Officer. The Previous Alternate has Stepped down from the Position.

Motion by Koplin to Accept the Letter of Interest and Appoint Ian Farrell as the New Alternate Sewage Enforcement Officer. Seconded by Linde. 3 Ayes.

Discussion took place on holding a Veterans Day Event Honoring Former Supervisor Ted Benson.

All were in Favor of the Event. Koplin stated that she will be handling all the Details.

Motion by Linde to Close the Township Office at Noon in Order to Prepare for the Event. Seconded by Koplin. 3 Ayes.

**Under Correspondence :**

Notice from PEMA Brian McKee EMC Received his Certification of Completion of his Basic Certification Training Requirements.

McKee Received Congratulations from Board Members and Staff.

Wright Acknowledged the Receipt of Southern Lehigh Living Memorial Park 2022/2023 Budget.

Wright Acknowledged the Receipt of Notice of Act 319 Approval Agreements from the Lehigh County Board of Assessment.

A Workshop Meeting will be held on November 3,2022 at 6:30 PM

Motion by Linde to Adjourn the Meeting. Seconded by Koplin. 3 Ayes.

Respectfully Submitted,

Stacy R. Smith

Township Secretary

Approved