

LOWER MILFORD TOWNSHIP

Lehigh County

BOARD OF SUPERVISORS

November 21, 2019 Regular Meeting

MINUTES

Present: Donna Wright, Chair; Michael Snovitch, Vice-Chair; John Quigley, Supervisor, Zac Sivertson, Esq., Solicitor; Zack Cooperman, Township Manager and 9 members of the public.

The meeting was convened at 6:30 PM by Chair Wright and the Pledge of Allegiance was recited.

Wright announced an Executive Session at conclusion of October 17, 2019 Regular Meeting to discuss personnel. Wright announced an Executive Session to be held at conclusion of November 21, 2019 Regular Meeting to discuss personnel.

No public comments were received at this time.

Motion by Quigley to approve the minutes of October 17, 2019 Regular Meeting. Seconded by Snovitch and unanimously approved.

The Treasurer's Report ending October 31, 2019 (Cash & Investments) was read.

• General Fund	\$901,774.00
• Historic Registry Fund	\$5,737.00
• Rec. & Open Space Fund	\$7,083.00
• Sewer Fund	\$64,560.00
• Capital Reserve Fund	\$27,967.00
• Fire Fund	\$222,774.00
• Highway Capital Improvement Fund	\$321,895.00
• State Liquid Fuels Tax Account	\$130,076.00
• Developer Escrows (Non-Twp. Funds)	\$43,437.00

Motion by Quigley to approve the October 31, 2019 Treasurer's Report as read. Seconded by Snovitch and unanimously approved.

Motion by Snovitch to pay the November 2019 bills. Seconded by Quigley and unanimously approved.

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Wright announced the Public Works report. Wright notified Cooperman of a chevron down at the corner of Kraussdale Road.

Wright announced the Zoning Report.

Wright announced the Manager's Report.

Wright announced the October 2019 Macungie Ambulance Corps Report.

No Auditor's Report submitted.

No Library Report submitted.

Ryan Fields announced various upcoming events taking place at the Southern Lehigh Public Library. Quigley asked Fields to report back about the number of Lower Milford Township residents checking out books from the library.

Under Old Business:

Wright asked if a letter was received from the LVPC regarding Ordinance No. 135 update. No letter has been received from the LVPC.

Under New Business:

Wright announced Lower Milford Township's Treasurer, Wendy Stryker, resignation letter.

Motion by Quigley to appoint Zachary Cooperman as the interim treasurer and authorize Zachary Cooperman's name to replace Wendy Stryker's signature for bank signatures. Seconded by Snovitch and unanimously approved.

Motion by Snovitch to ratify decision to send Tyler to the immediate CDL Certification class, and that Tyler, the Public Works Laborer, will not be promoted to Equipment Operator nor receive the wage if driving a CDL vehicle. When an equipment operator position opens, the Laborer, Tyler, will need to apply to the advertisement, and to call the Union rep Tim Groller to confirm the Township's decision, followed up with a letter. Seconded by Quigley and unanimously approved.

Cooperman discussed the creation of a Fall Festival fund. Motion by Snovitch to approve the creation of a Fall Festival fund. Seconded by Quigley and unanimously approved.

Discussion on authorizing the advertisement for the 2020 budget took place. Motion by Wright to increase the annual SLPL donation by 1.3% and to authorize advertisement. Seconded by Snovitch and unanimously approved.

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Cooperman announced the potential updates for Solicitation Ordinance No. 113. Wright requested that Emily Fucci prepare a draft revision and send to Cappuccio for review.

Wright announced Governor Tom Wolf's official emergency management coordinator appointment letter.

Wright announced various open positions on commissions and boards for Lower Milford Township.

Under Correspondence:

Wright announced the Crime Victims Council Annual Holiday Plant Sale.

Public Comments

Brian Dillman spoke about the tree pruning that took place by the soccer field. Wright asked Cooperman to pass his information to the R&O Board Chair, Lori Sickenberger.

Motion by Quigley to adjourn meeting. Seconded by Snovitch and unanimously approved to adjourn meeting at 7:41PM.

Respectfully Submitted,

Zachary Cooperman

Township Secretary