

**LOWER MILFORD TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Supervisors Workshop Meeting Minutes**  
Thursday, April 2, 2026

The Board of Supervisors Workshop Meeting was scheduled for Thursday, April 2, 2026 at 6:30 PM and was held at the Lower Milford Township Municipal Building located at 7607 Chestnut Hill Church Road, Coopersburg, PA 18036.

In attendance were Timothy Cogle, Chair; Susan LaBrie, Vice-Chair; Jason Flexer, Supervisor; and Elizabeth Lembach, secretary.

Public in Attendance: 5

Cogle called the meeting to order at 6:30 PM and led all in the Pledge of Allegiance.

Cogle invited retired Public Works employee Daniel Widmer to the front of the room and the Board presented him with a plaque, recognizing his 16 years of service with the Township.

Paul Tice, a resident of Upper Saucon Township on Beverly Hills Road in Coopersburg, requested to speak regarding the subdivision project planned at 1200 Beverly Hills Road. He briefly explained a benchmark as a surveying point and explained that there are three located on the property. He went on to explain that one on the property is called a “triangulation station” which gives the mark’s elevation and location within an accuracy that can be used to check GPS instruments, and that the two others on the property can be used to recover the triangulation station benchmark if necessary. He also mentioned that the benchmarks are so important that they are protected under federal law and that if they are disturbed, can result in fines/prison time. Ellen Koplin suggested bringing it up to the developer. Cogle agreed and offered that the Township would notify the solicitor to ask them to relay the information and concerns to the developer.

Cogle announced receipt of Zoning Hearing Board application, Docket 2026-01, for a variance from Section 1301.C regarding off-street parking requirements related to alterations to existing structures and uses requested by Limeport Inn.

Cogle announced receipt of the 2026 Bridge & Culvert Proposal, prepared by Cowan Associates. **Motion** by LaBrie to accept the proposal. Flexer asked why structure 11 was missing from the list and which culvert was specified for structure 12 at Yeakel and Schultz Bridge Roads as there were two culverts at the intersection. Koplin said the intersection covered both drain pipes. Cogle asked Lembach to verify it with Cowan and provide a list of all structures. Flexer **seconded** the motion to accept the proposal and it was **unanimously approved**.

Cogle announced the need to appoint a new voting delegate for the PSATS annual convention but mentioned he did not think a representative from Lower Milford would be able to attend. Cogle asked Flexer if there was any chance he would be able to attend the convention on the 21<sup>st</sup> when voting takes place. Flexer said he would need to review his work schedule. **Motion** by LaBrie to appoint Flexer as Lower Milford's voting delegate for PSATS. **Seconded** by Cogle and **unanimously approved**.

Cogle announced receipt of the 2026 Proposed PSATS Resolutions.

LaBrie read through a letter from Public Works Foreman Daniel Wisser regarding a public works annex and yard waste. His letter noted that an annex would be useful but was not a priority project and that there were greater needs including road repairs, buildings that were not in great shape and multiple pieces of outdated equipment used beyond their lifespan. Cogle suggested holding off on a public works annex and Flexer agreed. LaBrie voiced concern about resident's requests for expanded yard waste acceptance beyond the leaf drop off site. Lembach recalled the suggestion she relayed from Wisser during the February Regular Meeting to accept additional materials at the leaf drop off area and see how much participation occurred to help determine how great the need is. Lembach also said that no money was budgeted this year for the yard waste recycling project. LaBrie suggested accepting grass clippings and small branches. Flexer suggested branches no greater than 3- or 4-inches in diameter and 6- to 8-foot in length. Cogle suggested it as a trial and Flexer agreed that the Board could reevaluate at the end of the year how they would move forward. Lembach will advertise the additional items being accepted in the newsletter. Flexer suggested adding 10- to 20-foot of driveway to the entrance of the County Line Road property. LaBrie and Cogle voiced concern that the area would then be used for dumping. Discussion then moved to the salt shed concerns. Lembach recalled she had requested quotes previously and struggled to get companies to submit any. Koplín said the salt shed is poured concrete and has T1-11 siding that was about 30-years-old. She also suggested the plans for the salt shed should be available in the office. The Board agreed to table the salt shed discussion for a later date.

Cogle announced receipt of a proposal to replace the wheel loader, including a letter from the Foreman and multiple repair/replacement quotes. Koplín asked how many hours were on the wheel loader. Cogle read snippets of Wisser's letter, including that hour-wise the Township was on track for replacement but year/age-wise it should have been replaced 20 years ago, and then noted issues with the loader including the need to replace the tires and rims, transmission slippage, a concerning hydraulic pump noise, weeping hydraulic hoses, wiring issues, and bushings and pins in need of replacement. Cogle read a quote for replacing the tires and rims on the unit from Service Tire & Truck Centers for \$17,144.76. Lembach announced that the Township had spent more than \$12,000 over the last five years to make various repairs. Lembach said that the Township would not need to go out to bid for the purchase as most, if not all, replacement quotes received came from approved COSTARS dealers, that the treasurer Wendy Stryker supported a lease-to-own opportunity, and then suggested that money included in the budget for Capital Purchases could be used. Koplín asked what amount was budgeted for equipment from State Liquid Fuels. The Supervisors agreed that the wheel loader was not worth continuing to make repairs on. Cogle announced the quoted prices from

two vendors, including \$177,820.00 from Powerco with trade-in and \$199,900.00 from Groff with trade-in. Quotes from Eagle Power & Equipment and Foley Cat were not considered for the higher prices. Wisser's recommendation was for the 2026 Case Model 621G2 ZBAR, T4F from Powerco. The Supervisors had questions about what planned maintenance covered and what was included in each of the warranties. Discussion was tabled to get more information. Cogle announced that a discussion on the Employee Handbook was no longer necessary after the Township solicitor was able to answer questions the Board had, confirming that the Board was permitted to grant exceptions as stated in Section 2.1.

Dale Koplin suggested wording for the upcoming Newsletter regarding the yard waste update.

E. Koplin voiced that she did not think dumping would be a concern on County Line Road.

E. Koplin thought there was a dirt stockpile in the back that could be used for the County Line driveway; but also suggested that the pile of millings could be used for leveling.

E. Koplin voiced she had not wanted to see equipment including plows and trailers sitting outside. Cogle agreed, but that there were other concerns that were priority including roadways.

Cogle asked E. Koplin if the Township ever approached property owners about preservation.

Lowell Linde asked what the Township was doing for America250PA. Cogle said that the Township was working to plan something with Limeport Stadium and the Fall Festival theme would reflect the initiative.

**Motion** by LaBrie to adjourn the meeting. **Seconded** by Flexer and **unanimously approved**.

Meeting was adjourned at 8:16 PM.