

LOWER MILFORD TOWNSHIP
Lehigh County
BOARD OF SUPERVISORS
September 17, 2015 Regular Meeting
MINUTES

Present: Chair Donna Wright, Vice-Chair Michael Snovitch, Supervisor William Roy, Ellen Koplín, Township Manager, Solicitor Mark Cappuccio, Esq., and 13 audience members

The meeting was convened at 7:33 pm by Chair Wright and the Pledge of Allegiance was recited.

No citizen comments at this time

An Executive Session of the Board of Supervisors was held prior to this meeting for personnel purposes.

Motion by Roy to approve the minutes of the August 20, 2015 regular meeting, seconded by Snovitch and unanimously approved.

The Treasurer's Report for August 31, 2015 (cash & investments) was read.

• General Fund	\$599,010.00
• Rec. & Open Space Fund	6,502.00
• Sewer Fund	53,068.00
• Capital Reserve Fund	7,562.00
• Fire Fund	571,594.00
• Highway Capital Improvement Fund	314,440.00
• State Liquid Fuels Tax Account	118,026.00
• Developer Escrows (Non Twp. Funds)	49,497.00

Motion by Roy to accept the August 31, 2015 Treasurer's Report as read, seconded by Snovitch, unanimously approved.

Motion by Snovitch to pay the September 2015 bills, seconded by Snovitch. Audience member asked what the \$3,000 for "business card" was for. It is for the credit card purchases. Unanimously approved.

Wright announced the Manager's Report was available but there are no Public Works, Zoning or Police Reports.

There are no new subdivision submissions.

The Boyer subdivision has met all the conditions for final plan approval as granted by the Planning Commission. Motion by Snovitch to endorse the Boyer final subdivision plan, seconded by Roy and unanimously approved.

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No Fire Company report was submitted.

An Ambulance Report was submitted by Macungie Ambulance for August 2015.

There was no Library report however Snovitch announced a fundraiser auction for the Library to be held on Friday, September 18 from 6 – 9. Admission is \$5 and food is available. \$10 for appraisals.

Under Old Business:

Solicitor Cappuccio reviewed the well isolation distance exemption agreement for Patrice Snyder and Kimberly Herbert. Motion by Roy to enter into agreement with the homeowners, Snyder/Herbert for a waiver of the well isolation distance. Seconded by Snovitch and unanimously approved.

A letter of interest to serve on the Zoning Hearing Board was received from resident James Stango. Motion by Roy to appoint James Stango to the Zoning Hearing Board to fill the unexpired term of Raymond Lapp which will expire on December 31, 2018. Seconded by Snovitch and unanimously approved.

Motion by Snovitch to announce the Board of Supervisors intent to appoint a certified public accountant to conduct the yearly audit for FY 2015. Seconded by Roy and unanimously approved.

Under New Business:

Motion by Snovitch to approve the 2016 Minimum Municipal Obligation for the Employee Pension Plans. Seconded by Roy and unanimously approved.

A Zoning Hearing appeal has been filed by Ward Hill for a Special Exception to install a solar generation system on his property.

Motion by Roy to approve a request from Upper Saucon Fire Dept. for the Lower Milford Fire Police to assist with Southern Lehigh Middle and High School football games. Seconded by Snovitch and unanimously approved.

Motion by Snovitch to approve a request from the Borough of Macungie for Lower Milford Fire Police to assist with the Halloween Parade. Seconded by Roy and unanimously approved.

An assessment appeal has been filed by John Rizzuto and Melissa Ondush for 7303 Leh Street.

Snovitch reviewed the process taken to fill the Public Works Director position and the Zoning Officer & Planning Administrator position.

Motion by Roy to appoint Alene M. Shafnisky to the position of part-time Zoning Officer and Planning Administrator. Seconded by Snovitch and unanimously approved.

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Motion by Roy to appoint Drake Brintzenhoff to the position of full-time Public Works Director. Seconded by Snovitch and unanimously approved.

No correspondence was received.

The Township Fall Festival will be held on Saturday, September 26 from 10 AM to 5 PM

An electronic recycling event will be held at Chestnut Hill Church on Saturday, October 3 from 8 AM to 2 PM

Matt from Sen. Pat Browne's office introduced himself.

Ken Knapp wanted to know yes or no if his yard would be graded. The Chair informed him no, it would not.

On motion by Snovitch, seconded by Roy, the meeting adjourned at 8:15 pm.

Respectfully submitted,

Ellen L. Koplin
Township Manager/Secretary

Approved