

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

June 20, 2024 Regular Meeting

MINUTES

Present: Ellen Koplin, Chair (Via Phone); Lowell Linde, Vice-Chair; Timothy Cogle, Supervisor; Mark Eastburn, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 5 members of the Public.

The meeting was called to order at 6:30PM by Linde.

All stood for the Pledge of Allegiance.

Motion by Cogle to approve the May 16, 2024 regular meeting minutes as presented. Seconded by Koplin and unanimously approved.

Motion by Koplin to approve the June 6, 2024 workshop meeting minutes as presented. Seconded by Cogle and unanimously approved.

Cogle read the Treasurer's report as of May 31, 2024 aloud:

• General Fund	\$ 1,911,047.00
• Historical Registry Fund	5,735.00
• Fee-In-Lieu of Fund	24,000.00
• Sewer Fund	127,538.00
• Capital Reserve Fund	177,882.00
• Fire Fund	223,791.00
• Highway Capital Improvement	333,214.00
• ARPA of 2021 Fund	39,177.00
• State Liquid Fuels Tax Account	318,756.00
• Developer Escrow (Non-Township Funds)	42,466.00

Motion by Koplin to approve the Treasurer's report as of May 31, 2024 as read. Seconded by Cogle and unanimously approved.

Motion by Cogle to authorize paying the June 2024 bills. Seconded by Koplin and unanimously approved.

Motion by Koplin to accept the Administrator Report for June 20, 2024, the Zoning report for May 2024, the Public Works report for May 2024, the Administrative Assistant report for May 2024 and the Macungie Ambulance Report for May 2024. Seconded by Cogle and unanimously approved.

Koplin announced the April 2024 Macungie Ambulance report.

Fire Company representative Ed Bendekovitz announced Plant Bingo is being held on Sunday, June 23, 2024 and hoagie sale orders are due on July 16, 2024.

Under Old Business:

Fucci confirmed there has not been an update on vacating Janes Lane and the item was tabled.

Motion by Cogle to authorize a truck restriction study be performed on Chestnut Hill Church Road. Seconded by Koplin and unanimously approved.

Discussion was held on the proposed settlement agreement for 3156 Cassel Road. Motion by Linde to approve the settlement agreement on the condition that language is included in the agreement to require disclosure of the condition of the property at sale and in listings. Seconded by Cogle and unanimously approved.

Under New Business:

Motion by Cogle to approve PennDOT's request and issue a written agreement to purchase, erect and maintain speed limit signs of 35 MPH or less. Seconded by Koplin and unanimously approved.

Discussion was held on the potential need for a revised submission of the Limeport Commons Land Development Plan. The Board requested the developer submit a statement that no modifications will be made on letterhead from their engineer's office. Motion by Cogle to approve Limeport Commons escrow release #2 in the amount of \$180,119.48. Seconded by Koplin and unanimously approved.

Motion by Cogle to issue notice of Lower Milford Township's election to be excluded from the designation of Urban County. Seconded by Koplin and unanimously approved.

Discussion was held on Docket 24-09, appeal of Jay and Patricia Landis of 7621 Bryn Drive for ground mounted solar panels. The item will be tabled until July so more information on the panels can be gathered.

Fucci provided an update from Kara Stever, who would like to remain on the Planning Commission and attempt to improve her attendance before resigning. No action was taken.

Fucci presented the informational handout "What is MS4?", created by the PennState Extension Office and noted that copies were available for public view on the back table.

Discussion was held on the letter requesting a well isolation waiver request. Motion by Cogle to table to item until July to obtain an opinion from Township Sewage Enforcement Officer and a site plan. Seconded by Koplin and unanimously approved.

Under Correspondence:

Linde announced the list of 2024 adopted PSATS resolutions.

Linde announced Brandywine Conservancy's invitation for 2024 Municipal Assistance Program.

Linde announced the event "Safeguarding Seniors: A symposium Promoting Dignity, Security and Advocacy" on Tuesday, June 25, 2024.

Linde announced a response was received from Copart on the Township's request to secure loads and suggest alternative routes to drivers.

Linde announced the June 2024 social security newsletter.

Linde announced the County of Lehigh Board of Assessment Appeals "Board Decision Notice" for veteran's real estate tax exemption for 1573 Sheridan Road. Koplin questioned if the County has the authority to exempt Township real estate tax.

Under Public Comment:

Dean Bruch asked if the Pennsylvania State Police (PSP) submitted monthly reports to the Township and expressed his interest in seeing reports to help keep the community aware of activity happening in the Township, such as burglaries. The Board agreed they would like to see reports and Fucci will make a request to the PSP.


Jason Flexer asked why 11 solicitation permits were listed as withdrawn on the zoning report for May 2024. Fucci responded with information on the applications.

Cogle commented that he has received positive feedback from residents on Milky Way on the impact of the recently installed speed humps. Cogle also commented that he was glad to see Copart responded to the Township's request and was willing to suggest alternative routes to their drivers and request they secure their loads.

Motion by Cogle to adjourn the meeting. Seconded by Koplin and unanimously approved.

Meeting adjourned at 7:40PM.

Respectfully Submitted,


Emily Fucci
Township Secretary