

LOWER MILFORD TOWNSHIP
Lehigh County
BOARD OF SUPERVISORS
November 16, 2016 Regular Meeting
MINUTES

Present: Chair Donna Wright, Vice-Chair Michael Snovitch, Supervisor John Quigley, Ellen Koplin, Township Manager, Zachary Sivertsen, Esq., Solicitor and 15 audience members

The meeting was convened at 7:30 pm by Chair Wright and the Pledge of Allegiance was recited.

No public comments were received at this time.

Motion by Quigley to approve the minutes of the October 19, 2016 regular meeting; the minutes of the November 3, 2016 workshop meeting and the minutes of the November 11, 2016 special meeting. Seconded by Snovitch and unanimously approved.

The Treasurer's Report for October 31, 2016 (cash & investments) was read.

• General Fund	\$834,958.00
• Rec. & Open Space Fund	9,078.00
• Sewer Fund	63,732.00
• Capital Reserve Fund	17,632.00
• Fire Fund	647,047.00
• Highway Capital Improvement Fund	316,479.00
• State Liquid Fuels Tax Account	89,974.00
• Developer Escrows (Non Twp. Funds)	61,358.00

Motion by Quigley to accept the October 31, 2016 Treasurer's Report as read, seconded by Snovitch and unanimously approved.

Motion by Quigley to pay the November 2016 bills; seconded by Snovitch and unanimously approved.

Wright announced the Public Works Report, the Zoning Report and Manager's Reports are available.

No action or new submissions for subdivision and land development applications.

The Fire Company submitted a request to replace the current Engine.

Motion by Snovitch to authorize the Fire Company to spend approximately \$550,000 to replace the Engine and sign the contract with the vendor. Seconded by Quigley and questioned how the payment would be made. Girard Graham responded that the chassis will be paid for first and the balance will be paid upon completion. Unanimous

No Auditor's Report

An Ambulance Report was submitted by the Macungie Ambulance Corp for October 2016

Board of Supervisors November 16, 2016 Regular Meeting Minutes

No Library Representative Report was submitted. Martin Kubek was in attendance said he would attend future meetings and give a report.

Under Old Business:

The second draft 2017 Budget was discussed.

Lynette Saeger, Southern Lehigh Public Library Director was in attendance and the proposed donation to the library in 2017 was revisited. Snovitch proposed that the Township should give the library what they asked for which was a 5% increase over 2016. The additional increase would amount to \$911.00 bringing the 2017 donation to \$24,911. Quigley reviewed the Southern Lehigh School District's annual donation and resources available to students at each school. Koplín made a request to Ms. Saeger for the actual number of Lower Milford cardholders that borrow material from the library. Motion by Snovitch to revise the second draft 2017 Budget to increase the library donation to the full 5%. Seconded by Quigley and unanimously approved.

Wright requested \$10,000 be budgeted in 2017 for Farmland Preservation. Koplín suggested Lower Milford appropriate at least \$25,000 for the County and State matching funds to be meaningful. Motion by Quigley that Lower Milford allocate \$25,000 in 2017 for Farmland Preservation with the full expectation that the matching funds from County and State will increase the Township's amount by three or more times. Seconded by Snovitch. 2 Ayes and 1 Abstention by Wright due to her employment with the Lehigh County Farmland Preservation Office. Motion carries.

Motion by Quigley to advertise the proposed 2017 Budget with the two changes as voted upon. Seconded by Snovitch and unanimously approved.

Under New Business:

The Solicitor reviewed the Zoning Hearing Board Appeal for a variance from the Zoning Ordinance height restriction for a single-family dwelling. The Board of Supervisors consensus was not to take a position on the appeal.

Matt from PA Senator Browne's office addressed the Board and audience that anyone having concerns should send them along.

Under Correspondence, the agenda for the Southern Lehigh Public Library meeting was received

No Public Comments were received. Quigley said he enjoyed the road inspection tour and was reminded how beautiful our township is.

On motion by Snovitch, seconded by Quigley, the meeting adjourned at 8:47 PM.

Respectfully submitted,

Ellen L. Koplín
Township Manager/Secretary