

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

July 17, 2025 Regular Meeting

MINUTES

Present: Ellen Koplin, Chair; Lowell Linde, Vice-Chair; Timothy Cougle, Supervisor; Mark Cappuccio, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 5 members of the Public.

The meeting was called to order at 6:36PM by Koplin.

All stood for the Pledge of Allegiance.

Koplin announced an executive session was held on July 7, 2025 for litigation and July 9, 2025 for personnel.

Motion by Linde to approve the minutes of the June 19, 2025 regular meeting as presented. Seconded by Cougle and unanimously approved.

Koplin read the Treasurer's report as of June 30, 2025 aloud:

• General Fund	\$ 2,290,853.00
• Historical Registry Fund	5,735.00
• Fee-In-Lieu of Fund	24,000.00
• Sewer Fund	102,680.00
• Capital Reserve Fund	215,711.00
• Fire Fund	411,155.00
• Highway Capital Improvement	347,158.00
• ARPA of 2021 Fund	0.00
• State Liquid Fuels Tax Account	336,413.00
• Developer Escrow (Non-Township Funds)	35,198.00

Motion by Cougle to approve the Treasurer's report of June 30, 2025 as read. Seconded by Linde and unanimously approved. Cougle complimented the amount of interest being accrued by switching funds to PLGIT.

Motion by Linde to authorize paying the July 2025 bills. No second received. Cougle asked for the motion to be amended to authorize paying July 2025 bills with the exception of the Silverline Exteriors, LLC bill until the roofing matter is settled. Motion amended by Linde as requested. Seconded by Cougle and unanimously approved.

Motion by Cougle to accept the Administrator Report for July 17, 2025, the Zoning report for June 2025, the Public Works report for June 2025 and the Administrative Assistant report for June 2025. Seconded by Linde and unanimously approved.

Koplin announced the Macungie Ambulance report for June 2025.

Koplin announced the Upper Perkiomen Valley Ambulance report for May and June 2025.

Koplin announced the Fire Company second quarter 2025 report.

Lower Milford Fire Company Representative Ed Bendekovitz announced upcoming fundraisers, including the September hoagie sale and a boot drive for Labor Day weekend. Bendekovitz stated that lumber was being stored in the emergency access lane in the Limeport Commons Development and was of concern to the Fire Company. The Board requested a letter is sent to the developer to reiterate that the emergency access lane be kept open.

Under Old Business:

Fucci announced that the Janes Lane Highway Occupancy Permit was still under review by PennDOT. Koplin asked if ownership of the small sliver of land was decided. Fucci will contact the owners.

Cappuccio provided an update on the litigation regarding the Maplewood Subdivision. Jim Tobin, Maplewood Homeowner's Association President, asked for clarification on the completion dates for paving.

Motion by Cougle to adopt Resolution 2025-12 for the disposal of non-permanent records. Seconded by Linde and unanimously approved.

Discussion was held on the security proposal for the Township garage. Fucci will acquire additional quotes to review.

Motion by Cougle to adopt Resolution 2025-15 for the declaration of relinquishment for the 2024 easement and approve filing of a new declaration of taking. Seconded by Linde and unanimously approved.

Under New Business:

Motion by Linde to adopt Resolution 2025-13 for the updated Open Records Request Policy. Seconded by Cougle and unanimously approved.

Motion by Cougle to adopt Resolution 2025-14 for the adoption of the Lehigh Valley Hazard Mitigation Plan. Seconded by Linde and unanimously approved.

Motion by Cougle to hire Leonard Cerami for the position of Equipment Operator and authorize the Township Administrator to have the authority to end employment, if necessary, during the probationary period. Seconded by Linde and unanimously approved.

Koplin announced PennDOT's notice of public plans display for the replacement of the State Route 2029 (Limeport Pike) section 04B bridge and requested it be put on the Township social media.

Motion by Linde to accept the Township Treasurer's recommendation for the certificates of deposit that matured on July 11, 2025. Seconded by Cougle and unanimously approved.

Under Correspondence:

Koplin announced the PSATS request for support to our local Senator for SB194. Cougle stated he already responded, and the Board requested each member respond in support.

Koplin announced the Camp Camelot support request, and no action was taken.

Koplin announced the letter to PennDOT for assistance from Briar Hill Lane residents.

Koplin announced the July 2025 Social Security newsletter.

Koplin announced the notice of House Bill 209.

Under Public Comments:

No public comment received.

Koplin advised the August workshop meeting not be cancelled until Cappuccio confirms there's no action needed on the Maplewood litigation.

Motion by Linde to adjourn the meeting. Seconded by Cougle and unanimously approved.

Meeting adjourned at 7:23PM.

Respectfully Submitted,


Emily Fucci
Township Secretary

APPROVED