

LOWER MILFORD TOWNSHIP

Lehigh County

BOARD OF SUPERVISORS

February 15, 2018 Regular Meeting

MINUTES

Present: Donna Wright, Chair; Michael Snovitch, Vice-Chair, Supervisor John Quigley; Ellen Koplín, Township Manager; Mark Cappuccio, Esq., Solicitor, Zack Cooperman, Assistant Township Manager and 7 members of the public.

The meeting was convened at 7:35 PM by Temporary Chair Quigley and the Pledge of Allegiance was recited.

An announcement was made regarding the Executive Session prior to this evening's meeting for litigation purposes and two executive sessions on January 9 and January 15 for personnel purposes.

Nomination by Snovitch to appoint Wright as the Chair. Seconded by Wright. 2 "yays" and 1 "nay" (Quigley). Nomination by Wright to appoint Snovitch as the Vice-Chair. Snovitch seconded. 2 "yays" and 1 "nay" (Quigley).

Lehigh County Exec., Phil Armstrong introduced himself to the BOS.

Motion by Quigley to approve the minutes of January 2, 2018 Organization Meeting with date correction and January 2, 2018 Regular Meeting. Seconded by Snovitch and unanimously approved.

The Treasurer's Final Report ending December 31, 2017 (cash and investments) was read.

• General Fund	\$875,831.00
• Rec. & Open Space Fund	\$7,026.00
• Sewer Fund	\$55,994.00
• Capital Reserve Fund	\$22,739.00
• Fire Fund	\$160,751.00
• Highway Capital Improvement Fund	\$318,620.00
• State Liquid Fuels Tax Account	\$46,677.00
• Developer Escrows (Non-Twp. Funds)	\$48,970.00

The Treasurer's Report ending January 31, 2018 (cash and investments) was read.

• General Fund	\$833,719.00
• Historic Registry Fund	\$1,153.00
• Rec. & Open Space Fund	\$7,029.00
• Sewer Fund	\$60,225.00
• Capital Reserve Fund	\$22,749.00
• Fire Fund	\$162,106.00
• Highway Capital Improvement Fund	\$318,755.00
• State Liquid Fuels Tax Account	\$37,667.00
• Developer Escrows (Non-Twp. Funds)	\$53,056.00

Motion by Quigley to accept the December 31, 2017 and January 31, 2018 Treasurer's Report as read. Seconded by Snovitch and unanimously approved.

Motion by Quigley to pay the February 2018 bills. Seconded by Snovitch and unanimously approved.

Wright reviewed the Public Works Report, Zoning Report, and Manager's Report.

No new Subdivision/Land Development applications were received nor action to be taken.

Wright reviewed the Fire Company Report.

No Auditor's Report had been submitted.

Macungie Ambulance Corp. submitted their December 2017 and January 2018 report.

No Library Report was submitted.

Under Old Business:

Resolution 2018 – 5 Amending the Fire Fund Budget approved December 21, 2017. Motion by Snovitch to accept. Seconded by Quigley and unanimously approved.

Proposed Purchasing Policy motion by Quigley to accept. Seconded by Snovitch and unanimously approved.

Appoint resident to Elected Auditor vacancy position. Snovitch nominated Kira Jane Wright. Quigley seconded and unanimously approved. Arland Schantz also had applied for position.

Under New Business:

Resolution 2018 – 6 Authorizing Disposal of Non-Permanent Records. Snovitch motioned to accept and seconded by Quigley and unanimously approved.

Resolution 2018 – 7 Expressing Opposition to House Bill 1620 (PN2146) Entitled the “Wireless Infrastructure Deployment Bill”. Motion by Quigley and seconded by Snovitch and unanimously approved.

Appoint resident to Agricultural Security Advisory Committee vacancy. There was a motion by Snovitch to appoint Sharon Boyer. Quigley seconded and unanimously approved.

Wright announced the new assistant township manager to be Zack Cooperman. Motion by Snovitch to accept and seconded by Quigley and unanimously approved.

A correspondence was received from the Pocono Wildlife Rehabilitation and Education Center seeking a donation. Consensus not to donate. Do not know enough about the organization.

Announcements: Quigley asked if someone else should take over running the Fall Festival and take a go at it? Ellen wants to give one more attempt. Snovitch wanted a stipulation that there would be minimum office involvement. Wright motioned to accept, and Quigley seconded and unanimously approved.

On motion by Wright, seconded by Quigley and unanimously approved, the meeting adjourned at 8:34 PM.

Respectfully Submitted,

Zachary Cooperman

Acting Secretary