

LOWER MILFORD TOWNSHIP
Lehigh County
BOARD OF SUPERVISORS
November 16, 2017 Regular Meeting

MINUTES

Present: Donna Wright, Chair; Michael Snovitch, Vice-Chair; Supervisor John Quigley; Ellen Koplin, Township Manager; Mark Cappuccio, Esq., Solicitor and 18 members of the public.

The meeting was convened at 7:35 PM by Chair Wright and the Pledge of Allegiance was recited.

An Executive Session was held on October 19, 2017 and November 2, 2017 following the Board of Supervisors meetings for personnel and litigation.

No public comments were made at this time.

Motion by Quigley to approve the minutes of October 5, 2017 workshop meeting, the minutes of October 19, 2017 regular meeting and the minutes of November 2, 2017 workshop meeting. Seconded by Snovitch and unanimously approved.

The Treasurer's Report for October 31, 2017 (cash & investments) was read.

• General Fund	\$908,350.00
• Rec. & Open Space Fund	4,940.00
• Sewer Fund	62,293.00
• Capital Reserve Fund	22,720.00
• Fire Fund	472,831.00
• Highway Capital Improvement Fund	318,292.00
• State Liquid Fuels Tax Account	111,596.00
• Developer Escrows (Non-Twp. Funds)	58,806.00

Motion by Quigley to accept the October 31, 2017 Treasurer's Report as read. Seconded by Snovitch and unanimously approved.

Motion by Snovitch to pay the November 2017 bills, seconded by Quigley and unanimously approved.

Wright reviewed the Public Works Report and Manager's report was noted.

No New Subdivision/Land Development applications were received or action to be taken.

No Fire Company Report was submitted. Snovitch announced that the Fire Company's new engine would soon be finished.

No Auditor's Report was submitted

Macungie Ambulance Corp. submitted their October 2017 report.

No Library Report was submitted

Under Old Business:

Highmeadows Subdivision-Developer Alexander Tamerler, is requesting a one-year extension to install the improvements. Atty. Cappuccio asked why the development improvements never moved forward and the developer indicated that he intends to move forward this year.

Motion by Quigley to grant an extension to July 31, 2018 for the Highmeadows subdivision to complete the improvements in accordance with the Improvements Agreement. Snovitch questioned what would take place by July 31 and Atty. Cappuccio explained that the agreement is to complete the improvements. Seconded by Snovitch and unanimously approved.

Atty. Cappuccio reviewed a clarification he advises should be made to Ordinance 127 concerning the allowance of roosters in certain districts.

Under New Business:

Correspondence has been received from DEP concerning a closure report for the fuel tanks removed in 1999. Testing may need to be done if records do not indicate a closure report was filed.

Motion by Quigley to authorize use of the engineer to resolve and close the case. Seconded by Snovitch and unanimously approved. Snovitch suggested locating the paperwork from Boyko Petroleum when they removed the tanks and see if there was a contract.

Correspondence has been received from PSATS concerning the state's approval to license ten (10) mini-casinos in Pennsylvania and municipalities may by resolution, decline locating within their municipality (Act 42 of 2017). The resolution must be received by the PA Gaming Control Board no later than December 31, 2017. Consensus to prepare a resolution for adoption at the December meeting.

As part of the MS4 Stormwater requirements, Lower Milford must prepare a pollution reduction plan for a section of the Saucon Creek within Lower Milford's MS4 area. Upper Saucon Township has also prepared a plan and will be updating.

Motion by Snovitch to move forward with pursuing a joint pollution reduction plan with Upper Saucon Township. Seconded by Quigley and unanimously approved.

The Turnpike Commission has provided information for the three bridges in Lower Milford Township that will be rebuilt to accommodate the widening project. Two of the bridges involve Township roads. Motion by Quigley to have the Township Engineer review the data. Seconded by Snovitch and unanimously approved.

A Stray Animal Contract for 2018 has been received from The Sanctuary at Haafsville. The "not to exceed" annual limit is the same as 2017 at \$750.

Motion by Quigley to renew the stray animal contract for 2018 with The Sanctuary at Haafsville. Seconded by Snovitch and unanimously approved.

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The Fire Company provided a sample Ordinance and Resolution to obtain reimbursement for emergency services. The Ordinance has been prepared based upon the sample.

Motion by Quigley to advertise the Emergency Service Reimbursement Ordinance. Seconded by Snovitch and unanimously approved.

A Thank You card was received from the Limeport Stadium for the Township donations to the new stadium lights.

Boy Scouts from Troop 334 were present for the meeting as a requirement of their Citizenship in the Community Merit Badge.

Pastor Smith and William Gotwals of Community Baptist Church were present and welcomed to the community. The Church is purchasing the Lower Milford Elementary School property.

Under Public Comments:

Jean Schoch questioned if an accidental emergency would be charged and was advised that charges would be made in accordance with the Ordinance.

On motion by Snovitch, seconded by Quigley and unanimously approved, the meeting adjourned at 8:45 PM.

Respectfully submitted,

Ellen L. Koplin
Township Manager/Secretary

Approved