

LOWER MILFORD TOWNSHIP
Lehigh County
BOARD OF SUPERVISORS
October 19, 2017 Regular Meeting

MINUTES

Present: Donna Wright, Chair; Michael Snovitch, Vice-Chair; Supervisor John Quigley; Ellen Koplin, Township Manager; Mark Cappuccio, Esq., Solicitor and 6 members of the public.

The meeting was convened at 7:30 PM by Chair Wright and the Pledge of Allegiance was recited.

No public comments were made at this time.

Lynette Saeger, Southern Lehigh Library Director and Lower Milford Library Board member, Martin Kubek were attending to give a budget request presentation to the Board of Supervisors. Hard copies of the presentation were given to the Board members and Manager and included information on circulation by municipality, O & M expenses and capital projects. Quigley asked for clarification on the circulation totals and it was explained that the electronic borrowing was not included in the count. The Library is requesting Lower Milford's annual donation be increased by 5% over 2017's donation.

Motion by Quigley to approve the minutes of the September 21, 2017 regular meeting. Seconded by Snovitch and unanimously approved. The October workshop meeting minutes will be presented at the November regular meeting.

The Treasurer's Report for September 30, 2017 (cash & investments) was read.

• General Fund	\$1,044,945.00
• Rec. & Open Space Fund	4,937.00
• Sewer Fund	54,705.00
• Capital Reserve Fund	17,712.00
• Fire Fund	472,269.00
• Highway Capital Improvement Fund	318,157.00
• State Liquid Fuels Tax Account	131,779.00
• Developer Escrows (Non-Twp. Funds)	52,532.00

Motion by Snovitch to accept the September 30, 2017 Treasurer's Report as read. Seconded by Quigley and unanimously approved.

Motion by Quigley to pay the October 2017 bills, seconded by Snovitch and unanimously approved.

Wright reviewed the Public Works Report and Manager's report was noted.

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No New Subdivision/Land Development applications were received.

Under Action, the Spurlock Subdivision Final Plan has been approved by the Planning Commission with condition of correcting the plan mistakes. The Township Engineer has approved the plan corrections and the plan is before the Supervisors for endorsement.

Motion by Snovitch to endorse the Planning Commission approval of the Spurlock Subdivision Final Plan. Seconded by Quigley and unanimously approved.

Motion by Snovitch to approve Resolution 2017-7 Accepting the Deed of Dedication from the Spurlocks for ultimate right-of-way along Bell Gate Road. Seconded by Quigley and unanimously approved.

No Fire Company Report was submitted.

No Auditor's Report was submitted

Macungie Ambulance Corp. submitted their September 2017 report.

No Library Report was submitted

No Old Business

Under New Business:

Koplin reviewed the summary of the first draft 2018 Budget dated 10/19/17. The Board will review and discuss at the November workshop meeting.

Atty. Cappuccio reviewed the Zoning Hearing application of Mary Miller Ettwein and Joe Ettwein for a special exception approval for solar energy generation. No action by the Board.

Atty. Cappuccio reviewed the need for a Special Event Ordinance. Motion by Snovitch, seconded by Quigley, to authorize preparation of a Special Event Ordinance. Unanimous.

Southern Lehigh Living Memorial Community Park submitted their report and proposed budget for 2018.

Atty. Cappuccio announced that he had received an inquiry from the attorney for a land owner on County Line Road asking if the Township would be interested in selling their 17+ acre property that adjoined. After some discussion, it was the consensus of the Board that they have no interest in selling.

Motion by Quigley, seconded by Snovitch, to authorize the Solicitor to address the rooster complainant. Unanimous.

Correspondence was received from the Southern Lehigh Public Library, The Lehigh County Farmland Preservation updated preservation list for Lower Milford and a letter from Emerald Realty Group inquiring if the Township wanted to sell the municipal operations campus.

Under Public Comments:

A resident asked the name and background of the new Zoning Officer. They were informed her name is Kelly Moser and she is a former educator.

Snovitch expressed that if the Township does not have any volunteers to run the Festival it should be cancelled. Quigley expressed his feeling that the Festival is a good event for the community and suggests that the Township runs it in 2018 and announce that a committee needs to take it over for 2019. Wright will contact some residents.

The proposed 2018 Budget will be discussed at the November 2, 2017 workshop meeting.

On motion by Snovitch, seconded by Quigley and unanimously approved, the meeting adjourned at 9:06 PM.

Respectfully submitted,

Ellen L. Koplin
Township Manager/Secretary

Approved