

**Lower Milford Township**  
Lehigh County, Pennsylvania  
Board of Supervisors August 6, 2020 Workshop Meeting

MINUTES

Present: Donna Wright, Chair; Ellen Koplin, Vice-Chair; John Quigley, Supervisor; Mark Cappuccio, Esq., Solicitor; Stacy Smith, Acting Secretary, and members of the public.

The meeting was convened at 6:30 PM by Chair Wright and the Pledge of Allegiance was recited.

An Executive Session held prior to the meeting for personnel discussion was announced.

Motion by Wright to terminate the employment of Drake Brintzenhoff, effective immediately. Seconded by Koplin. Two ayes, Quigley Nay. Motion Carried

Wright requested Brintzenhoff meet with her at the Township Building at 7:30 AM the following day to turn in keys, passcodes, and any other Township property in his possession

Discussion took place concerning the township's financial outlook due to COVID-19 pandemic. Supervisor Koplin submitted a report containing information on the township's reliance on Earned Income Tax and the likelihood of a loss in General Fund Revenue as well as the PA State Liquid Fuels Fund due to the drop in fuel sales. Berkheimer, who collects the Earned Income Tax for the Lehigh county Municipalities, provided estimates into each municipality of the projected loss per month of Earned Income Tax while the stay at home order is in place. Consensus is to avoid any capital purchases and reduce spending. Quigley took issue with the legal costs of the investigation being conducted into the actions of former employees by stating he was the one being investigated.

No public comments received.

Koplin made a motion to adjourn, seconded by Wright and unanimously approved.

Meeting adjourned at 7:15 PM

Respectfully submitted,

Stacy Smith, Acting Township Secretary