

LOWER MILFORD TOWNSHIP

Lehigh County

BOARD OF SUPERVISORS

April 18, 2019 Regular Meeting

MINUTES

Present: Donna Wright, Chair; John Quigley, Vice Chair; Michael Snovitch, Supervisor; Mark Cappuccio, Esq., Solicitor; Zack Cooperman, Township Manager and 9 members of the public.

The meeting was convened at 6:30 PM by Chair Wright and the Pledge of Allegiance was recited.

No public comments were received at this time.

Motion by Snovitch to approve the minutes of March 21, 2019 Regular Meeting. Seconded by Quigley and unanimously approved.

The Treasurer's Report ending March 31, 2019 (Cash & Investments) was read.

- General Fund \$769,711.00
- Historic Registry Fund \$3,930.00
- Rec. & Open Space Fund \$7,070.00
- Sewer Fund \$51,838.00
- Capital Reserve Fund \$27,892.00
- Fire Fund \$228,342.00
- Highway Capital Improvement Fund \$320,919.00
- State Liquid Fuels Tax Account \$274,485.00
- Developer Escrows (Non-Twp. Funds) \$57,687.00

Motion by Quigley to approve the March 31, 2019 Treasurer's Report as read. Seconded by Snovitch and unanimously approved.

Motion by Snovitch to pay the April 2019 bills. Seconded by Quigley and unanimously approved.

Wright announced the Public Works report.

Wright announced the Zoning Report.

Wright announced the Manager's Report.

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Wright announced the Schultz Bridge Road Lot Line Change. No action taken on Subdivisions.

Wright announced the March 2019 Macungie Ambulance Corps Report.

Wright announced the 2019 first quarter Fire Company report.

No Library Report submitted.

No Auditor's Report submitted.

Under Old Business:

Discussion of Spring Road took place. Ellen Koplin spoke to the Board of Supervisors regarding proper blockage of the road. Koplin handed out a handout titled Closure and Vacation of Public Roads. Motion by Snovitch to have signs removed, a Road Closed barrier setup on both ends of Spring Road, as well as to place two large piles of clean gravel spanning the width of both ends of Spring Road to block traffic. Seconded by Quigley and unanimously approved.

Under New Business:

Wright announced the Employee Handbook Revisions/Updates. Motion by Snovitch to approve the revisions. Seconded by Quigley and unanimously approved.

Wright announced the Bill Roy Lot Line Change Plans to be signed for recording. Motion by Quigley to approve the plans. Seconded by Snovitch and unanimously approved.

Wright announced the Planning Commission recommendation for the Southwestern Lehigh Steering Committee Representative and Alternate Representative. Motion by Snovitch to appoint Emily Fucci as representative and Ellen Koplin as alternate representative. Seconded by Quigley and unanimously approved.

Cappuccio announced and discussed the Wood Export Corporation, Dersham Timber Harvest. Discussion on refunding the balance of the client's money took place. Motion by Snovitch to refund the balance of \$639.40 back to the client. Seconded by Quigley and unanimously approved.

Cooperman announced the details of the 2020 HV507 International Truck purchase as well as the Letter of Intent. Motion by Snovitch to approve the purchase of the 2020 HV507 International as well as the signing of the Letter of Intent. Seconded by Quigley and unanimously approved.

Wright announced Resolution 2019-6 Farmland Preservation Per Acre Cap. Motion by Snovitch to approve the Resolution. Seconded by Quigley and one abstention. Cappuccio noted some

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phrasing clarifications within the Resolution. Cappuccio will make an updated Resolution to be placed on the May Agenda for the Farmland Preservation Per Acre Cap.

Cappuccio announced the Maplewood Estates, Phases 1A and B, and Phase 2 – substitution of escrow agreements. Motion by Snovitch to approve the new escrow. Seconded by Quigley and unanimously approved.

Cooperman announced the amendment to the Reorganization Minutes to show the corrected IRS Reimbursement Rate for Personal Vehicle Use. Motion by Snovitch to approve the amendment. Seconded by Quigley and unanimously approved.

Quigley opened the road bids and announced.

Motion by Wright to adjourn the Board of Supervisors Regular Meeting at 7:43PM. Seconded by Snovitch and unanimously approved.

SJC Conditional Use Hearing opened at 7:58PM and concluded at 10:02PM.

Under Correspondence:

Public Comments

There were no public comments at this time.

Respectfully Submitted,

Zachary Cooperman

Township Secretary

APPROVED