

# Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

December 15, 2022, Regular Meeting

## MINUTES

Present: Donna Wright , Chair; Ellen Koplin, Vice-Chair; Lowell Linde, Supervisor; Mark Cappuccio, Esq, Solicitor; Emily Fucci, Township Administrator; Stacy Smith, Township Secretary; and 9 members of the Public.

The meeting was convened at 6:30 PM by Chair Wright

Motion by Linde to approve the minutes of October 20,2022 Meeting. Seconded by Koplin. 3 Ayes.

Motion by Koplin to approve the minutes of November 3,2022 workshop meeting. Seconded by Linde. 3 Ayes.

Treasurers Report as of October 31,2022 read by Wright.

• General Fund	\$ 1,566,475.00
• Historical Registry Fund	5,735.00
• Fall Festival Fund	(2,685).00
• Sewer Fund	31,429.00
• Capital Reserve Fund	43,121.00
• Fire Fund	451,607.00
• Highway Capital Improvement	324,019.00
• ARPA of 2021 Fund	152,550.00
• State Liquid Fuels Tax Account	171,694.00
• Developer Escrow (Non-Township Funds)	51,530.00

Treasurers Report as of November 30, 2022, read by Wright.

• General Fund	\$ 1,599,183.00
• Historical Registry Fund	5,735.00
• Fall Festival Fund	(3,538).00
• Sewer Fund	28,637.00
• Capital Reserve Fund	43,128.00
• Fire Fund	429,267.00
• Highway Capital Improvement	324,072.00
• ARPA of 2021 Fund	139,394.00
• State Liquid Fuels Tax Account	166,408.00
• Developer Escrow (Non-Township Funds)	51,723.00

Motion by Linde to approve the Treasurers Report as of October 31, 2022. Seconded by Koplín. 3 Ayes.

Motion by Koplín to approve the Treasurers Report as of November 30, 2022. Seconded by Linde. 3 Ayes

Motion by Linde to authorize paying of November & December 2022 Bills. Seconded by Koplín. 3 Ayes.

Wright announced the Administrators Report –October & November 2022

Wright announced the Zoning Report – October & November 2022

Wright announced the Public Works Report – October & November 2022

Wright announced the Secretary’s Report –October & November 2022

Wright announced the Ambulance Report-.

Wright announced the application of subdivision and development for 6341 Hoffman Lane was received by SJC Development Group

**Under Old Business:**

The contract with The Sanctuary of Haafsville for animal control was revisited, several options were reviewed in order to still provide the service within the Township without the being misused.

Motion by Koplín to approve a new 6-month contract with The Sanctuary of Haafsville with a limit of \$1,500.00. Each resident will receive 3 vouchers for adult cat spay & neuter, there will be no limit or voucher needed for kittens or stray dogs. Seconded by Linde. 3 Ayes.

Fucci informed the Board that the 3G phones used by the Public Works crew are no longer in service therefore new phones will be purchased at no additional cost to the Township.

**Under New Business :**

Motion by Koplín to Ratify the purchase of 1983 John Deere from Fairview Township. Seconded by Linde. 3 Ayes.

Motion by Linde to approve the sale of the 1968 Austin Pacer 300 Grader on Municibid with no reserve. Seconded by Koplín. 3 Ayes.

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Fucci requested the approval of closing the fall festival fund as it was a sub-fund of the general fund. Motion by Koplin to close the Fall Festival Fund. Seconded by Linde. 3 Ayes.

Wright announce the receipt of the 2022 culvert and bridge inspection report by Cowan and Associates.

Linde expressed concern for the railway bridge off Palm Rd as there are trees under minding the structural integrity of the bridge which is a historical feature.

It was noted that investigation would take place in order to determine the responsibility of the structure.

Motion by Koplin to Accept the Letter of Interest and Appoint Ian Farrell as the New Alternate Sewage Enforcement Officer. Seconded by Linde. 3 Ayes.

Motion by Linde to accept Resolution 2022-13 Setting the Tax Millage for 2023.  
Seconded by Koplin. 3 Ayes.

Motion by Koplin to accept Resolution 2022-14 Establishing the Millage for Special Tax for Fire Services. Seconded by Linde. 3 Ayes.

Motion by Koplin to accept Resolution 2022-15 Adopting an Annual Municipal Budget for the Fiscal Year 2023, Seconded by Linde. 3 Ayes.

Motion by Koplin to accept Resolution 2022-16 Appointing a CPA. Seconded by Linde. 3 Ayes.

Motion by Linde to accept Resolution 2022-17 Adopting Act 57 of 2022. Seconded by Koplin. 3 Ayes.

Resolution 2022-18 was tabled until wording could be defined.

**Under Correspondence :**

Notice of Assessed valuation for Taxing District for the 2023 Tax year received from the County of Lehigh Assessment Office.

Wright Acknowledged the Receipt of PSATS Youth Awards Contest

Motion by Linde to Adjourn the Meeting. Seconded by Koplin. 3 Ayes.

Meeting Concluded at 7:15 PM

Respectfully Submitted,

Approved