

LOWER MILFORD TOWNSHIP  
LEHIGH COUNTY, PENNSYLVANIA  
BOARD OF SUPERVISORS  
May 21,2020 Regular Meeting - Held via Zoom

MINUTES

Present: Donna Wright, Chair; Ellen Koplin, Vice-Chair; John Quigley, Supervisor; Mark Cappuccio, Esq., Solicitor; Stacy Smith, Acting Secretary, and 18 members of the public.

The meeting was convened at 6:30 PM by Chair Wright and the Pledge of Allegiance was recited.

Public comments were received throughout the meeting

Motion by Koplin to approve the minutes from February 6, February 20, April 2, and April 16 meetings Seconded by Wright. Quigley announced his intent to abstain because he had not had time to review the February 6 minutes prepared by former Twp. Secretary, his lack of confidence in the Acting Twp. Secretary and his notes for the other meetings. 2 Ayes, 1 Abstention by Quigley, Motion Carried.

Treasurers Report as of March 31, 2020 was read:

• General Fund	\$795,578.54
• Historical Registry Fund	5,734.50
• Rec & Open Space Fund	7,100.28
• Sewer Fund	38,874.63
• Capital Reserve Fund	33,020.34
• Fire Fund	203,956.00
• Highway Capital Improvement	322,417.36
• State Liquid Fuels Tax Account	286,183.34
• Developers Escrow	43,169.07

Motion by Koplin to approve the Treasurers Report as of March 31, 2020. Seconded by Wright. 2 Ayes, 1 Abstention by Quigley, Motion Carried.

Treasurers Report as of April 30, 2020 was read:

• General Fund	\$ 787,642.39
• Historical Registry Fund	5,734.50
• Rec & Open Space Fund	7,101.49
• Sewer Fund	32,896.74
• Capital Reserve Fund	33,025.34
• Fire Fund	203,971.75
• Highway Capital Improvement Fund	322,466.21
• State Liquid Fuels Tax Account	286,226.70
• Developer Escrow (Non-Township Fund )	43,170.49

Motion by Koplin to approve the Treasurers Report as of April 30, 2020. Seconded by Wright. 2 Ayes, 1 Abstention by Quigley, Motion Carried.

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Motion by Koplin to approve paying the May 2020 bills. Seconded by Wright. 2 Ayes, 1 Abstention by Quigley, Motion Carried.

Zoning, Public Works, and Ambulance reports are posted on the Township Website. Fire Co., Auditor and Library Reports are also published on the Township website if submitted.

Old Business:

The Public Works Director submitted a memo dated May 19, 2020 indicating that several candidates were interviewed for the laborer position and he recommends the Board hire John Hagan.

Motion by Koplin to hire new Laborer John Hagan. Seconded by Quigley. Unanimously approved.

Bids were opened and read as per the attached chart. Motion made by Koplin to award the bid contracts as stated and outlined on the attached chart contingent upon receipt of all documents, bonds and certifications required for the material or in-place/applied maintenance. Seconded by Quigley. Unanimously approved.

The Public Works Director submitted memos proposing a truck purchase and a list of equipment he recommends be sold.

Motion was made by Koplin to table the discussion until next meeting when a more comprehensive look at our equipment and needs can be assessed. Seconded by Quigley. Unanimously approved.

Motion by Koplin to approve Resolution 2020-5 Authorizing Bank Signatories. Seconded by Wright. 2 ayes, 1 abstention by Quigley. Motion Carried.

Judith Mumbauer of County Line Road submitted a written inquiry to the Township seeking the Board's interest in purchasing a land locked parcel near the Township property. Upon discussion, the parcel has little to no contiguous property line with the Township property and the consensus of the Board was to accept if donated to the Township but no interest in purchasing.

A discussion took place concerning a petition circulated throughout the township regarding opposition to children riding dirt bikes on their 6.8-acre property located on McFettridge Lane. Some members of the virtual meeting attendees voiced their complaints on this matter and wishes to have the Nuisance Ordinance amended. The Nuisance Ordinance provides any aggrieved party may file a complaint with the District Justice and present their evidence of a nuisance taking place. The Board and Solicitor recommended the complainants file a complaint with the District Justice and the Zoning Officer and Solicitor will reach out to the property owner proposing an agreement be voluntarily reached.

Mt Trexler Manor contacted Township staff requesting to be connected into the Limeport Wastewater Treatment Plant. Upon information from the Township Engineer, the Board determined it would not be in the best interest of the Township. Motion made by Koplin to thank Mt Trexler for their interest, but Lower Milford Township would not be considering their request. Seconded by Wright. 2 ayes 1 abstention by Quigley, Motion Carried.

An update on the violations occurring on the Cassel road property were given by the Solicitor. After property owner is issued notice it will then proceed to the Court of Common Pleas. Motion to move forward was made by Quigley, Seconded by Koplin Unanimously approved.

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Atty. Cappuccio gave an update on the Draft Zoning Ordinance and Map Amendments. We are currently waiting for review and comments from the Lehigh Valley Planning Commission.

New Business:

An application for a Zoning interpretation was submitted by Gary Bloss in response to the Zoning Enforcement Notice of violation he received.

Motion was made by Koplin for Mark Cappuccio to attend the Zoning Hearing Board meeting on behalf of the Township. Seconded by Quigley, Unanimously approved.

Motion made by Quigley to respond to a letter from the Attorney General's office regarding an ACRE review. Seconded by Koplin, Unanimously approved.

Motion to approve Resolution 2020-6 Real Estate Tax Relief was made by Quigley and seconded by Koplin. The Resolution waives the penalty phase of the Real Estate Tax Year until year end. Unanimously Approved.

The announcement that a letter of interest was received from John Harbove requesting to be appointed to the Planning Commission was made. Mr. Harbove was thanked for his interest and invited to attend the next Planning Commission Meeting.

Motion was made to proclaim May 17-May 23 EMS Week. Motion made by Koplin seconded by Quigley unanimously approved with heart felt Thank-you to all of our First Responders and to our Macungie, Upper Saucon and Upper Perkiomen Ambulance Corps. for assisting our residents. And of course, a big Thank-you to our Lower Milford Fire Fighters!

Quigley provided a proposal to retain a Fiscal Management Company.

The Meeting Schedule is posted on our Township Website.

Public Comments were made regarding the need for better communication between Township and Residents.

Also a question was asked regarding the position of Township manager.

Matters requiring further discussion will take place when Supervisors are able to meet again in person.

Motion to adjourn meeting made by Koplin seconded by Quigley Unanimously approved.

Meeting adjourned at 9:26 PM.

Respectfully submitted,

Stacy R. Smith  
Acting Township Secretary