

# Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

October 21, 2021, Regular Meeting

## MINUTES

Present: Donna Wright, Chair; Ellen Koplín, Vice-Chair; John Quigley, Supervisor; Mark Cappuccio Esq., Solicitor; Emily Fucci, Township Administrator; Stacy Smith, Township Secretary; and 13 members of the Public.

The meeting was convened at 6:30 PM by Chair Wright and the Pledge of Allegiance recited.

Quigley started the public comments by accusing Township Secretary of not sending him the Board Meeting Information, so he will be excusing himself from the meeting.

Smith replied by telling Quigley and the Board that Quigley was in fact sent the information but had received a notification that it was undelivered because his mailbox was full.

Quigley then proceed to discuss items that he had previously been warned by the Solicitor were not in his prevue to discuss in a public meeting.

Let it be noted that Quigley then left the meeting at 6:34PM and did not return.

Motion by Koplín to Approve the Minutes of September 16, 2021, meeting. Seconded by Wright. 2 Ayes.

The Treasurers Report as of September 30,2021 was read by Wright:

• General Fund	1,432,089.00
• Historical Registry Fund	5,735.00
• Fall Festival Fund	803.00
• Rec& Open Space Fund	7,117.00
• Sewer Fund	36,458.00
• Capital Reserve Fund	805.00
• Fire Fund	402,178.00
• Highway Capital Improvement	323,364.00
• ARPA of 2021 Fund	196,429.00
• State Liquid Fuels Tax Account	216,566.00
• Developer Escrow (Non-Township Funds)	58,762.00

Motion by Koplín to Approve Treasurer's Report as of September 30, 2021. Seconded by Wright. 2 Ayes.

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Motion by Koplin to Authorize paying of October 2021 Bills. Seconded by Wright 2 Ayes.

Wright announced the Administrators Report – September 2021

Wright announced the Zoning Report – September 2021

Wright announced the Public Works Report – September 2021

Wright announced the Secretary’s Report – September 2021

Wright announced Ambulance Reports – September 2021

Wright announced LMT Fire Co Report – 3<sup>rd</sup> Quarter

**Under New Business:**

Southern Lehigh Public Library’s Lynne Saeger Presented their 2022 Budget and asked for Lower Milford Townships continue support. They are also asking for a 20% increase of the Townships contribution in 2021.

Wright acknowledged receipt of Macungie Ambulance 2022 Funding Request

Wright acknowledged receipt of Lower Milford Township Fire Corp. #1 2022 Budget

Discussion to place on ARPA Funding Project Recommendations.

Motion by Wright to move forward on the purchase of an under the sink water heater in 2021.  
Seconded by Koplin. 2 Ayes.

Motion by Koplin to begin purchase and order of Case 580N 74 HP backhoe from PowerCo.  
Under Costars contract #4400019956, under the contingency of receiving the costars contract.  
Seconded by Wright. 2 Ayes.

More information and estimates will be needed for remainder of projects.

Lehigh County Agricultural Preservation Office advised that the Fadil Property would be over the allotted cap. In the past Lower Milford has paid \$100.00 an acre for farms that were over their allotment. Wright Requested \$11,000.00 to the Township Budget to contribute to the Fadil farm.

2022 First Budget Draft was tabled until the end of new business.

Consideration of Appointing a Hearing Officer in the Matter of Conditional Use CU-2-21.  
James Preston was Recommended.

Motion by Koplin to Appointed Preston as the Hearing Officer for CU-2-21. Seconded by Wright. 2 Ayes.

Motion by Koplín to advertise the intent to hire a CPA for the 2021 Audit. Seconded by Wright. 2 Ayes.

Motion by Koplín to accept Resolution 2021-11 Distribution of 2020-2021 Lower Milford Township Fire Corp.#1 Stipend. Seconded by Wright. 2 Ayes.

Motion by Koplín to Accept Resolution 2021-12 Accepting 102.48 Acres of the Fadil Property into Agricultural Security. Seconded by Wright. 2 Ayes.

Motion by Koplín to Accept Resolution 2021-13 Accepting an Addition 11.38 of the Fadil Property into Agricultural Security. Seconded by Wright. 2 Ayes.

Motion by Koplín to Accept Resolution 2021-14 Accepting 91.369 Acres of the Yoachim Property into Agricultural Security. Seconded by Wright. 2 Ayes.

Wright Acknowledged the Receipt of the Spurlock Subdivision Sewage Module and was tabled until reviewed at Planning Commission Meeting.

Motion by Koplín to Authorize SEO to Perc test and for Cowan to give an estimate of cost to design a replacement drain field of the Township On-Site Sewer System. Seconded by Wright. 2 Ayes.

Lore and Shook Well Isolation Agreement has been Tabled.

Wright acknowledged receipt of Docket 21-06 Notice of Appeal by Lounsberry for Special Exception of Ground Mounted Solar. No Action was required by the Board.

Discussion took place on draft 1 of the 2022 budget. Fucci advised the Board on notable changes that were made to the budget. \$50,000 is being budgeted to replace the roof on the garage. Increases were made to gas, diesel and various line items due to expected inflation. Koplín and Wright suggested additional minor changes to the budget. Draft 2 of the budget will be prepared for review at the November workshop.

#### CORRESPONDANCE:

Wright acknowledge receipt of Act 319 Application

Wright acknowledged receipt of Expiration of Contract Notice from Teamsters Union No. 773

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Letter was received from concerned resident regarding Chestnut Hill Church Road truck traffic.  
Wright requested that Fucci respond with our Engineers Truck Traffic Study Results

Wright acknowledged the receipt from Meals on Wheels asking for a letter of support of the Renovation plans.

Wright asked for Fucci to supply them with a support letter from Lower Milford Township

Wright announced the notice of for hiring Lehigh County poll workers.

Wright announced that BattleBorne was having a Winter Clothing Drive for Homeless Veterans.

Public Comments were received from Ed Bendekovitz, Lower Milford Township Fire Company Representative, thanking the Township for the opportunity to have their Silent Auction during the Fall Festival. They raised over \$ 2,000.00. He also inquired as to the information needed from the Fire Company concerning the ARPA funding. Wright and Fucci explained the Township will keep in communication with the Fire Company on requirements as more information is made available.

Jean Schock asked when the Budget would be available for public view.

Tim Cougle addressed his ongoing concerns regarding the property on Hoffman Lane.

Motion by Koplin to Adjourn the Meeting. Seconded by Wright. 2 Ayes.  
Meeting Adjourned.

Meeting Concluded at 9:41 PM

Respectfully Submitted,

Stacy R. Smith

Township Secretary