

LOWER MILFORD TOWNSHIP
Lehigh County
BOARD OF SUPERVISORS
December 21, 2017 Regular Meeting

MINUTES

Present: Donna Wright, Chair; Michael Snovitch, Vice-Chair; Supervisor John Quigley; Ellen Koplin, Township Manager; Mark Cappuccio, Esq., Solicitor and 10 members of the public.

The meeting was convened at 7:33 PM by Chair Wright and the Pledge of Allegiance was recited.

Executive Sessions were announced for December 12, 13 and 14 of 2017 concerning personnel and December 21, 2017 prior to the Supervisors meeting concerning litigation.

No public comments were made at this time.

Motion by Snovitch to approve the minutes of November 16, 2017 regular meeting. Seconded by Quigley and unanimously approved.

The Treasurer's Report for November 30, 2017 (cash & investments) was read.

• General Fund	\$884,157.00
• Rec. & Open Space Fund	4,942.00
• Sewer Fund	60,847.00
• Capital Reserve Fund	22,720.00
• Fire Fund	454,260.00
• Highway Capital Improvement Fund	318,423.00
• State Liquid Fuels Tax Account	49,740.00
• Developer Escrows (Non-Twp. Funds)	50,760.00

Motion by Snovitch to accept the November 30, 2017 Treasurer's Report as read. Seconded by Quigley and unanimously approved.

Motion by Quigley to pay the November 2017 bills, seconded by Snovitch and unanimously approved.

Wright reviewed the Public Works Report, Zoning Report and Manager's report.

No New Subdivision/Land Development applications were received nor action to be taken.

No Fire Company Report was submitted. Snovitch announced that the Fire Company's new engine has been delivered.

No Auditor's Report was submitted

Macungie Ambulance Corp. submitted their November 2017 report.

No Library Report was submitted

Under Old Business:

Resolution 2017-8 Establishing the 2018 Real Estate General Fund Tax.

Motion by Quigley to adopt Resolution 2017-8 Establishing the 2018 Real Estate General Fund Tax at .67756 mills. Seconded by Snovitch and unanimously approved.

Resolution 2017-9 Establishing the 2018 Real Estate Fire Fund Tax

Motion by Snovitch to adopt Resolution 2017-9 Establishing the 2018 Real Estate Fire Fund Tax at .33878 mills. Seconded by Quigley and unanimously approved.

Resolution 2017-10 Adopting the Annual Municipal Budget for FY 2018

Motion by Quigley to adopt Resolution 2017-10 Adopting the Annual Municipal Budget for FY 2018. Seconded by Snovitch. Quigley added that he is proud that we maintain low costs for our residents. Unanimously approved.

Resolution 2017-11 Appointing a firm of Certified Public Accounts to conduct the Audit of FY 2017

Motion by Snovitch to approve Resolution 2017-11 Appointing the firm of France, Anderson, Basile and Co. to conduct the Audit of FY 2017. Seconded by Quigley and unanimously approved.

Resolution 2017-12 Adopting the Southwestern Lehigh County Comprehensive Plan dated October 2017

Motion by Snovitch to adopt Resolution 2017-12 Adopting the Southwestern Lehigh County Comprehensive Plan dated October 2017. Seconded by Quigley and unanimously approved. Quigley requested that it be available on the Township website.

Motion by Quigley and seconded by Snovitch to temporarily adjourn the meeting, unanimously approved.

Motion by Quigley and seconded by Snovitch to open the Hearing to consider the adoption of Ordinance No. 129 Adopting an Inter-Municipal Agreement for the Implementation of the Southwestern Lehigh County Comprehensive Plan of October 2017, unanimously approved. Atty. Cappuccio reviewed the terms of the Inter-Municipal Agreement. No questions were received.

Motion by Snovitch to adopt Ordinance No. 129 Adopting an Inter-Municipal Agreement for the Implementation of the Southwestern Lehigh County Comprehensive Plan of October 2017. Seconded by Quigley and unanimously approved.

Motion by Snovitch and seconded by Quigley to close the Hearing, unanimous.

Motion by Snovitch, seconded by Quigley to open the Hearing to consider the adoption of Ordinance No. 130 Authorizing Reimbursement for Emergency Services. No questions were received.

Motion by Wright to adopt Ordinance No. 130 Authorizing Reimbursement for Emergency Services. Seconded by Quigley and unanimously approved.

Motion by Wright, seconded by Quigley, to close the Hearing, unanimous.

Motion by Snovitch, seconded by Quigley, to reopen the meeting, unanimous.

Resolution 2017-13 Establishing Service Cost for Emergency Service Reimbursement.

Motion by Quigley to adopt Resolution 2017-13 establishing the service cost for emergency service reimbursement. Seconded by Snovitch and unanimously approved.

Resolution 2017-14 Accepting the Addition of the Marvin and Ann Frey property into the Agricultural Security Area.

Motion by Quigley to adopt Resolution 2017-14 accepting the Marvin and Ann Frey property into the Lower Milford Township Agricultural Security Area. Seconded by Snovitch and unanimously approved.

Resolution 2017-15 Resolution Prohibiting a Category 4 Casino within Lower Milford Township

Motion by Snovitch to adopt Resolution 2017-15 prohibiting a Category 4 Casino within Lower Milford Township. Seconded by Quigley and unanimously approved.

Under New Business:

Koplin presented stormwater educational material entitled, "Green Stormwater Infrastructure." She reviewed types of green stormwater facilities that can be used on residential properties and require a minimal amount of time and investment. Handouts were made available and brochures for constructing rain gardens and rain barrels are also available. Wright added that Upper Saucon Township holds workshops on utilizing rain barrels and how to make them.

Three Boy Scouts from Troop 334 were present in the audience as a requirement of their Citizenship in the Community Merit Badge.

The November Library Board Meeting Agenda is available on the back table.

The Board of Supervisors will hold their Organizational Meeting, followed by their Regular Meeting, on Tuesday, January 2, 2018 at 7:30 PM

Under Public Comments:

Jason Flexer questioned why the Township website hasn't been updated. He also is questioning the method used to spread blacktop on Schultz Bridge Road and not satisfied with snow removal.

Robert Krauss complained of potholes that reappear on West Mill Road; he had to travel at 3 MPH with his truck and 4-horse trailer. He agreed that the traffic on the road has certainly increased which causes the potholes to reappear more quickly. He questioned who (which Township, Lower Milford or Upper Hanover) plows near the bridge on West Mill Hill and Yeakel Roads. Quigley will discuss with Drake and have an answer.

On motion by Snovitch, seconded by Quigley and unanimously approved, the meeting adjourned at 8:43 PM.

Respectfully submitted,

Ellen L. Koplin
Township Manager/Secretary

Approved