

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

May 18, 2023, Regular Meeting

MINUTES

Present: Donna Wright, Chair; Ellen Koplin, Vice-Chair; Lowell Linde, Supervisor; Zac Sivertsen, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 16 members of the Public.

The meeting was called to order at 6:30PM by Wright.

Wright announced executive sessions were held on May 2, 2023, May 8, 2023 and May 18, 2023 for personnel.

All stood for the pledge of allegiance.

Motion by Linde to amend the agenda to include under new business "Resolution 2023-8 Confirming, Approving and Acknowledging Workers' Compensation Coverage for Certain Members of the Lower Milford Township Fire Company No. 1". Seconded by Koplin and carried unanimously.

Motion by Linde to amend the agenda to include under new business "Determination on Public Works Employee Discipline". Seconded by Koplin and carried unanimously.

Fucci confirmed that the amended agenda will be advertised in accordance with the requirements of Act 65 of 2021.

Motion by Koplin to approve the May 18, 2023 Regular Meeting minutes as presented. Seconded by Linde and unanimously approved.

Wright read the Treasurer's report as of April 30, 2023 aloud:

• General Fund	\$ 1,579,587.00
• Historical Registry Fund	5,735.00
• Sewer Fund	32,560.00
• Capital Reserve Fund	43,347.00
• Fire Fund	435,071.00
• Highway Capital Improvement	325,906.00
• ARPA of 2021 Fund	74,672.00
• State Liquid Fuels Tax Account	352,454.00
• Developer Escrow (Non-Township Funds)	42,223.00

Motion by Linde to approve the Treasurer's report as of April 20, 2023 as read. Seconded by Koplin and unanimously approved.

Motion by Linde to authorize paying the May 2023 bills. Seconded by Koplin and unanimously approved.

Wright announced the Administrator Report for May 18, 2023.

Wright announced the Zoning Report for April 2023.

Wright announced the Public Works Report for April 2023. Resident Tim Cogle questioned how much the roller and grader sold for on Municibid.

Wright announced the Macungie Ambulance Report of April 2023.

Under Old Business:

Lower Milford Township Fire Company No. 1 Representative Ed Miller provided an update on the purchase of the 2022 F-550 Brush Truck and a description of the change orders that were included during its build. The final invoice reflected a final price of \$345,466.19, as compared to the initial invoice of \$339,062.00. Motion by Koplin to approve the final cost of \$345,466.19 for the purchase of the 2022 F-550 Brush Truck. Seconded by Linde and carried unanimously.

Sivertsen provided the Board with background on the Well Isolation Waiver Request Agreement for Edward F. Kaba at 1680 Limeport Pike. Discussion was held on the inclusion of the ultraviolet monitoring system and a corresponding easement. Kaba expressed his unhappiness with the proposed easement. The agreement was tabled, and no action was taken.

Motion by Koplin to hire Elizabeth Lembach for the position of Administrative Assistant with a starting salary of \$45,000 per year. Seconded by Linde and carried unanimously.

Wright read the Cowan Associates, Inc Maplewood Subdivision Escrow Security Review aloud. Resident and Maplewood/Homeowner Association president Jim Tobin asked how much the escrow has increased and how it is being held. Tobin expressed concerns held by the HOA on the state of the roadways and the timeline for the remaining development to take place. Motion by Koplin to approve the increase in escrow, per Cowan Associate's cost estimate review. Seconded by Linde and carried unanimously.

Under New Business:

Motion to Linde to accept the resignation of Roger Hall from the Lower Milford Township Zoning Hearing Board. Seconded by Koplin and carried unanimously.

Wright provided an overview of the request for an over-the-cap payment for the Basciano/Heft farm. Motion by Koplin to approve the "over-the-cap" payment of \$100 per acre for the 7.62 acres of the Basciano/Heft farm located in Lower Milford, for a total of \$762.00. Seconded by Linde. 2 ayes and 1 abstention from Wright due to her employment by the Lehigh County Agricultural Land Preservation Department.

Wright announced receipt of Dockets 23-04 and 23-05, both for roof mounted solar. No action taken by the Board.

Motion by Koplin to adopt Resolution 2023-8 Confirming, Approving and Acknowledging Workers' Compensation Coverage for Certain Members of the Lower Milford Township Fire Company No. 1. Seconded by Linde and carried unanimously.

Motion by Linde to terminate the employment of Richard Daniel, effective immediately. Seconded by Koplin and carried unanimously. Wright requested Fucci inform Daniel of the decision.

Under Correspondence:

Wright announced receipt of the PLGIT (Pennsylvania Local Government Investment Trust) annual report, dated December 31, 2022.

Under Public Comment:

Cogle requested the Township mow the PennDOT owned wetlands property along Hoffman Lane and expressed his concerns on the vegetation's impact on visibility. Fucci will speak with the Public Works Foreman to discuss mowing within the Township's right-of-way.

Motion by Linde to adjourn the meeting. Seconded by Koplin and unanimously approved.

Meeting adjourned at 7:27PM.

APPROVED

Respectfully Submitted,



Emily Fucci
Township Secretary