

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

November 24, 2025 Rescheduled Regular Meeting

MINUTES

Present: Ellen Koplin, Chair; Lowell Linde, Vice-Chair; Mark Cappuccio, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 14 members of the Public.

The meeting was called to order at 6:30PM by Koplin.

All stood for the Pledge of Allegiance.

Linde announced he has amended his letter of resignation originally submitted on Thursday, November 20, 2025 and removed the language requesting it be effective immediately.

Koplin announced an executive session was held on October 22, 2025 for litigation.

Motion by Linde to approve the minutes of the October 16, 2025 regular meeting as presented. Seconded by Koplin and unanimously approved.

Fucci read the Treasurer's report as of October 31, 2025 aloud:

• General Fund	\$ 1,860,084.00
• Historical Registry Fund	5,735.00
• Fee-In-Lieu of Fund	24,000.00
• Sewer Fund	105,884.00
• Capital Reserve Fund	418,396.00
• Fire Fund	424,074.00
• Highway Capital Improvement	353,267.00
• ARPA of 2021 Fund	0.00
• State Liquid Fuels Tax Account	154,776.00
• Developer Escrow (Non-Township Funds)	35,435.00

Motion by Linde to approve the Treasurer's report of October 31, 2025 as read. Seconded by Koplin and unanimously approved.

Motion by Linde to authorize paying the November 2025 bills. Seconded by Koplin and unanimously approved.

Motion by Linde to accept the Administrator Report for November 20, 2025, the Zoning report for October 2025, the Public Works report for October 2025 and the Administrative Assistant report for October 2025. Seconded by Koplin and unanimously approved.

Koplin announced the Macungie Ambulance report for October 2025.

Lower Milford Fire Company No. 1 Deputy Chief Ed Miller announced hoagie sales are ongoing, they are working on selecting Santa run dates, and that some of the County radios have been installed.

Under Old Business:

Fucci announced that the Janes Lane Highway Occupancy Permit was still under review by PennDOT.

Koplin read the response from PennDOT on the request for a brake retarder prohibition on Kings Highway. PennDOT denied the request due to the grade of the hill.

Motion by Linde to ratify the release of Fire Tax Funds to Lower Milford Township Fire Company No. 1 for the purchase of portable radios in the amount of \$115,622.60 while their receipt of FEMA Grant funding is delayed. Seconded by Koplin and unanimously approved.

Motion by Linde to approve the new five-year promissory note agreement with Lehigh County in the amount of \$184,829.48 for the purchase of the remaining new radios not covered by grant funding. Seconded by Koplin and unanimously approved. Motion by Linde to approve advertisement of a debt ordinance, as required by the Local Government Unit Debt Act, for the new promissory note. Seconded by Koplin and unanimously approved.

Motion by Linde to ratify the approval of the Maplewood Development request for release of escrow funds totaling \$215,831.17 for Phase 1A and 1B and totaling \$296,599.12 for Phase 2. Seconded by Koplin and unanimously approved.

Motion by Linde to accept the change of resolution numbers as follows: resolution 2025-15 authorizing the 2024-2025 stipend recipients for Lower Milford Township Fire Company No. 1 eligible members renumbered as resolution 2025-16, resolution 2025-16 addition to agricultural security area renumbered as resolution 2025-17, and resolution 2025-17 requesting a Northampton/Lehigh County Local Share Assessment Grant for the replacement of backstop fencing for Limeport Stadium, Inc renumbered as resolution 2025-18. Seconded by Koplin and unanimously approved.

Motion by Linde to increase the amount of funds donated to Southern Lehigh Living Memorial Park by \$2,500, raising the funds donated from \$5,250.00 per year to \$7,750.00 per year. Seconded by Koplin and unanimously approved. Motion by Linde to approve advertisement of draft 3 of the 2026 budget for adoption at the December 18, 2025 regular meeting. Seconded by Koplin and unanimously approved.

Koplin announced the notification from Lehigh County on the new schedule of Tax Collector surety bond amounts.

Under New Business:

Koplin read the request from Lehigh County for over-the-cap funding payments for the preservation of two farms. Motion by Linde to approve "over-the-cap" payments of \$100 per acre for the Richard and Nina Fair Farm totaling \$3,247.00 and the Gary E. Penner and Heather L. Heilman farm totaling \$4,041.00. Seconded by Koplin. Jason Flexer asked where the farms are located and Koplin replied both are along Kings Highway. Lance Tittle asked for the acreage

of each farm and Fucci replied that the Fair farm is 32.47 acres and the Penner/Heilman farm is 40.41 acres. Motion unanimously approved.

Motion by Linde to adopt Ordinance No. 144 prohibiting certain vehicles on Dillingersville Road T-380, specifically those over 45-feet in length. Seconded by Koplin. Discussion was held on Upper Milford Township's request to delay adopting the restriction to allow time for them to evaluate the impact on their side of Dillingersville Road. A consensus was received the Ordinance will be adopted but the Township will wait to post signage. Motion unanimously approved.

Koplin announced the 2025 Bridge and Culvert report. Fucci confirmed there were no items of immediate concern found during inspections.

Motion by Linde to accept the 20206 No Nonsense Neutering trap-neuter-release contract. Seconded by Koplin and unanimously approved.

Fucci read the Sanctuary at Haafsville request for 2026 assistance for stray and feral cats contract. No action was taken.

Koplin announced docket 25-18, the appeal of Brilliant Installations, Inc on behalf of Timothy and Lisa Bless for a special exception for roof mounted solar at 4794 County Line Road, East Greenville, PA 18041. No action was taken.

Motion by Linde to accept resolution 2025-19 accepting roadway dedication of Autumn Blaze Circle, resolution 2025-20 accepting roadway dedication of October Glory Circle, resolution 2025-21 accepting roadway dedication of Red Sunset Circle, resolution 2025-22 accepting roadway dedication of Shady Drive, resolution 2025-23 accepting roadway dedication of Sugar Maple Circle, resolution 2025-24 accepting roadway dedication of North Chestnut Hill Church Road Part I and resolution 2025-25 accepting roadway dedication of North Chestnut Hill Church Road Part II. Seconded by Koplin and unanimously approved.

Cappuccio requested a short break at 7:16PM. The meeting resumed at 7:22PM.

Under Correspondence:

Koplin read the resident request for immediate action for tree removal due to imminent danger. Koplin asked for clarification on where the trees were located and their location within the right-of-way.

Koplin announced receipt of a "Thank You" card from Limeport residents regarding the proposed location of a walking trail within Limeport and the Board's previous guarantee it will not be placed alongside the backyards of their homes.

Koplin announced notification of planned transmission line work for First Energy.

Under Public Comments:

None Received.

Koplin read the letter of resignation from Supervisor Linde aloud. Motion by Koplin to accept the resignation of Lowell Linde. Seconded by Linde and unanimously approved.

Susan LaBrie stated that Linde was unable to second his own resignation because it violated section 407 of the Second Class Township Code. Cappuccio reviewed his copy of the Code and advised that it states the resignation must be voted on to be accepted, but does not state that Linde cannot vote for his own resignation. LaBrie referenced advice she received from an attorney. Cappuccio reiterated to the Board that he did not see any language in the code that would not allow for Linde to vote on his resignation. LaBrie asked if the action can be challenged and Cappuccio advised he could not provide her with legal advice.

Koplin called for the meeting to be adjourned at 7:33PM.

Meeting adjourned at 7:33PM.

Respectfully Submitted,



Emily Fucci
Township Secretary

APPROVED