

# Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

July 20, 2023, Regular Meeting

## MINUTES

Present: Donna Wright, Chair; Ellen Koplin, Vice-Chair; Lowell Linde, Supervisor; Mark Cappuccio, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 8 members of the Public.

The meeting was called to order at 6:40PM by Wright.

All stood for the pledge of allegiance.

Wright announced an executive session was held on July 18, 2023 for personnel and July 20, 2023 for litigation.

Motion by Linde to amend the agenda to include under New Business "Docket 23-06 Appeal of Franklin and Kimberly Reith in Response to the June 20, 2023 Notice of Violation Issued for 7807 Spinnerstown Road". Seconded by Koplin and unanimously approved.

Motion by Koplin to approve the June 15, 2023 Regular Meeting minutes as presented. Seconded by Linde and unanimously approved.

Wright read the Treasurer's report as of June 30, 2023 aloud:

• General Fund	\$ 1,912,611.00
• Historical Registry Fund	5,735.00
• Sewer Fund	26,878.00
• Capital Reserve Fund	43,491.00
• Fire Fund	223,063.00
• Highway Capital Improvement	327,233.00
• ARPA of 2021 Fund	73,759.00
• State Liquid Fuels Tax Account	324,311.00
• Developer Escrow (Non-Township Funds)	44,252.00

Motion by Linde to approve the Treasurer's report as of June 30, 2023 as read. Seconded by Koplin and unanimously approved.

Motion by Koplin to authorize paying the July 2023 bills. Seconded by Linde and unanimously approved.

Wright announced the Administrator Report for July 20, 2023.

Wright announced the Zoning Report for June 2023.

Wright announced the Public Works Report for June 2023.

Wright announced the Administrative Assistant Report for May/June 2023.

Wright announced the Macungie Ambulance Report of June 2023.

Wright announced the first and second quarter Fire Company report. Ed Miller announced that the new brush truck is officially in service and that the Fire Company is doing various fundraising, including a pizza sale with Little Caesar's, a Fall Craft Show and their monthly hoagie sale. Discussion was held on the Fire Company's plans to fundraise at the upcoming Fall Festival.

**Under Old Business:**

Cappuccio provided background information on the Township's previous efforts to obtain an easement to access the Township property on County Line Road. Motion by Linde to authorize Township Engineer Cowan Associates, Inc to review potential easement locations and discuss them with the property owner. Seconded by Koplin and unanimously approved.

Koplin stated that she felt confident to release the Southern Lehigh Public Library (SLPL) first and second quarter donations, as the Township has appointed a new SLPL Board member that has been keeping the Township informed. Linde stated that he was still unhappy with the SLPL and their treatment of the Township. Motion by Koplin to release the first and second quarter SLPL donations. Seconded by Wright. 2 ayes and 1 nay. The Board will review the 3<sup>rd</sup> quarter donation before releasing.

**Under New Business:**

Motion by Linde to remove James Stenroos and Douglas Shaw as seasonal on-call employees. Seconded by Koplin and unanimously approved.

Motion by Koplin to approve the hire of Daniel Wisser as the Public Works Laborer, with the terms of employment subject to the Collective Bargaining Agreement. Seconded by Linde and unanimously approved.

A proposal from the Public Works Foreman was presented on the purchase of a used paver and discussion followed on funding. A 2018 Mauldon 690G Gravity Paver was recommended for purchase. Motion by Koplin to approve the purchase of a used paver, specifically a 2018 Mauldon 690G Gravity Paver, out of the general fund. Seconded by Linde and unanimously approved.

A proposal from the Public Works Foreman was presented to the Board for the purchase of a 1986 Pave Equipment Trailer for \$10,000, along with a list of comparable trailers for sale. Motion by Koplin to approve the purchase of a 1986 Pave Equipment Trailer from Hillside Farms for \$10,000, utilizing the State Liquid Fuels Fund if allowable, with the General fund or ARPA fund as secondary funding options. Seconded by Linde and unanimously approved.

Cappuccio provided background on Docket 23-06, appeal of Franklin and Kimberly Reith filed in response to the June 20, 2023 Notice of Violation issued for 7807 Spinnerstown Road. Motion by Koplin to take a position against the appeal and have Cappuccio in attendance at the hearings. Seconded by Linde. Wright abstained due to her employment with the Lehigh County Agricultural Land Preservation Office, as the subject property is a preserved farm. 2 ayes and 1 abstention.

**Under Correspondence:**

Wright announced the notice from the County of Lehigh Board of Assessment Appeal of a Veteran's Exemption Request for 8238 Milky Way.

Wright announced the July 2023 Social Security Newsletter.

**Under Public Comment:**

Jean Schoch asked if the CDL testing expenses in the June bills related to the new hire. Fucci replied that the testing expense was related to a current employee in the PSATS CDL Testing Consortium. Schoch also noted the presence of stones on Scout Road.

Wright announced upcoming road work planned for Route 663 and Geryville Pike.

Motion by Koplin to adjourn the meeting. Seconded by Linde and unanimously approved.

Meeting adjourned at 7:34PM.

APPROVED

Respectfully Submitted,



Emily Fucci  
Township Secretary