

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

August 15, 2024 Regular Meeting

MINUTES

Present: Ellen Koplin, Chair; Lowell Linde, Vice-Chair; Timothy Cogle, Supervisor; Mark Cappuccio, Township Solicitor; and 6 members of the Public.

The meeting was called to order at 6:30PM by Koplin.

All stood for the Pledge of Allegiance.

Koplin announced that an executive session was held on August 5, 2024 and August 15, 2024 for litigation.

Motion by Cogle to approve the July 18, 2024 regular meeting minutes as presented. Seconded by Linde and unanimously approved.

Motion by Linde to approve the August 1, 2024 workshop meeting minutes as presented. Seconded by Cogle and unanimously approved.

Koplin read the Treasurer's report as of July 31, 2024 aloud:

• General Fund	\$ 2,082,048.00
• Historical Registry Fund	5,735.00
• Fee-In-Lieu of Fund	24,000.00
• Sewer Fund	124,653.00
• Capital Reserve Fund	177,985.00
• Fire Fund	314,041.00
• Highway Capital Improvement	336,896.00
• ARPA of 2021 Fund	29,918.00
• State Liquid Fuels Tax Account	285,946.00
• Developer Escrow (Non-Township Funds)	39,534.00

Motion by Linde to approve the Treasurer's report as of July 31, 2024 as read. Seconded by Cogle and unanimously approved.

Motion by Cogle to authorize paying the August 2024 bills. Seconded by Linde and unanimously approved.

Cogle commented on the good work being performed by the Public Works department. Motion by Cogle to accept the Administrator Report for August 15, 2024, the Zoning report for July 2024, the Public Works report for July 2024 and the Administrative Assistant report for June and July 2024. Seconded by Linde and unanimously approved.

Koplin announced the July 2024 Macungie Ambulance report and commented on the good job they perform.

Fire Company representative Ed Miller commented that they were still waiting on information from the County on the upcoming radio upgrades and had concerns on where the money to purchase the radios will come from. Koplin responded that the Township will raise concerns at the next County COG meeting.

Under Old Business:

Koplin confirmed there has not been an update on vacating Janes Lane and the item was tabled.

Koplin confirmed information was still needed for the 6739 Glen Road well isolation waiver request and the item was tabled.

Under New Business:

Cappuccio provided background on the action filed against Schmeltzle for reimbursement of non-vested pension funds. Motion by Linde to ratify filing the Schmeltzle complaint. Seconded by Cogle and unanimously approved.

Discussion was held on the recommendation from the Township Treasurer to enroll in the PLGIT Certificate of Deposit placement program and move funds from Embassy Bank to PLGIT. Cogle would like to see up to 80% of funds in PLGIT. The Board requested a proposal is put together by the Treasurer based on Cogle's request and a suggestion on what funds to keep in Embassy.

Motion by Cogle to accept the recommendation from the Township Treasurer to enroll in the PLGIT Certificate of Deposit placement program and once accepted invest \$95,000.00 from the General Fund for a minimum term of 60 days, move \$200,000.00 from the General Fund's Embassy Bank checking account to the General Fund PLGIT/Prime account and move \$100,000.00 from the Fire Fund's Embassy Bank savings account to the Fire Fund's PLGIT/PRIME account. Seconded by Linde and unanimously approved.

Koplin announced that the Board requires additional time to review the Zoning Hearing Board Decision for Docket 24-04 and the item was tabled.

Koplin read the August 13, 2024 letter from Cowan Associates, Inc aloud denying the request for escrow release #4. Motion by Linde to deny Limeport Commons escrow release #4 based on the August 13, 2024 letter from Cowan Associates, Inc. Seconded by Cogle and unanimously approved.

Under Correspondence:

Koplin announced the August 2024 social security newsletter.

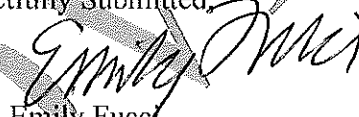
Under Public Comment:

Russell Reitnauer of 7527 Bell Gate Road complained about the Public Works department trimming trees along his property that obstructed the line of sight at the intersections of McFettridge Lane and Wind Hill Road, and McFettridge Lane and Bell Gate Road and noted portions of roadways within the Township that need better maintenance. Koplin told Reitnauer that written notice will be provided prior to future work taking place near his property.

Shawn Talkach of 6215 Hoffman Lane requested clarity on the improvements from Limeport Commons that are affecting the front of his property, including the expansion of the roadway and closure of his driveway for two days. The Talkachs did not receive notice from the developer prior to the construction beginning in front of their property, did not see any survey marks prior to the work beginning and has been approached by the developer's surveyor claiming they may take additional area from his front yard. Koplin advised them to call the Township office to notify them if future obstructions of the driveway happen. Koplin confirmed all work must be completed in accordance with the recorded land development plans and advised the Talkachs to visit the Township office to review the recorded plans. Cogle discussed the issues being created at the intersection of Hoffman Lane and Limeport Pike due to the unfinished roadway widening.

Meeting adjourned at 7:39PM.

Respectfully Submitted,



Emily Fucci
Township Secretary

APPROVED