

LOWER MILFORD TOWNSHIP
Lehigh County
BOARD OF SUPERVISORS
February 17, 2016 Regular Meeting
MINUTES

Present: Chair Donna Wright, Vice-Chair Michael Snovitch, Supervisor John Quigley, Ellen Koplin, Township Manager, Mark Cappuccio, Esq., Solicitor and 11 audience members

The meeting was convened at 7:32 pm by Chair Wright and the Pledge of Allegiance was recited.

Wright announced an executive session was held prior to the meeting for personnel and litigation purposes.

Audience members wishing to discuss a specific item were asked to sign in on the sheet provided.

No citizen comments were received at this time.

Motion by Quigley to approve the minutes of the January 21, 2016 regular meeting, seconded by Snovitch and unanimously approved.

The Treasurer's Report for January 31, 2016 (cash & investments) was read.

• General Fund	\$524,810.00
• Rec. & Open Space Fund	7,948.00
• Sewer Fund	61,971.00
• Capital Reserve Fund	12,582.00
• Fire Fund	560,797.00
• Highway Capital Improvement Fund	315,169.00
• State Liquid Fuels Tax Account	20,232.00
• Developer Escrows (Non Twp. Funds)	54,546.00

Motion by Quigley to accept the January 31, 2016 Treasurer's Report as read, seconded by Snovitch and unanimously approved.

Motion by Quigley to pay the February 2016 bills, seconded by Snovitch and unanimously approved.

Wright announced the Manager's Report, Public Works and Zoning reports were available but no Police Report. Snovitch suggested shutting down the Police Department. No one has been working for over eight months and police department budget could be used for other services. Quigley agreed. Wright felt having some local police is advantageous.

Motion by Snovitch to adopt a resolution to disband the police department and advertise an ordinance repealing any ordinances which created the police department. Seconded by Quigley. Two ayes and one nay (Wright) Motion passes

Audience members asked questions concerning the Workers' Comp claims of the officers. Solicitor Cappuccio responded that their claims could not be discussed.

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There are no new subdivisions or land developments and no action required.

The Annual Fire Company report was submitted

An Ambulance Report was submitted by Macungie Ambulance for January 2016.

No Library Representative report was submitted. Wright suggests requesting reports.

Under Old Business:

The Zoning and Planning Administrator reviewed the proposed Zoning Ordinance Amendment. Wright requested it be placed on the website when advertised.

Motion by Snovitch to advertise the proposed Zoning Ordinance Amendment, seconded by Quigley. An audience member asked if there are numbers contained in the amendment for animals and was told yes. Motion unanimously approved.

Under New Business:

The Public Works Director reviewed the 2016 Public Works Projects report. Motion by Quigley to advertise the road bids as described in the report, seconded by Snovitch and unanimously approved.

The Manager briefly described the Township Safety and Health Manual and requested the Board adopt. Motion by Snovitch to adopt the Lower Milford Township Safety and Health Manual of February 11, 2016, seconded by Quigley and unanimously approved.

The Manager reviewed the quotes received to administer the Township's pension plans. Motion by Snovitch to retain S. J. Singer Associates to administer the Township pension plans, seconded by Quigley and unanimously approved.

The Manager reviewed the provisions of Act 4 providing for the preserved farm real estate tax freeze. The Township, School District and County had previously adopted and only the County needs to extend due to a sunset date in their original adoption. Motion by Quigley to send the County a letter encouraging them to extend the tax freeze, seconded by Snovitch and unanimously approved.

Special Exception Applications from David Santora to conduct a winery and Wayne and Lora Sigler to install a solar power system were announced. No action taken

Goodwill Fire Co. No. 1 submitted a request for assistance from the Lower Milford Fire Police. Motion by Snovitch to grant their request, seconded by Quigley and unanimously approved.

Correspondence concerning the Keystone Historic Preservation grant programs was received. Motion by Snovitch to request the Recreation and Open Space Board investigate the grants and contact the Limeport Stadium, seconded by Quigley and unanimously approved.

Under Correspondence: Southern Lehigh Public Library Agenda

Clean-Up Day 2016 was announced. It will be held on Saturday, April 23 from 8 AM to Noon with lunch provided. The Public Works Director should be contacted for more information and to volunteer.

Under Public Comments:

Jean Schoch questioned why the February 4 workshop to appoint the auditor vacancy was not held. The Solicitor responded that it was not needed.

Louise Kruger voiced concern about traffic on Chestnut Hill Church Road and can we eliminate trucks from using the road. Wright suggested checking the Lehigh Valley Planning Commission website to see the traffic study performed for the Lehigh Valley. Ms. Kruger also questioned if the Chestnut Hill Church Road is being widened due to ribbons and markings. The Manager responded that the Turnpike is surveying to widen and had markings near the overpass.

Arland Schantz questioned why correspondence sent to the Solicitor was not listed on the agenda and the Solicitor responded that it was sent to the Solicitor, not the Board of Supervisors. Schantz said he was confused about Act 4

On motion by Snovitch, seconded by Quigley, the meeting adjourned at 8:50 pm.

Respectfully submitted,

Ellen L. Koplin
Township Manager/Secretary

APPROVED