

# Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

April 20, 2023, Regular Meeting

## MINUTES

Present: Donna Wright, Chair; Ellen Koplin, Vice-Chair; Lowell Linde, Supervisor; Mark Cappuccio, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 9 members of the Public.

The meeting was called to order at 6:33PM by Wright.

Wright announced executive sessions were held on April 13, 2023, April 17, 2023, April 18, 2023 and April 20, 2023 for personnel and an executive session for litigation was held on April 20, 2023.

All stood for the pledge of allegiance.

Motion by Linde to approve the March 16, 2023 Regular Meeting minutes as presented. Seconded by Koplin and unanimously approved.

Linde read the Treasurer's report as of March 31, 2023 aloud:

• General Fund	\$ 1,628,839.00
• Historical Registry Fund	5,735.00
• Sewer Fund	26,629.00
• Capital Reserve Fund	43,277.00
• Fire Fund	429,040.00
• Highway Capital Improvement	325,376.00
• ARPA of 2021 Fund	76,705.00
• State Liquid Fuels Tax Account	356,900.00
• Developer Escrow (Non-Township Funds)	44,828.00

Motion by Koplin to approve the Treasurer's report as of March 31, 2023 as read. Seconded by Linde and unanimously approved.

Motion by Koplin to authorize paying the April 2023 bills. Seconded by Linde and unanimously approved.

Wright announced the Administrator Report for April 20, 2023.

Wright announced the Zoning Report for March 2023.

Wright announced the Public Works Report for March 2023.

Wright announced the Macungie Ambulance Report of March 2023.

Lower Milford Township Fire Company Representative Ed Miller announced that the new brush truck is nearing completion and should be ready in May of 2023.

Fucci stated that there was no official report from the Southern Lehigh Public Library (SLPL), but that the Board had received correspondence from the SLPL Director regarding the Township’s first quarter donation and correspondence from Lower Saucon Township’s solicitor regarding their proposal for SLPL services.

**Under Old Business:**

Wright opened the received road bids from New Enterprise Stone and Lime, Highway Materials and Asphalt Maintenance Solutions, LLC. Motion by Koplín to award the bids as follows:

New Enterprise:

Aggregates Per Ton	Price FOB	Price Delivered
500 Ton Type AS2 Anti-skid	\$16.00	\$29.55
500 Ton R-4 Rock Liner	\$16.10	\$25.30
500 Ton R-6 Rock Liner	\$23.00	\$33.75
1000 Ton (DSA) Driving Surface Aggregate- Delivered	\$18.00	\$31.55

Highway Materials:

Aggregates Per Ton	Price FOB	Price Delivered
3000 Ton PA-2A Subbase	\$10.00	\$17.20
500 Ton R-8 Rock Liner	\$27.50	\$38.30

Asphalt Maintenance Solutions, LLC:

Seal Coat: \$2.23 per square yard, for an approximate total of \$128,209.34.

Seconded by Linde and carried unanimously.

Letters of interest for the SLPL Board Representative position were received from Susan Arnold, Judith Furst, Philip Wright and Ellen Deebel. Fucci stated that all applicants had been interviewed and asked the same set of questions about their interest in the position. Motion by Koplín to appoint Ellen Deebel as Lower Milford Township’s SLPL Board Representative. Seconded by Linde and unanimously approved.

Letters of interest for the Historic Commission were received from Philip Wright and William Roy. Motion by Linde to appoint Philip Wright to serve on the Historic Commission. Seconded

by Koplin. Wright abstained from voting due to her personal relationship with Philip Wright. Motion carried with 2 ayes and 1 abstention.

Fucci provided an overview of the changes included in the employee handbook revisions, which had been sent to the Board for review in advance. Motion by Koplin to approve the revisions to the employee handbook. Seconded by Linde and carried unanimously.

Discussion was held on the PENNVEST review regarding the Limeport WWTP financial statement. Motion by Linde to authorize a response letter to PENNVEST, including mention of the Limeport Commons Land Development Plan, which previously received conditional approval from the Planning Commission, that will generate an additional 26 connections. Seconded by Koplin and carried unanimously.

Cappuccio and Fucci provided the Board with background on the well isolation waiver request from Edward Kaba. Motion by Koplin to authorize Cappuccio to prepare an agreement for the well isolation waiver for 1680 Limeport Pike, with the condition that the agreement is done to the satisfaction of the Township Solicitor and SEO. Seconded by Linde and carried unanimously.

Cappuccio provided an overview of the application for Docket 23-03. No action was taken by the Board, however Koplin requested the Zoning Hearing Board be reminded to consider effects of glare and compliance with the UCC for roof-mounted solar.

Motion by Linde to approve the request from Coopersburg Borough requesting Fire Police assistance at the Coopersburg 5K on Saturday, May 27, 2023. Seconded by Koplin and carried unanimously.

**Under Correspondence:**

Wright announced the Pennsylvania Turnpike Commission's Annual reminder regarding encroachments and intrusions on Commission property.

Wright announced the PSATS 2023 proposed resolutions and nominations report.

Wright announced Northampton County's freight-based land use study and mentioned it should be available to review on Northampton County's website.

Wright announced notification from First Energy/Met Ed for planned transmission work on Lower Milford Township owned property.

**Under Public Comment:**

Jason Flexer questioned why the first quarter donation was still being withheld from the SLPL and what the logic was. Koplin responded that it was to provide incentive for the SLPL to make a decision on Lower Saucon Township's request to join the service area and accept their requests. Flexer followed up by asking if the Township is considering leaving the SLPL. Wright confirmed there has been no discussion on leaving the SLPL.

Dale Koplin commented that the SLPL went to the Southern Lehigh School District Board meeting on March 13, 2023 and to discuss a potential tax referendum for the Library. D. Koplin

mentioned a recording of the meeting was available on Youtube and that the School District Board had questioned the SLPL on their cash reserve.

Motion by Linde to adjourn the meeting. Seconded by Koplín and unanimously approved.

Meeting adjourned at 7:19PM.

Respectfully Submitted,



Emily Fucci  
Township Secretary

APPROVED