

# Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

July 21, 2022, Regular Meeting

## MINUTES

Present: Donna Wright , Chair; Ellen Koplin, Vice-Chair; Lowell Linde, Supervisor; Mark Cappuccio Esq.; Emily Fucci, Township Administrator; Stacy Smith, Township Secretary; and 15 members of the Public.

The meeting was convened at 6:35 PM by Chair Wright

Executive Sessions held on July 12, 2022 for labor relations and July 21,2022 for litigation were announced by Wright.

Motion by Linde to Approve the Minutes of June 16, 2022, meeting. Seconded by Koplin.3 Ayes.

Treasurers Report as of June 30, 2022, read by Wright.

• General Fund	\$ 1,635,191.00
• Historical Registry Fund	5,735.00
• Fall Festival Fund	2,055.00
• Rec & Open Space Fund	7,125.00
• Sewer Fund	29,398.00
• Capital Reserve Fund	38,095.00
• Fire Fund	445,850.00
• Highway Capital Improvement	323,782.00
• ARPA of 2021 Fund	1,072.00
• State Liquid Fuels Tax Account	337,620.00
• Developer Escrow (Non-Township Funds)	43,166.00

Motion by Koplin to Approve the Treasurers Report as of June 30, 2022. Seconded by Linde. 3 Ayes.

Motion by Linde to Authorize paying of July 2022 Bills. Seconded by Koplin. 3 Ayes.

Wright announced the Administrators Report –June 2022

Wright announced the Zoning Report – June 2022

Wright announced the Public Works Report – June 2022

Wright announced the Secretary’s Report – June 2022

Wright announced the Ambulance Report- June 2022

Wright announced the Fire Company Report – 2<sup>nd</sup> Quarter.

Wright announced a letter dated July 15, 2022 was submitted by Library Representative Ryan Fields in lieu of a library report to address the current status of the pending acceptance of Lower Saucon Township into the Southern Lehigh Public Library (SLPL) service area. Wright read the letter aloud. Koplin provided an overview on what took place at the July 19, 2022 SLPL Board meeting.

Fucci provided an overview on the status of the Urffer/Bales Lot Line Change. Motion by Linde to endorse the Urffer/Bales Lot Line Change Final Plan Approval with the condition that all outstanding fees and costs are paid by the applicant prior to the recording of the plan. Seconded by Koplin. 3 Ayes.

**Under New Business:**

Review and Discussion was held on the network services quote provided by ET&T. Additional pricing options will be provided by ET&T for further review. No action was taken at this time.

Discussion held on a quote prepared by Dell Computers for new office computers. Supervisors advised to wait on purchase of new equipment until the second installment of the ARPA funding is received.

Discussion was held regarding the advantages to establishing a PLGIT procurement card program to replace the current Bank of America credit cards. Motion by Linde to move forward with required work to establish a PLGIT procurement card program. Seconded by Koplin. 3 Ayes.

Motion by Linde to accept Resolution 2022-11 for the dedication of sanitary sewer easement at 6421 Dekrane Drive. Seconded by Koplin. 3 Ayes.

An attorney spoke on behalf of resident Lisa McCord regarding the potential future submission of a demolition permit for her property at 7550 Carls Hill Road. Wright advised the Board is unable to make comments as no official application was received.

Motion by Koplin to Adjourn the Meeting. Seconded by Linde. 3 Ayes. Meeting Concluded at 7:21 PM

Respectfully Submitted,

Stacy R. Smith

Township Secretary