Lower Milford Township
Manager Report
October 2026

Meetings Attended:

- BOS Workshop & Regular, plus Executive Session
- Meeting w/ Hi-Tech for Security Quote
- Conducted October Safety Meeting – Hearing Loss
- Met w/ Multiple Companies Responding to Janitorial Services RFP
- Attended "How to Fight Data Centers in Your Community" Webinar from Pasa Sustainable Agriculture
- Preliminary Zoning Meeting w/ Party Interested in a Township Property
- Southern Lehigh Chamber of Commerce (SLCC) Meeting

Tasks Completed:

- Prep & follow-up for BOS Meeting(s), including BOS Special Meeting w/ PC
- General Correspondence
- Correspondence w/ Counsel
- Review Checks & Accounts Payable from Treasurer
- Requested Financials from Fire Chief
- Stray Animal Services Inquiries
- Budget Discussion(s) w/ Finance
- Assist w/ RTKL Response – Approx. 3 Hours' Time (Open Records Officer & Zoning also involved in search)
- Called in Plumber Regarding Issue in Men's Bathroom off Lobby
- Prepared and Conducted Annual Employee Reviews, plus a Probational Employee Review
- Research Regarding Limeport Wastewater Treatment Plant & other Low-Pressure Sewer Systems
- Set up Account w/ New Salt Supplier & Placed 1st Initial Order
- Answered Phones, Greeted Window & Processed Mail during ZO's Scheduled Vacation
- Assisted in Processing Festival Vendor Refunds
- Reviewed & Signed Off on Annual MS4 Report, prepared by Wayne Doyle w/ Cowan Associates
- Signed Quote for New Phone Systems & Coordinated w/ Ironton to Schedule Install Date
- Scheduled Parking Lot Vacuuming, Requested Quote for Annual Service
- Submitted ZHB Legal Notice to Newspaper during ZO's Scheduled Vacation
- Placed order for T-shirts and Sweatshirts for PW Crew
- Coordinated with PW to Order Samples & Uniforms for New PW Personnel
- Research Regarding Various (Current) Township Contracts
- Inquiries w/ EMS Providers
- Researched and Prepared Various RFP(s)
- Drafted Resolutions 2026-18 and 2026-19 for November 19th Adoption
- Coordinated w/ PennDOT to Return 50T of Salt Borrowed Last Season
- Signed Settlement Paperwork for Fair Farmland Preservation Agreement
- Filed Ordinance No. 146 at Dept. of Law
- Scheduled Jack Lehr for Boiler Repairs and to Check Out HVAC Issues

Resident Complaints:

No. of Forms Submitted in September:	3
No. of Forms Submitted since Implementation on 2/19/2026:	35
No. of Open Complaints:	10

Lower Milford Township Public Works Report OCTOBER 2026

ROAD/TOWNSHIP MAINTAINANCE

- Crested acres, sign replacement as necessary: Street name signs and cross street signs, stop signs and speed limit signs on Hill St., Knoll rd., Crested rd.
- Roadside mowing: Bellgate (D/S), Elementary, Yost, Bellgate (P/S), Cassle, Shupps, Dillingersville, Orchard, Schoolhouse, E.Mill, Pond,
- Grant Rd. pipe crossing, relevel with Hot asphalt.
- Clean up fallen down trees on: Schoolhouse, E.Mill after poor weather
- Move all S.D.S. To new locations. State: from Limeport Pk. to Dillingersville and again to King's Hwy. TWP; From Leh, McFettridge, and Bellgate to Westminister, Hoffman, and Acorn
- Fill potholes on stone roads.
- D/S schoolhouse, Excavate buried drainage pipe inlet.
- Woodlands dvlp. Sign replacement as necessary: Street name signs and cross street signs, stop signs and speed limit signs on E.Mill, Pinoak, Rosewood, and Maplewood.
- Hot patch Potholes on Carls Hill, Pond, E.Mill, Schoolhouse, CHCRd.
- Kraussdale Bridge repairs: Excavate debris and washed-in silt from decking. Form and pour concrete to repair patch of decking on headwall side.
- Setup JAMAR radar box on CHCRd N.
- Kraussdale Rd, Hotpatch shoulder in corner.
- Cassle x Spinnerstown, Straighten street sign.
- McFettridge, Dig and fill shoulder patch w/ Hot asphalt.
- Seal previously paved patches on Grant and Landis.

SHOP/VEHICLE MAINTENANCE

- Tk#4, rear tires replaced. Worn beyond use for plowing, bubble in sidewall of 1 tire, cracks between tread observed.
- Tk#1, pickup from Repair/inspection after oil pan replacement.
- Tk#4, Free up tailgate latch, replace backup alarm, change hyd filter, install salter and new batter boards.
- Tk#14, install salter, welding on plow hitch.
- Tk#18, install salter
- Tk#1, welding and repairs to body, install new batter boards and tailgate latch cylinder.
- Tk#5, plow and salter installation by Stork's plows.
- Sweepers #11 and #12, replace wear shoes.
- Clean crack seal equipment, Clean burnt material residue from tanks.
- Remove brine system from tk#4 and install on tk#1.
- Repair and paint plow #13 and plow #2.
- Replace cutting edge on plow #4, install HD cutting edge on plow #5.
- Install cut and install snow foil on plow #5.
- General good housekeeping in shop and equipment cleaned.

OTHER

- Flagger Training for newest PW crew members.
- Attend LTAP course on Managing utility cuts.
- Employee reviews conducted.
- Attend safety and staff mtg's as requested/required.
- Weekly mowing/weedwacking and leaf control at TWP complex.
- Fix ruts by fill pile and fill ground hole by sand mound cleanout cover.
- Pickup and order supplies for repairs and roadworks as necessary.
- Take delivery of salt and stockpile in salt shed.

LOWER MILFORD TOWNSHIP

7607 Chestnut Hill Church Road, Coopersburg, PA 18036

Zoning REPORT: October 2026

Permits Submitted This Month: 16

Z- 6 B-8 O-2 Issued: 8 Denied: 0

Open Permit Applications Ready: 7

Use and Occupancy Permits: 3

Courtesy Contact: 6

Zoning Concerns and Updates: 8

Zoning Hearings:

10/28 9558 Landis Lane, NOV winery &animal husbandry: *continued 1/27/27*

TBD 2121 Church View Rd Commercial Indoor/Outdoor Hockey Field Use

Planning Commission Meetings: October 5, November 2, December 7

10/5 Discuss Livestreaming, Davis minor subdivision w/no development, Commercial Aggregates

11/2 Discuss Generators, Noise, Light, Water, etc in industrial areas, and Commercial Solar

12/7 Resubmision review: Davis 1 new lot already w/home and lot line changes for Farm Preservation and Act 319

12/7 Discuss nonresidential performance standards, review amendments and short term rental

Zoning and Planning Tasks Addressed

*Assist residents w/ inquiries and question

*Correspondence/Meeting updates with Farm Land Preservation

*Correspondence/Meetings w/ SEO

*Research SALDO and ordinances for compliance questions

*Collaboration w/Accessment office

*Research of Files and Ordinances for projects, questions, documentation

*Site visits

* Communications and discussion w/ BCO/Engineer

* Research and Follow up w/ Complaint Forms and calls

*Updates with Solicitor and ZHB Solicitor

*Drive through township observing properties

*Updates to Permit Database

* Filing of records & materials

*Multimunicipal Collaboration

*Prepare and Provide Board of Assessment materials

*Research PC subjects to provide information

*Materials/Preparation/Correspondence Planning Commission

*SWL committee meeting 10/27 w/ LVPC members

*Verify RTK info for zoning inquiries

* Meetings/calls/correspondence/research with residents, appraisers, etc

* Materials/Preparation/Correspondence Zoning Hearing Board

*PSATs Fall seminar

*LVPC meeting addressing Data Centers