

LOWER MILFORD TOWNSHIP
Lehigh County, Pennsylvania
Board of Supervisors Regular Meeting Agenda
Thursday, June 18, 2026

The Board of Supervisors met for their Regular Meeting on Thursday, June 18, 2026, at the Lower Milford Township Municipal Building located at 7607 Chestnut Hill Church Road, Coopersburg, PA 18036. The meeting was also livestreamed via Youtube.

In attendance were Timothy Cogle, Chair; Susan LaBrie, Vice Chair; Jason Flexer, Supervisor; Mark Cappuccio, solicitor; and Elizabeth Lembach, secretary.

Public in Attendance: 7

Public Watching Virtually: 10

Cogle called the meeting to order at 6:30 PM and led attendees in the Pledge of Allegiance.

Public Comment: None

The Board offered a quick reminder about the current meeting policy in effect, enacted by a previous Board, and the requirements within the policy regarding public comment which notes that participants must sign in and come up to the microphone to speak. Lembach announced that the full meeting policy was available on the Township's website.

Cogle announced that an executive session was held June 18, 2026, prior to the meeting for litigation.

Cogle announced receipt of draft minutes for the May 21, 2026 Regular Meeting and the June 4, 2026 Workshop Meeting. Flexer asked if answers had been received for two of the questions noted under public comment in the May 21st minutes. Lembach provided an answer for the one that she did not believe had been answered at the time, noting she discussed with the foreman the next day about using maintenance logs for equipment, and confirmed that the question about inclusion of the escalator clause was confirmed at the meeting. **Motion** by Flexer to approve both minutes with inclusion of the answer for the escalator clause in the May 21st minutes. **Seconded** by LaBrie and **unanimously approved**.

LaBrie read through the Treasurer's Report, as of June 3, 2026, as it appeared on the agenda. **Motion** by Flexer to approve the Treasurer's Report. **Seconded** by LaBrie and **unanimously approved**.

Cogle had a question about a bill from Kiriposki & Sons under the sewer fund, asking if monies had been reimbursed from the property owner or if Mark needed to get involved. Lembach confirmed that Mark was already involved. LaBrie asked for clarification on the payment made to US Bancorp Government Leasing & Finance, asking if it went toward the new Case Wheel Loader. Lembach

clarified that it was the annual recurring payment for the 2026 International Truck. **Motion** by LaBrie to authorize paying the June 2026 bills. **Seconded** by Flexer and **unanimously approved**.

Cogle announced receipt of May staff reports from the Township Manager, Public Works and Zoning. LaBrie asked where the Township stands on closing out the account with Cintas. Cogle asked if the mower was fixed and Lembach confirmed it was out earlier that day. Cogle asked how many times the mower had broken down so far this year and if the crew was weed whacking by hand because the mower was down. **Motion** by LaBrie to approve the May staff reports. **Seconded** by Flexer and **unanimously approved**.

Cogle announced receipt of May EMS Reports, noting that Macungie responded to seven calls in Lower Milford and Upper Perk responded to two.

Ed Miller came up to share a report from the fire company. He thanked Lembach for sharing a grant opportunity with them and said he also has a question out to their grant writer and Senator Jarrett Coleman's office about opportunities for a grant to build a new fire station. He announced upcoming events including the June 28th plant bingo, November 7th fall craft show and ongoing hoagie sales. Miller asked who was responsible for getting the bids for the HVAC work related to the awarded LSA grant. Cogle believed it was the Township's responsibility and Miller said that he would share the description of work to be completed with Lembach. Cogle asked Miller if the fire co. figured out what happened to their missing cones and Miller confirmed that they were still missing and he was reaching out to PennDOT to see if they had them.

OLD BUSINESS:

Cogle announced receipt of a draft ordinance to update regulations regarding residential solar and timber harvest. Cappuccio explained that the next step would be sending copies to the County Planning Commission and comprehensive partners for a comment period and that after the 30-day comment period closes, the Board can then motion to advertise for adoption. The Board had no comments or questions on the proposed ordinance.

Cogle read from an email relating to the vacation of Jane's Lane, summarizing that one of the property owners was waiting for an easement to be approved by their neighbors. Cogle asked for another update at the July meeting. Flexer asked Cappuccio if the Township would be creating a lot without road frontage by vacating the roadway. Cappuccio explained that it would have access to a private road but not the public road. Flexer considered if taking public access away from a resident was the right thing for the Township to do. Cappuccio offered that the Board can reopen the discussion and recalled that none of the landowners appeared to have issue with the vacation occurring. Cogle said the property owners could also claim the road as a private road off of Kings Highway once vacated. Cappuccio thought that maintaining the road was described as a cost issue and Cogle recalled issues including wash out, illegal dumping and parking by the residents causing roadway blockages.

Lembach offered an update on the yard waste being accepted at the back of the Township property, noting that aside from one person leaving their waste at the wrong spot, no other issues or incidents had occurred with the expansion of accepted materials. Lembach shared that a suggestion had been made to separate the types of waste being accepted and she recalled that the changes for the yard waste were made only temporarily and would be reviewed again at the end of the year. Lembach shared concern about investing money in the area where yard waste was being accepted by building separate bays or paying for signage if it was only temporary. LaBrie shared that she had suggested signage for separate areas, noting that she thought farmers would use the leaves as mulch in the fall and separation would help them. Lembach noted that separating would create some work for the crew to ensure that there was enough room for separate spaces. Flexer suggested a new sign with directional arrows to help navigate residents to the area. Flexer asked why the Township would need to separate the materials. Lembach confirmed that the materials being mixed for recycling at Victory Gardens and the annual recycling report the Township submits to the County is not be an issue. Flexer and Cougle confirmed that they would like to see the area's usage in the Fall before making any permanent decisions about it.

NEW BUSINESS:

Motion by Flexer to advertise hiring for a Public Works Equipment Operator and Public Works Laborer. **Seconded** by LaBrie and **unanimously approved**.

Cogle announced receipt of a planned rotational schedule for the Township's electronic speed display signs (SDS) from the Public Works Department. Lembach shared that there are 104 speed display signs posted along the state roads within the Township, creating 104 different location opportunities for the SDS along state routes. Cogle and Flexer shared that they were both satisfied with the submitted schedule.

Cogle announced an opportunity to extend the warranty on the Evolis SDS. Lembach explained that the Evolis models were the ones used specifically on Township roadways. The Board agreed that they were not interested in the offer.

LaBrie read through an equipment and roads priorities list from the Public Works Department. The list noted roadways that the foreman felt should be considered for major repair, organizing them by state of disrepair and roadways that receive higher traffic and included suggestion a process called FB-modified that he thought might be a good option to try and repair them considering the lack of base properties, skewed profiles, major rutting and failing previous repairs. The list also included suggestions for equipment maintenance and future replacements. Cogle had a question on Item #7 on the equipment list for the 2014 International Dump Truck, asking if it was the same truck that was repaired in November for about \$14,000. Lembach and Flexer agreed that they thought it was and Flexer shared that the type of engine in the truck has known issues. Cogle suggested sending the truck

back for diagnostics to see if the issues were new or related to the repairs from last year. Flexer suggested prioritizing and getting quotes for Item #6 for rust repair on the dump bed of the 2007 International, stating that it was a good truck that the Township could get a couple more years of use out of it without paying for an entirely new bed. Flexer and Cogle agreed that the repair should be made before winter. Flexer also suggested quotes for Item #1, updating safety lighting on trucks # 4 and 5, the F-550 and the GMC Sierra 2500, as the current lighting is minimal and would improve on safety for the crew. Cogle and Flexer also agreed that they would like to see a quote for Line Item #2, 2022 Case Backhoe repairs, to repair the machine before it's condition gets worse. LaBrie asked if there was anything that could be done for Item #4, which suggested that the Township needs to start considering replacing the dated and fatigued snowplows. Flexer supported getting pricing for replacement and LaBrie asked if any repairs could be made. Lembach responded that the plows are painted every year to help prevent rust and the blades are also looked at before the season. LaBrie asked what signs of fatigue the plows are showing and Cogle knew that at least one was showing small cracks throughout the frame. Flexer verified that the Board was requesting quotes for Line Items #1, 2, 6 and 7, which Cogle confirmed and summarized. Flexer also suggested that the foreman start looking at pricing for snow plows and a mowing tractor to get an idea of what's to come.

CORRESPONDENCE:

Cogle announced receipt of a letter from J.D. Eckman, Inc. regarding Upcoming Bridge Work at SR 22 over SR 309.

Cogle announced receipt of a letter from PA Public Utility Commission (PUC) Regarding Carls Hill Pole Replacement Project. Flexer asked if it was already reviewed at the Workshop Meeting, which Lembach confirmed but stated that the difference was that the previous correspondence was from PPL and the new update was the PUC's response.

PUBLIC COMMENTS:

Ed Miller said that Jerry Graham was going to contact PennDOT tomorrow regarding the missing traffic cones. He also asked if the fire lane blockage at Limeport Commons had been discussed. Cogle said he mentioned the issue to the developer nonchalantly, but noticed the truck was still parking in the same spot. Cogle suggested that the Township could send a courtesy letter to reduce the fire company's need to back out onto Limeport Pike from the fire lane. Flexer asked for clarification on the issue and Cogle described that on the fire lane coming in, a truck has been parking on the main road in the development directly across from the fire lane preventing the fire trucks from being able to properly turn on Rizzuto Way. Discussion ensued about the Township's ability to install signage as Rizzuto Way is a private roadway. Cogle thought that even though it was a private roadway, that it was discussed during the Land Development Plan that no street parking would be allowed.

Flexer had a question about the Township's responsibility to complete the road painting for railroad crossing, as was stated in the PUC correspondence. Lembach confirmed that it's included in the Township's line painting which is conducted every other year.

Motion by Flexer to adjourn meeting. **Seconded** by LaBrie and **unanimously approved**.

Meeting adjourned at 7:29 PM.