

LOWER MILFORD TOWNSHIP  
Lehigh County  
BOARD OF SUPERVISORS  
October 15, 2015 Regular Meeting  
MINUTES

Present: Chair Donna Wright, Vice-Chair Michael Snovitch, Supervisor William Roy, Ellen Koplin, Township Manager, Solicitor Mark Cappuccio, Esq., and 11 audience members

The meeting was convened at 7:30 pm by Chair Wright and the Pledge of Allegiance was recited.

No citizen comments at this time

Southern Lehigh Public Library Director, Lynnette A. Saeger, presented a request to the Board of Supervisors for a 5% increase in 2016 over the 2015 annual township donation.

Motion by Roy to approve the minutes of the September 17, 2015 regular meeting, seconded by Snovitch and unanimously approved.

The Treasurer's Report for September 30, 2015 (cash & investments) was read.

• General Fund	\$686,988.00
• Rec. & Open Space Fund	6,508.00
• Sewer Fund	55,080.00
• Capital Reserve Fund	7,569.00
• Fire Fund	573,496.00
• Highway Capital Improvement Fund	314,761.00
• State Liquid Fuels Tax Account	116,750.00
• Developer Escrows (Non Twp. Funds)	57,996.00

Motion by Roy to accept the September 30, 2015 Treasurer's Report as read, seconded by Snovitch, unanimously approved.

A member of the audience questioned the amounts shown in the Library's donation request; they did not match.

Motion by Snovitch to pay the October 2015 bills, seconded by Roy and unanimously approved.

Wright announced the Manager's Report, Public Works and Zoning reports were available but there are no Police Reports.

There are no new subdivisions or land developments.

Action is requested on the Eltonhead Estate Lot Line Adjustment. The Planning Commission has approved the plan and no further documents are needed.

Motion by Roy to endorse the Planning Commission approval of the Eltonhead Estate Lot Line Adjustment. Seconded by Snovitch and unanimously approved.

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No Fire Company report was submitted. A letter was received from the Fire Company advising of their intent to make a major equipment purchase of an engine with an estimated cost of \$500,000 to \$600,000. Snovitch asked what the process is and the Solicitor reviewed the 2<sup>nd</sup> Class Township Code concerning the fire tax. Snovitch wants an economic evaluation performed and Roy wants an independent inspection of the current 1995 engine. The Board Members agreed that the Manager will contact the Dept. of Community and Economic Development for some advice.

An Ambulance Report was submitted by Macungie Ambulance for September 2015.

There was no Library representative report

No Old Business came before the Board

Under New Business:

Act 319 applications were made by Justin & April Hausman for 33.3926 acres and Joseph Nicholas for 5.58 acres.

A recommendation was submitted to the Board from the Zoning Officer for small scale domestic use poultry to be considered as a zoning amendment. Motion by Snovitch to send to the Planning Commission for drafting. Seconded by Roy and unanimously approved.

The Manager submitted to the Board and reviewed the First Draft 10-15-15 Budget for 2016. Jean Schoch questioned the proposed budget for the police. Since it is very uncertain as to how much of the coming year they will be able to work if at all, a small amount was budgeted. Should more be needed, a resolution can be adopted to move funds from another area of the budget.

Under Correspondence:

- Southern Lehigh Living Memorial Park Financial Report and 2016 Proposed Budget
- Wright read correspondence from the PA Turnpike Commission concerning a reconstruction and widening project from the Quakertown Interchange through Lower and Upper Milford, Emmaus and Lower Macungie.

Wright reviewed the Festival. Approximately 1,200 attendees.

Jean Schoch asked if there was a Zoning Hearing Board meeting in October. Yes, continuation of Lohr.

On motion by Snovitch, seconded by Roy, the meeting adjourned at 8:23 pm.

Respectfully submitted,

Ellen L. Koplin  
Township Manager/Secretary