

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

December 21, 2023, Regular Meeting

MINUTES

Present: Donna Wright, Chair; Ellen Koplin, Vice-Chair; Lowell Linde, Supervisor; Mark Cappuccio, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 10 members of the Public.

The meeting was called to order at 6:30PM by Wright.

Wright announced that an executive session was held on December 21, 2023 for potential litigation.

All stood for the pledge of allegiance.

Koplin presented Wright with a PSATS "Recognition of Service" certificate for her 18 years of service as a member of the Board of Supervisors, highlighting her dedication to the Township and achievements in preserving farmland.

Motion by Linde to approve the November 16, 2023 regular meeting minutes as presented. Seconded by Koplin and unanimously approved.

Wright read the Treasurer's report as of November 30, 2023 aloud:

• General Fund	\$ 1,797,781.00
• Historical Registry Fund	5,735.00
• Sewer Fund	34,736.00
• Capital Reserve Fund	179,161.00
• Fire Fund	231,108.00
• Highway Capital Improvement	330,210.00
• ARPA of 2021 Fund	41,310.00
• State Liquid Fuels Tax Account	155,349.00
• Developer Escrow (Non-Township Funds)	39,734.00

Motion by Koplin to approve the Treasurer's report of November 30, 2023 as read. Seconded by Linde and unanimously approved.

Motion by Linde to authorize paying the December 2023 bills. Seconded by Koplin and unanimously approved.

Wright announced the Administrator Report for December 21, 2023.

Wright announced the Zoning Report for November 2023.

Wright announced the Public Works Report for November 2023.

Wright announced the Administrative Assistant Report for November 2023.

Wright announced the Macungie Ambulance Report for November 2023.

Ed Miller, Lower Milford Township Fire Co #1 Representative, informed the Board of the success of the "Polar Express Party" and that the next hoagie sale orders were coming up.

Under Old Business:

Fucci provided a summary of quotes received for the purchase of a new dump truck. Motion by Linde to authorize the purchase of a 2025 International HV507 SFA 4x4 from Del Val International for \$133,888.94 and the plow package from E.M. Kutz for \$92,284.00 and authorize Fucci to sign the contract. Seconded by Koplin and unanimously approved.

Motion by Koplin to authorize the Solicitor to move forward with the appraisal for the purchase of easement in accordance with the August 28, 2023 Cowan Associates, Inc Easement Map and authorize the Solicitor to file a Declaration under Title 72. Seconded by Linde and unanimously approved.

Jason Flexer asked if the Township has looked at other properties. Koplin responded with information on the Township's prior attempts to utilize other locations.

Motion by Koplin to authorize the closure of the Bank of America credit card accounts upon the successful set up of the PLGIT procurement card program. Seconded by Linde and unanimously approved.

Under New Business:

Motion by Linde to adopt Resolution 2023-15 setting the tax millage for 2024 at .67756 mills. Seconded by Koplin and unanimously approved.

Motion by Koplin to adopt Resolution 2023-16 establishing the 2024 millage for a special tax of fire services at .33878 mills. Seconded by Linde and unanimously approved.

Motion by Linde to adopt Resolution 2023-17 appointing the firm of Hutchinson, Gillahan and Freeh, P.C. to perform the 2023 audit. Seconded by Koplin and unanimously approved.

Motion by Koplin to adopt Resolution 2023-18, approving Draft 3 of the 2024 Budget, dated November 2, 2023. Seconded by Linde and unanimously approved.

Fucci provided an overview on the research conducted for the 2024 animal control contract. Motion by Linde to approve the 2024 Feral Cat Trap-Neuter-Release contract with No Nonsense Neutering. Seconded by Koplin and unanimously approved.

Wright announced the 2023 Bridge and Culvert Inspection.

Cappuccio announced Docket 23-10, appeal of Paul and Ellen Deebel for a special exception for roof mounted solar and Docket 23-11, appeal of Kenneth and Carolyn Marotta for a special exception for roof mounted solar. No action taken by the Board.

Motion by Koplin to approve the payment of Site Specific Design, Inc invoice 70928 for \$4,375.00 and invoice 73064 for \$4,450.00 for the replacement of Limeport WWTP grinder pumps out of the ARPA Fund. Seconded by Linde and unanimously approved.

Motion by Koplin to authorize the advertisement of the road vacation Ordinance for Janes Lane. Seconded by Linde and unanimously approved.

Under Correspondence:

Wright announced the PennDOT Notice of Traffic Data Collection on Municipal Owned Roads and requested it be posted on the Township website and Facebook.

Wright announced the December 2023 Social Security newsletter.

Under Public Comment:

Koplin recognized Denise Holub as the "Volunteer of the Year" for her work maintaining the Township's garden beds. Koplin stated that Holub has saved the Township a tremendous amount of money over the years by volunteering.

E.J. Rovella raised concerns on the progress made by the developer for the Maplewood Subdivision, Gambone, in converting basins and submitting plans to the Lehigh County Conservation District. Fucci will be scheduling a meeting with Gambone to follow up.

Miller announced that the Fire Company's Santa Claus run was rescheduled to Saturday, December 23, 2023.

Motion by Linde to adjourn the meeting. Seconded by Koplin and unanimously approved.

Meeting adjourned at 7:22PM.

Respectfully Submitted,



Emily Fucci
Township Secretary