

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

September 17, 2020 Regular Meeting

MINUTES

Present Donna Wright, Chair; Ellen Koplin, Vice-Chair; John Quigley, Supervisor; Mark Cappuccio, Esq., Solicitor; Stacy Smith, Treasurer/Acting Secretary, and members of the public.

The meeting was convened at 6:30PM by Chair Wright and the Pledge of Allegiance was recited.

Motion was made by Koplin to approve the, August 20,2020 minutes. Jean Schock added a correction to the minutes regarding the EMS Proclamation. Quigley also requested to see the July 16, 2020 minutes with the corrections made. Seconded by Quigley. Motion carried. See requested attachment to these minutes.

Treasurers Report as of, 2020 read by Wright:

- General Fund \$ 1,019,159.89
- Historical Registry Fund 5,734.50
- Rec & Open Space 7,105.06
- Sewer Fund 39,845.01
- Capital Reserve Fund 33,041.97
- Fire Fund 325,671.21
- Highway Capital Improvement 322,628.69
- State Liquid Fuels Tax Account 243,501.56
- Developers Escrow (Non-Township) 43,176.29

Motion by Koplin to accept. Quigley stated his objection that he has no confidence in our current Bookkeeper and her ability to handle our books. Seconded by Wright. 2 Aye 1 Nay. Motion carried.

Motion by Koplin to authorize paying September 2020 bills. Quigley seconded for purposes of discussion. Quigley objected to the payment for Clark Hill. After Quigley voiced his opinion and objections and continued although Solicitor Cappuccio stated for the record that this is a personnel issue and should not be discussed in public. Quigley asked Chair Wright to comment at which time she stated that she will abide by the Board's Attorney and not discuss personnel. Wright also encouraged Quigley to contact Clark Hill himself. Wright seconded the motion. 2 Aye 1 Nay Motion carried. Quigley asked for his statement to be quoted and added to these

minutes.” John Quigley votes No on paying bills because he has been excluded from any information performed from the firm Clark Hill who have been retained by Supervisors Koplín and Wright who have intentionally excluded Supervisor John Quigley. And the amount of between 30-40 thousand dollars can not be approved without that Supervisor knowing why.”

Wright announced the Zoning Report.

Wright also added if anyone would be interested in serving on the Board to please contact the Board Members.

Wright announced the Public Works Report.

Wright announced the Secretary Report.

Wright announced the Ambulance Report.

Wright gave the Report for the Fire Company. Wright announced their Hoagie Sale. She met with them to discuss their budget needs for the upcoming year. They expressed they are interested in purchasing a new truck.

Library Report was Given by Ryan Fields. Koplín ask Fields as to why his Term was up for Discussion. Fields explained that the Library is moving from a Fiscal Year to a Calendar Year and that would then change his term.

Fields spoke about the challenges the Library has been facing due to the COVID-19.

Fields also expressed that due to the pandemic, the Library is trying to get more creative with their Fund raising.

Although they have faced these challenges, they will only be asking for the Lower Milford Township to Contribute the same amount as last year.

Once again, the Board asked about the statistics that showed the number of Lower Milford Township Residents that use the Library.

Quigley stated that the Board has been asking for this information for years and the Library has yet to provide such information.

Fields explained that the Library cannot provide the statistics.

Subdivision/Land Developments

Cappuccio announce plan for a minor Lot Line Change for the Properties of Davis/Linde.

The change will allow for the Linde property to then become eligible for the Act 319.

The Board that no action needed to be taken.

Cappuccio also announce that a sketch plan had been received for 1200 Beverly Hills Rd.

Under Old Business:

Cappuccio gave an update on the DEP Planning Module for 3156 Cassel Rd. An application for a stream discharge permit needs to be submitted for them to continue, until the property will be using a holding tank. Cappuccio asked for a motion to approve the Indemnification Agreement. Quigley made that motion Seconded by Koplin unanimously approved.

Cappuccio also present a Declaration of a Small Treatment facility & the operations maintenance agreement for the 3156 Cassel rd. Property. After reviewing and discussing the document, The Board voiced their concerns. Decision was made to table till the October 1, Workshop meeting

Under New Business:

Worker's Compensation Proposal from EHD was given by Zach Focht.

After some questions and answers the board was unable to pass a Resolution to join.

Docket # 20-08

Announcement of Property of 9188 asking for a special exemption permit to install Solar panels.

Resolution 2020-7

Agricultural Security Area Addition. Property in Upper Saucon wishes to join the AG security Area. Koplin made the motion to allow Seconded by Quigley. 3 Aye. Motion carried.

Lehigh Valley Lawn Care

Discussion continued the maintenance and landscaping of the Lower Milford Township Properties. The final agreement was for the Foreman to make a list of all the work that needs to be done and then have quotes on those specific needs.

Staffing Discussion

Koplin prepared a staffing proposal which was presented by Wright.

The proposal would ultimately save the Township approx. \$95,000. Including Benefits.

Koplin proposed dividing the structure within the office, dividing into 3 positions.

Wright questioned as to why Wendy Stryker's name was listed on the proposal.

Koplin answered that Ms. Stryker expressed her interest in returning to previous Lower Milford Township position.

No Public Comments were heard at this time.

Quigley voiced his opinion on the proposal.

Quigley indicated that this to him showed admittance to Ms. Smith's incompetence.

Quigley also felt as though the Position be provided to Ms. Smith was Superficial.

Koplin explains that a Township Secretary is a separate position and that going from a four people into the office to two creates a tremendous burden on the remaining staff.

Koplin also stated that it she thinks it is unfair to treat someone the way Ms. Smith has been treated. And that she would do well with the "Meet & Greet" of our residents.

Koplin also explained that the position would also be supporting the New working Foreman with Clerical, Secretarial, spread sheets, Bid Preparation and maintaining our data bases.

Wright feels as though Ms. Smith is a valuable and competent employee and that somethings can be shifted to the Secretary Position.

Quigley disagreed with the statements made by Koplin and Wright.

Moving towards the Administrator Position, Quigley prepared a statement provided in a handout.

Quigley voiced that he cannot support this decision. To Appoint Emily Fucci to Administrator, He feels as though Fucci is a documented liar, makes up her own policies and is grossly insubordinate.

Quigley read his handout.

No Public Comments were heard.

Wright made a statement that to move forward to have division of labor, she wishes to see some of the job responsibilities shifted around. She also would like to see that for sure Ms. Stryker is acceptable to holding a position. She also stated that she is not happy with not having another option for the Bookkeeper position. She does feel as though Wendy did an excellent job and that Stacy did an excellent job as well. Emily has done an excellent job. Wright stated she recognizes Quigley's statement and that this is hers.

Wright as Chair asked for a vote on this matter.

Public Comments were heard. Jason Flexer spoke about the timing of this vote.

Wright has asked to see an application for Wendy.

Quigley also stated that he would like to see something from Wendy in writing. Quigley expressed concern with the fact that Wendy left for a better position and that she may leave again.

Wright pointed out that there was an executive session scheduled to discuss the matters of the proposal. However, Quigley refused to meet and wanted to discuss items in public.

Wright had asked that personal issues and vendettas be left out of and to separate the person from the positions.

Quigley states that he finds it very difficult to separate person issues from positions.

During more discussion, a member of the audience spoke out which lead to Quigley leaving his chair to confront resident.

After the lost of control of meeting. Wright immediately called for adjournment Koplin seconded.

Meeting Adjourned

Respectfully Submitted,

Stacy R. Smith

Lower Milford Township

Secretary

APPROVED

Approved