

Lower Milford Township
Lehigh County, Pennsylvania
Board of Supervisors
November 7, 2024 Workshop Meeting
MINUTES

Present: Ellen Koplín, Chair; Lowell Linde, Vice-Chair; Timothy Cogle, Supervisor; Emily Fucci, Township Administrator/Secretary; John Hagan, Public Works Forman; and 21 members of the Public.

The meeting was called to order at 6:33PM by Koplín.

All stood for the Pledge of Allegiance.

Koplín called to adjourn the workshop meeting and open the hearing for CU-2-24 at approximately 6:34PM.

Koplín called to close the hearing for CU-2-24 and reopen the workshop meeting at approximately 7:20PM.

Motion by Cogle to ratify the declaration to declare an open burning ban, effective on October 29, 2024 until further notice. Seconded by Linde and unanimously approved.

Motion by Cogle to authorize the advertisement of intent to hire a CPA for the 2024 audit. Seconded by Linde and unanimously approved.

Discussion was held on Limeport Commons escrow release #5. Motion by Cogle to approve Limeport Commons escrow release #5 in the amount of \$194,007.47. Seconded by Linde and unanimously approved.

Motion by Linde to approve the purchase of a brine tank sprayer unit from U.S. Municipal for \$3,506.00. Seconded by Cogle and unanimously approved.

Motion by Cogle to sell the 1994 International brine tanker truck on Municibid with no reserve pricing. Seconded by Linde and unanimously approved.

Motion by Cogle to approve the purchase of a Gravelly ProTurn ZX60" Kawasaki FX730V from RH Lorish Mower Shop, LLC for \$9,086.40. Seconded by Linde and unanimously approved.

Discussion was held on the need for a skid steer and no action was taken.

Discussion was held on quotes received to place a leveling course on Kraussdale Road. A consensus was received from the Board that the leveling course would not be put in place. Koplín requested a letter be sent to the property owners who have complained about the roadway to advise them that work will be performed in 2025 to address the potholes and double seal coat the roadway.

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Motion by Cogle to approve “option 2” from Pro Max Fence Systems to install guardrail on Chestnut Hil Church Road with delineators, totaling \$15,320.00. Seconded by Linde and unanimously approved.

Koplin requested quotes are received for “No Truck” signs similar to the bright green ones used by Upper Hanover Township.

Jason Flexer commented on the Board’s previous discussion to purchase a tractor and mower. Flexer asked in dust control could be performed on Buhman Road. Koplin responded that a permit would be needed from DEP.

Motion by Linde to authorize advertisement of draft 3 of the 2025 budget, dated November 7, 2024. Seconded by Cogle and unanimously approved.

Dale Koplin commented on the width Upper Hanover Township’s portion of Kraussdale Road versus Lower Milford’s. Hagan responded that he has plans to grade the shoulders and suggested adding white lines during the next line painting. Koplin requested the width of the Upper Hanover side is measured.

Motion by Linde to adjourn the meeting. Seconded by Cogle and unanimously approved.

Meeting adjourned at 8:16PM.

Respectfully Submitted,



Emily Fucci
Township Secretary

APPROVED