

LOWER MILFORD TOWNSHIP

Lehigh County

BOARD OF SUPERVISORS

December 6, 2018 Workshop Meeting/Additional November Items

MINUTES

Present: Donna Wright, Chair; John Quigley, Mike Snovitch, Vice Chair; Mark Cappuccio, Esq., Solicitor; Ellen Koplin, Township Manager; Zack Cooperman, Assistant Township Manager and 2 members of the public.

The meeting was convened at 7:35 PM by Chair Wright and the Pledge of Allegiance was recited.

No public comments were received at this time.

Motion by Quigley to approve the minutes of October 31, 2018 Regular Meeting. Seconded by Snovitch and unanimously approved.

The Treasurer's Report ending October 31, 2018 (Cash & Investments) was read.

- General Fund \$776,201.00
- Historic Registry Fund \$2,935.00
- Conservation of Natural Resources Fund \$18,684.00
- Rec. & Open Space Fund \$7,049.00
- Sewer Fund \$63,194.00
- Capital Reserve Fund \$27,835.00
- Fire Fund \$244,988.00
- Highway Capital Improvement Fund \$320,134.00
- State Liquid Fuels Tax Account \$92,826.00
- Developer Escrows (Non-Twp. Funds) \$70,456.00

Motion by Quigley to approve the October 31, 2018 Treasurer's Report as read. Seconded by Snovitch and unanimously approved.

Motion by Snovitch to pay the October 2018 bills. Seconded by Quigley and unanimously approved.

Wright announced the Public Works report.

Wright announced the Public Works Storm Damage Report Update.

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Wright announced the Zoning Report.

Wright announced the Manager's Report.

No new Subdivision/Land Development applications were received nor action to be taken.

No Fire Co. Report submitted.

No Auditor's Report submitted.

Wright announced the Macungie Ambulance Corps. October Report.

No Library Report submitted.

Under Old Business:

Under New Business:

Resolution 2018-11 Agricultural Security Area motioned to approve by Quigley and seconded by Snovitch and unanimously approved.

Receipt of a conditional use application from SJC Development Group for Vehicle Repair and Automobile Service was received. Cappuccio gave a brief explanation of the application in preparation for voting at the Regular Meeting.

Cappuccio spoke about the Community Baptist Church tax exemption. Motion by Quigley to refund any and all taxes paid for 2018. Seconded by Snovitch and unanimously approved.

Wright announced a letter from Lehigh County with a proposal under Act 89 of 2013. Board of Supervisors are not in support of this idea. Requested a letter be sent with response.

Discussion took place about the Township disbursing funds for agricultural preservation. Item was removed from the budget and may be revisited in the Spring.

Discussion took place on updating the security procedures for the building. Research into updated systems to monitor movement as well as updated security cameras to monitor areas of the building not currently being monitored. Assistant Manager to setup a meeting with State Police to discuss having them as the first contact.

Under Correspondence:

Public Comments

On motion by Quigley, seconded by Snovitch and unanimously approved, the meeting adjourned at 8:50 PM.

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Respectfully Submitted,

Zachary Cooperman

Acting Secretary

APPROVED