

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

August 21, 2025 Regular Meeting

MINUTES

Present: Ellen Koplin, Chair; Lowell Linde, Vice-Chair; Timothy Cogle, Supervisor; John McShea, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 5 members of the Public.

The meeting was called to order at 6:33PM by Koplin.

All stood for the Pledge of Allegiance.

Koplin announced an executive session was held on July 31, 2025 for litigation.

Motion by Linde to approve the minutes of the July 17, 2025 regular meeting as presented. Seconded by Cogle and unanimously approved.

Motion by Cogle to approve the minutes of the July 31, 2025 special meeting as presented. Seconded by Linde and unanimously approved.

Fucci read the Treasurer's report as of July 31, 2025 aloud:

• General Fund	\$ 2,163,967.00
• Historical Registry Fund	5,735.00
• Fee-In-Lieu of Fund	24,000.00
• Sewer Fund	107,387.00
• Capital Reserve Fund	216,138.00
• Fire Fund	414,066.00
• Highway Capital Improvement	350,368.00
• ARPA of 2021 Fund	0.00
• State Liquid Fuels Tax Account	332,210.00
• Developer Escrow (Non-Township Funds)	37,481.00

Motion by Linde to approve the Treasurer's report of July 31, 2025 as read. Seconded by Cogle and unanimously approved.

Motion by Linde to authorize paying the August 2025 bills. Seconded by Cogle and unanimously approved.

Motion by Cogle to accept the Administrator Report for August 21, 2025, the Zoning report for July 2025, the Public Works report for July 2025 and the Administrative Assistant report for July 2025. Seconded by Linde and unanimously approved.

Koplin announced the Macungie Ambulance report for July 2025.

Koplin announced the Upper Perkiomen Valley Ambulance report for July 2025.

Lower Milford Fire Company Deputy Chief Ed Miller announced their Fall Craft Show is planned for October 11, 2025, a Sportsman Bingo is planned for October 26, 2025, and they plan to do a boot drive over Labor Day weekend. Miller stated they are working on the 2026 budget and getting quotes for an upcoming PEMA grant application.

Southern Lehigh Public Library (SLPL) Representative Ellen Deebel announced that the Friends of SLPL are attending the Fall Festival, along with other community events, and that Fall children programming will be announced soon. Deebel stated checkouts surpassed 100,000 in the last year and SLPL has been seeing an increase in overall use of the library. Linde asked if items check outs are classified by municipality, and Deebel replied that the SLPL Director has been keeping statistics.

Under Old Business:

Fucci announced that the Janes Lane Highway Occupancy Permit was resubmitted to PennDOT following their first review letter.

Fucci requested the security proposals for the Public Works garage are tabled until a future meeting due to the lack of new quotes received. No action taken.

Motion by Cougle to adopt Ordinance No. 143 increasing the indebtedness of Lower Milford Township by the issue of a promissory note in the amount of \$289,912.05 for the purchase of radio equipment as part of the Lehigh County 9-1-1 system upgrade. Seconded by Linde and unanimously approved.

Under New Business:

Koplin announced Docket 25-13, the appeal of Jerome and Constance Roeder for a special exception for roof mounted solar at 3500 Dillingersville Road, Zionsville, PA 18092. No action taken.

Koplin announced Docket 25-14, the appeal of Stephanie Weihs to a Notice of Violation dated June 16, 2025 and an appeal of administrative decision for 9558 Landis Lane, East Greenville, PA 18092. Fucci provided background on the notice of violation. McShea confirmed the Township Solicitor will be present due to the appeal of the notice of violation.

Koplin announced receipt of conditional use application CU-2-25, the appeal of 1200 Beverly Hills Road LLC for the use of the open space design option in the 1200 Beverly Hills Road subdivision. A consensus was received that the hearing will be held during the September 18, 2025 regular meeting.

Koplin announced receipt of the ACRE complaint regarding timber harvest regulations. Fucci will confirm a response was made by the Township Solicitor.

Fucci read the Treasurer's request to place funds in a 60-day PLGIT term account to take advantage of interest rates before they decrease. Motion by Cougle to transfer one million (\$1,000,000.00) dollars from the General Fund into a 60-day PLGIT term account. Seconded by Linde and unanimously approved.

Under Correspondence:

Koplin announced receipt of a request to establish a non-truck throughway for a portion of Chestnut Hill Church Road. The Board requested PennDOT be contacted to see if they would be willing to collaborate on a truck restriction for the entirety of Chestnut Hill Church Road.

Koplin announced receipt of a request for a "jake-brake" restriction on Beverly Hills Road. Cougle stated he was against a restriction due to safety concerns on the grade of the hill. Koplin requested that PennDOT be approached for the restriction, but the resident advised a restriction may be unlikely due to the grade.

Koplin announced receipt of the order continuing the Frank and Kimberly Reith 319 appeal.

Koplin announced receipt of the system and organization controls report for Berkheimer.

Koplin announced receipt of the August 2025 social security newsletter.

Koplin announced receipt of the Teamsters Local 773 request for sponsorship for the 88th anniversary gala and stewards appreciation dinner. No action taken.

Koplin announced receipt of the invitation to 250 America PA Lehigh County making history gala. No action taken.

Under Public Comments:

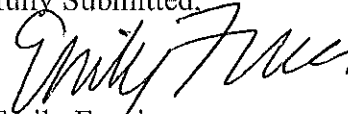
No public comment received.

Fucci asked for confirmation that the September 4, 2025 workshop meeting can be cancelled. A consensus was received to cancel the meeting.

Motion by Linde to adjourn the meeting. Seconded by Cougle and unanimously approved.

Meeting adjourned at 7:09PM.

Respectfully Submitted,


Emily Fucci
Township Secretary