

LOWER MILFORD TOWNSHIP
Lehigh County
BOARD OF SUPERVISORS
September 21, 2017 Regular Meeting
MINUTES

Present: Donna Wright, Chair; Michael Snovitch, Vice-Chair; Supervisor John Quigley; Ellen Koplin, Township Manager; Mark Cappuccio, Esq., Solicitor and 16 audience members.

The meeting was convened at 7:31 PM by Chair Wright and the Pledge of Allegiance was recited.

Under public comments, Linda Whittaker requested to address the Lantern Fest at Bell Gate Farm and her opposition to any additional ones taking place. The Board of Supervisors advised that they will go through the agenda items first and then address the public comments.

Motion by Snovitch to approve the minutes of the August 17, 2017 regular meeting. Seconded by Quigley with the request that his rationale for voting on the Public Works contract be stricken from the minutes. An audience member also noted that there was a different attorney filling in as Solicitor. Unanimously approved with the two noted changes.

The Treasurer's Report for August 31, 2017 (cash & investments) was read.

• General Fund	\$1,012,021.00
• Rec. & Open Space Fund	7,014.00
• Sewer Fund	59,781.00
• Capital Reserve Fund	17,705.00
• Fire Fund	471,392.00
• Highway Capital Improvement Fund	317,964.00
• State Liquid Fuels Tax Account	212,501.00
• Developer Escrows (Non-Twp. Funds)	51,242.00

Motion by Snovitch to accept the August 31, 2017 Treasurer's Report as read. Seconded by Quigley and unanimously approved.

Motion by Quigley to pay the September 2017 bills, seconded by Snovitch and unanimously approved.

Wright reviewed the Public Works Report and Manager's report was noted.

No New Subdivision/Land Development applications were received or action needed at this.

Fire Company Report was submitted for January 1, 2017 through September 9, 2017.

No Auditor's Report was submitted

Macungie Ambulance Corp. submitted their August 2017 report.

Board of Supervisors September 21, 2017 Regular Meeting Minutes

No Library Report was submitted

No Old Business

Under New Business:

Atty. Cappuccio reviewed the application received from Claudette Barringer/Logan's Heroes Rescue for a Special Exception Animal Shelter and Commercial Stable as well as a variance to conduct retail sales of pet items. Wright addressed the Lehigh County Farmland Preservation easement and the impact upon the application as proposed.

Motion by Snovitch, seconded by Quigley to have the Solicitor address the Zoning Hearing Board requesting that permits will be required for any special events on the property. Two Ayes and One Abstention (Wright is an employee of the County Farmland Preservation Office)

Motion by Snovitch, seconded by Quigley, to advertise intent to appoint a Certified Public Accountant to conduct the Audit of FY 2017. Unanimous

Motion by Snovitch, seconded by Quigley, to approve the Estimated Financial Requirement and Minimum Municipal Obligation Budget for 2018 Pension Plan. Unanimous

Motion by Snovitch, seconded by Quigley, to approve the Lower Milford Fire Police assisting Upper Saucon Fire Department for Southern Lehigh Games. Unanimous

Motion by Snovitch, seconded by Quigley, to approve the Lower Milford Fire Police to assist at the Hausman Fruit Farm. Unanimous

The Lower Milford Fire Company is requesting the Township adopt an Ordinance which will allow the Fire Company to seek reimbursement of Emergency Services Costs.

Motion by Snovitch, seconded by Quigley, authorizing preparation of an Ordinance authorizing reimbursement of Emergency Services Costs for consideration. Unanimous.

Correspondence was received from the Southern Lehigh Public Library and flyers for a Household Hazardous Waste Collection for Lehigh County Residents was available on the table.

Wright announced: That the Fall Festival was this Saturday, September 23.

A Public Hearing will be held on Monday, September 25 at the Lower Macungie Community Center for the Southwestern Lehigh Multi-Municipal Comprehensive Plan.

The Board of Supervisors will hold their workshop meeting on October 5 to authorize proceeding with adoption of the Multi-Municipal Comprehensive Plan.

Under Public Comments:

Stephanie Stevens, owner of Bell Gate Farm, addressed the Supervisors and audience concerning the Lights Fest held on September 9. She apologized to the neighbors for the trash and read a letter she sent to the event company listing items that were not taken care of.

Linda Whittaker voiced concern that although the lanterns were biodegradable, they were not dissolving.

Snovitch suggested that since the event company did not meet its obligations, we revoke the permit.

A resident commented that emergency services vehicles would not have been able to access the property if needed.

Motion by Quigley, seconded by Snovitch, to authorize the Solicitor to review if the permit can be revoked and if so, revoke it. Unanimous

On motion by Snovitch, seconded by Quigley and unanimously approved, the meeting adjourned at 8:38 PM.

Respectfully submitted,

Ellen L. Koplín
Township Manager/Secretary

Approved