

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

June 16, 2022, Regular Meeting

MINUTES

Present: Donna Wright , Chair; Ellen Koplin, Vice-Chair; Lowell Linde, Supervisor; Mark Cappuccio Esq.; Emily Fucci, Township Administrator; and 10 members of the Public.

The meeting was convened at 6:36 PM by Chair Wright

Wright made announcement of executive session held on June 16, 2022 to discuss litigation.

Motion by Linde to approve the minutes of May 19, 2022, meeting. Seconded by Koplin.3 Ayes.

Treasurers Report as of May 31, 2022, read by Wright.

• General Fund	\$ 1,489,898.00
• Historical Registry Fund	5,735.00
• Fall Festival Fund	2,035.00
• Rec & Open Space Fund	7,124.00
• Sewer Fund	41,861.00
• Capital Reserve Fund	38,090.00
• Fire Fund	358,431.00
• Highway Capital Improvement	323,724.00
• ARPA of 2021 Fund	1,278.00
• State Liquid Fuels Tax Account	349,960.00
• Developer Escrow (Non-Township Funds)	43,197.00

Motion by Koplin to approve the Treasurers Report as of May 31,2022. Seconded by Linde. 3 Ayes.

Motion by Linde to authorize paying of June 2022 Bills. Seconded by Koplin. 3 Ayes.

Wright announced the Administrators Report –May 2022.

Wright announced the Zoning Report – May 2022.

Wright announced the Public Works Report – May 2022.

Wright announced the Secretary’s Report – May 2022.

Wright announced the Ambulance Report- May 2022.

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Cappuccio advised the Board that the 6421 Dekrane Drive Land Development Plan required Board action. Motion by Koplin to ratify the approval of the 6421 Dekrane Drive Land Development Plan with the following conditions:

- Compliance is met with the conditions as set forth in the April 12, 2021 Planning Commission Preliminary/Final Approval letter.
- Plans are provided to the Township Office for signature.
- Land Development Agreement, Financial Security Agreement, Stormwater Operations and Maintenance Agreement and Sewer Easement are completed to the satisfaction of the Township Solicitor.
- Posting of Financial Security is completed.
- All consultant fees are paid.
- Plans will not be signed until all agreements and plans are signed by the developer.

Seconded by Linde. 3 Ayes.

Resident Tim Cogle questioned a section of the Township Ordinance regarding time frame to approve a final plan. Cappuccio responded that the appeal of the conditional use decision granted a stay.

Under Old Business:

Motion by Linde to Adopt Ordinance 140 for Prohibiting Certain Vehicles on Hoffman Lane T-402 with corrections of typing errors. Seconded by Koplin. 3 Ayes.

Motion by Koplin to accept recommendation made by Administrator to set an additional educational stipend for the Emergency Management Coordinator at \$10/hour for online classes and \$15/hour for in-person classes. Seconded by Linde. 3 Ayes

Fucci provided an announcement of change in Township lawn care service provider to Little Creek Farms.

Fucci provided an announcement that the Township has discontinued cleaning services from Jan-Pro after the one-month trial period due to unsatisfactory work. An additional quote was received for Board review. Motion by Linde to accept and approve the quote from Ann Mooney to provide cleaning services for Township buildings. Seconded by Koplin. 3 Ayes.

Under New Business:

Macungie Ambulance Corp. Chief Christopher Greb addressed the Board requesting a donation of ARPA Funds equivalent to the Township's call volume to go towards the purchase of a new Ambulance. Motion by Koplin to donate 2% of the ambulance, equaling \$4,000, to the Macungie

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Ambulance Corp. once additional ARPA funding becomes available. Seconded by Linde. 3
Ayes.

A recommendation was made by the Township Treasurer to authorize the transfer of partial general funds to a PLGIT Term Account. Motion by Linde to authorize the transfer of partial General Funds into a PLGIT Term Account. Seconded by Koplín. 3 Ayes.

Fucci announced educational information regarding MS-4.

An electronics recycling list was provided to the Board for approval. Motion by Linde to approve Items on the list to be recycled. Seconded by Koplín. 3 Ayes.

Motion by Koplín to approve updated IRS reimbursement rate for employees using personal vehicles for Township business to 62.5 cents per mile beginning on July 1, 2022. Seconded by Linde. 3 Ayes.

Motion by Linde to accept adjustment to Township holiday closure schedule for 2022 therefore establishing January 2, 2023, as legal holiday for New Year's Day and removing December 30, 2022. Seconded by Koplín. 3 Ayes.

Wright acknowledged receipt of Lower Saucon Township's Southern Lehigh Public Library Cooperation Request. Koplín provided an overview of a meeting that was held between Lower Saucon Township, Southern Lehigh Public Library and its vested municipal partners.

Motion by Linde to issue correspondence directing the SLPL Library Representative Ryan Fields of the Board's consensus that Lower Saucon Township should be accepted into Southern Lehigh Public Library and their donation of \$50,000 accepted. Seconded by Koplín. 3 Ayes.

Wright announced a recommendation received from the Historical Commission to approve the Demolition Permit for the home at 8640 Spinnerstown Rd due to its lack of historical value. Motion by Linde to accept recommendation from the Historical Commission to approve Demolition Permit for 8640 Spinnerstown Rd. Seconded by Koplín. 2 Ayes. 1 Nay.

Discussion took place on the installation of a guide rail on Schultz Bridge Rd. Koplín stated the site was previously reviewed by LTAP for the guide rail. Fucci advised the item was budgeted for in 2022 and that the required number of quotes was being collected. The Board was in consensus that the project will address a safety issue. Resident Jason Flexer added input as to why he felt it unnecessary to install a guide rail.

Correspondence:

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Wright announced receipt of the Pennsylvania Emergency Management Agency's letter to acknowledge Brian McKee's appointment to Emergency Management Coordinator for Lower Milford Township.

Wright announced receipt of a letter from Girl Scout Brownie Troop 6414 regarding speeding on Westview Rd. Wright acknowledged their concern. It was recommended that a reminder be placed in the Lower Milford Township Newsletter regarding speeding and a response letter issued to the Troop.

Motion by Koplín to Adjourn Meeting. Seconded by Linde. 3 Ayes.

Meeting Adjourned 7:41 PM

Respectfully Submitted,

Stacy R. Smith

Township Secretary

APPROVED