

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

September 18, 2025 Regular Meeting

MINUTES

Present: Ellen Koplin, Chair; Lowell Linde, Vice-Chair; Timothy Cogle, Supervisor; Mark Cappuccio, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 20 members of the Public.

The meeting was called to order at 6:37PM by Koplin.

All stood for the Pledge of Allegiance.

Koplin announced the request for improvements to a 3-way stop sign at Dillingersville and Zionsville Road listed under correspondence will be discussed due to the number of people present for the agenda item. Comments were received from Laura Settles, Matthew Durie, Jenna Boyle, Steven Settles, Ken Mattos, Leslie Mattos, Bud Cameron and MJ Hutzayluk regarding the increase of traffic on the roadway, the presence of tractor trailers and safety concerns due to speeding and failure to stop at the stop signs. Susan La Brie commented on the need for a reflective mirror at the intersection of Beverly Hills Road and Gable Drive. Ed Lounsberry stated he sympathized, as the same issues are in Hosensack. Discussion was held on regulations regarding truck traffic and Cogle clarified changes made under the previous Governor. Koplin stated the Township would look into placing additional signage at the Township portion of the intersection, placing "stop ahead" legends on the roadway and LED solar stop signs. Koplin also requested the Township contact PennDOT to discuss what would be done to improve their portion of the intersection. Dave Lobach commented on the impact of the quarry, if Geryville Materials was to succeed, and noted the potential increase of 400 plus trucks a day. Koplin advised that all concerned residents should leave their contact information on the sign in sheet, so the Township can provide them with updates when available.

Longin Latecki and Robina Stickler complained about a neighbor performing open burning on Landis Lane, noting concerns on the frequency and duration of the burns, the potential burning of toxic materials and the burn pit location near wooded areas. Latecki mentioned previous fire reports for the property. Lower Milford Fire Company Deputy Chief Ed Miller shared what he observed during his multiple visits to the site on fire calls. Koplin stated the Township will speak with the Fire Company on solutions and contact the property owners.

Koplin announced an executive session was held on September 10, 2025 and September 18, 2025 for collective bargaining and September 11, 2025 for personnel.

Motion by Cogle to approve the minutes of the August 21, 2025 regular meeting as presented. Seconded by Linde and unanimously approved.

Cogle read the Treasurer's report as of August 31, 2025 aloud:

• General Fund	\$ 2,176,380.00
• Historical Registry Fund	5,735.00
• Fee-In-Lieu of Fund	24,000.00
• Sewer Fund	106,546.00
• Capital Reserve Fund	216,938.00
• Fire Fund	419,337.00
• Highway Capital Improvement	351,269.00
• ARPA of 2021 Fund	0.00
• State Liquid Fuels Tax Account	310,952.00
• Developer Escrow (Non-Township Funds)	34,939.00

Motion by Linde to approve the Treasurer's report of August 31, 2025 as read. Seconded by Cogle and unanimously approved.

Motion by Linde to authorize paying the September 2025 bills. Seconded by Cogle and unanimously approved.

Motion by Cogle to accept the Administrator Report for September 18, 2025, the Zoning report for August 2025, the Public Works report for August 2025 and the Administrative Assistant report for August 2025. Seconded by Linde and unanimously approved.

Koplin announced the Macungie Ambulance report for August 2025 and that the annual funding request would be tabled until future budget discussion.

Koplin announced the Upper Perkiomen Valley Ambulance report for August 2025.

Miller announced upcoming fundraisers, including the Township's Fall Festival, a Fall Craft Show and Sportsman's Bingo. Miller said they are still working on a PEMA grant application and that new radios are supposed to be delivered to Lehigh County in September.

Under Old Business:

Fucci announced that the Janes Lane Highway Occupancy Permit was still under review by PennDOT.

Security proposals for the Public Works garage were tabled until additional quotes could be received. Cogle asked that Hi-tech Security and Easten Time be contacted for quotes.

Koplin announced the official appointment of Daniel Wisser as Emergency Management Coordinator from the Governor.

Koplin announced the 1200 Beverly Hills Road subdivision Act 537 approval letter.

Under New Business:

Motion by Cogle to adopt the Minimum Municipal Obligation budget for 2026. Seconded by Linde and unanimously approved.

Koplin asked that review of the first draft 2026 budget be tabled to look at until the next workshop meeting. Fucci noted the changes and questions staff had put on the first draft, but discussion was tabled until the next meeting.

Motion by Cogle to approve the hire of David Wisser as the part-time/seasonal grounds maintenance employee at the rate of \$15 per hour. Seconded by Linde and unanimously approved.

Motion by Linde to approve the hire of Lucas Martoccio as a full-time equipment operator. Seconded by Cogle and unanimously approved.

A consensus was received from the Board to vote for Cory Adams for the PSATS 2025 ballot for election of trustees for Unemployment Compensation Group Trust and Municipal Pension Trust.

Koplin announced the results of the Pennsylvania Labor & Industry five-year audit for UCC accessibility and administrative regulations and noted multiple violations for 6421 Dekrane Drive. Discussion was held on what enforcement could be taken and Fucci will discuss with the Township's Building Code Official.

Under Correspondence:

Koplin announced New Bethany donation request, and no action was taken. A consensus was received to keep future donation requests from organizations unrelated to the Township off future agendas.

Koplin announced the Lehigh County Fall Prevention event.

Koplin announced the September 2025 social security newsletter.

Under Public Comments:

Lounsberry asked if any response was received from PennDOT on the road survey and revised traffic counts they were going to perform at Kings Highway and Limeport Pike. Lounsberry asked for the digital speed display signs to be moved to Kings Highway.

Sue La Brie commented on a pile of dirt and old pipes located near the yard waste drop off area at the Township property and expressed concern it will affect room in the leaf drop off area.

Motion by Linde to adjourn the meeting. Seconded by Cogle and unanimously approved.

Meeting adjourned at 7:23PM.

Respectfully Submitted,


Emily Fucci
Township Secretary