

# Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

November 18, 2021, Regular Meeting

## MINUTES

Present: Donna Wright, Chair; Ellen Koplin, Vice-Chair; Mark Cappuccio Esq., Solicitor; Emily Fucci, Township Administrator; Stacy Smith, Township Secretary; and 12 members of the Public.

The meeting was convened at 6:30 PM by Chair Wright and the Pledge of Allegiance recited.

No Public Comments were received at this time.

Motion by Koplin to Approve the Minutes of October 21, 2021 meeting, with the addition of comments from Lower Milford Fire Company representative Ed Bendekovitz. Seconded by Wright. 2 Ayes.

Motion by Koplin to Approve the Minutes of November 4, 2021. Seconded by Wright. 2 Ayes.

The Treasurers Report as of June 30, 2021 was read by Wright:

• General Fund	1,327,332.00
• Historical Registry Fund	5,735.00
• Fall Festival Fund	(690.00)
• Rec& Open Space Fund	7,118.00
• Sewer Fund	35,282.00
• Capital Reserve Fund	805.00
• Fire Fund	402,521.00
• Highway Capital Improvement	323,405.00
• ARPA of 2021 Fund	196,436.00
• State Liquid Fuels Tax Account	211,663.00
• Developer Escrow (Non-Township Funds)	56,928.00

Motion by Koplin to Approve Treasurer's Report as of October 31, 2021. Seconded by Wright. 2 Ayes.

Motion by Koplin to Authorize paying of November 2021 Bills. Seconded by Wright 2 Ayes.

Wright announced the Administrators Report – October 2021

Wright announced the Zoning Report – October 2021

Wright announced the Public Works Report – October 2021

Wright announced the Secretary’s Report – October 2021

Wright announced Ambulance Reports – October 2021

Wright announced Library Report – September 2021

Upper Saucon Library Board Representative and a Coopersburg Library Board Representative expressed their dismay that the Lower Milford draft 2022 Budget reduced the proposed donation to the Southern Lehigh Library from \$25,600 in 2021 to \$20,000 for the upcoming year. The representatives were concerned that the \$5,000 reduction could impact many of the extra activities they provide such as Zumba and Yoga classes, Story times for infants and toddlers.

The Board explained that the Township Garage Building needs the roof replaced and other repairs are needed for several of the other buildings as well as equipment repairs. Some additional funding is needed to cover these essential expenses to maintain the township's assets. The donation to the library was reduced by \$5,000 to assist with the anticipated, needed expenses and it is the only non-essential item that could be reduced.

One of the library board representatives mentioned that she understood that Lower Milford did not want to raise taxes but implied that other municipalities do and perhaps it would be necessary.

**UNDER NEW BUSINESS:**

Wright announced the 2021 Bridge and Culvert Inspection Report. No Major Issues were found. Wright questioned if the repairs that are needed could be paid through the ARPA Fund. Fucci responded by saying that it could be possible but further investigation would be needed for a formal answer.

Motion by Wright to Approve Appointed Hearing Officer in the CU-2-21 Hearing could render final decision. Seconded by Koplín. 2 Ayes.

Motion by Koplín to Authorize the Reimbursement of Sweeper Broom expenses from the ARPA Fund. Seconded by Wright. 2 Ayes.

Wright announced Docket 21-07 Appeal of Michael and Catherine Scheblíen for Special Exemption for a Temporary Dwelling.

Motion by Koplín to have Cappuccio present at the Zoning Hearing to Oppose this Appeal unless the Dwelling be made Truly Temporary. Seconded by Wright. 2 Ayes.

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Wright announced Docket 21-08 Appeal of JW and Jennifer Johnson for Special Exception for a Temporary Dwelling.

Motion by Koplin to have Cappuccio present at the Zoning Hearing to Oppose this Appeal, as they are already in Violation. Seconded by Wright. 2 Ayes.

**CORRESPONDANCE:**

Wright Announced the Crime Victim's Council will be holding their Annual Plant Sale.

**PUBLIC COMMENTS:**

Lower Milford Fire Company Representative Ed Bendekovitz asked if the Township had received all the information from the Fire Company for the 2021 ARPA Funds.

Fucci responded that as of now all information has been received However, ARPA may asked for addition information. At that time, it will be communicated to the Fire Company as to the information requested.

Cogle addressed his ongoing concerns regarding the property on Hoffman Lane. Wright and Koplin responded that if the property Owner is in Violation of any Safety Hazards, it will be addressed Immediately.

Motion was made by Wright to Adjourn the Meeting. Seconded by Koplin. 2 Ayes.  
Meeting Adjourned.

Meeting Concluded at 7:41 PM

Respectfully Submitted,

Stacy R. Smith

Township Secretary