

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

June 19, 2025 Regular Meeting

MINUTES

Present: Ellen Koplin, Chair; Lowell Linde, Vice-Chair; Timothy Cougle, Supervisor; Mark Eastburn, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 11 members of the Public.

The meeting was called to order at 6:33PM by Koplin.

All stood for the Pledge of Allegiance.

Koplin announced an executive session was held on June 19, 2025 for personnel.

Pouran Esrafilly asked to express a comment on the Limeport Questionnaire and Koplin advised her to wait until the agenda item is up for discussion.

Christopher Greb from Macungie Ambulance provided the Board with a presentation on their 2024 annual report and trends in call volume.

Motion by Cougle to approve the minutes of the May 15, 2025 regular meeting as presented. Seconded by Linde and unanimously approved.

Motion by Linde to approve the minutes of the June 5, 2025 workshop meeting as presented. Seconded by Cougle and unanimously approved.

Fucci read the Treasurer's report as of May 31, 2025 aloud:

• General Fund	\$ 2,197,350.00
• Historical Registry Fund	5,735.00
• Fee-In-Lieu of Fund	24,000.00
• Sewer Fund	105,244.00
• Capital Reserve Fund	214,939.00
• Fire Fund	326,455.00
• Highway Capital Improvement	346,047.00
• ARPA of 2021 Fund	0.00
• State Liquid Fuels Tax Account	335,210.00
• Developer Escrow (Non-Township Funds)	39,044.00

Motion by Linde to approve the Treasurer's report of May 31, 2025 as read. Seconded by Cougle and unanimously approved.

Motion by Cougle to authorize paying the June 2025 bills. Seconded by Linde and unanimously approved.

Motion by Linde to accept the Administrator Report for June 19, 2025, the Zoning report for May 2025, the Public Works report for May 2025 and the Administrative Assistant report for May 2025. Seconded by Cougle and unanimously approved.

Koplin announced the Macungie Ambulance report for May 2025.

Lower Milford Fire Company Deputy Chief Ed Miller announced the success of their first purse bingo, the schedule for their next hoagie sale and that a boot drive is being scheduled for the July 4th weekend.

Under Old Business:

Fucci announced that the property owners along Janes Lane have confirmed that the Highway Occupancy Permit was submitted to PennDOT in May.

Eastburn provided an update on the litigation regarding the Maplewood Subdivision.

Fucci informed the Board that a debt ordinance is required for the purchase of radio equipment from Lehigh County, which is contrary to what was previously advised by the County Executive. Motion by Cougle to initiate the adoption of an Ordinance under the Local Government Unit Debt Act for the purchase of radio equipment from Lehigh County. Seconded by Linde and unanimously approved.

Motion by Cougle to appoint Francine Kidd and Mark Somers to the vacant seats on the Planning Commission. Seconded by Linde and unanimously approved.

Koplin requested the resolution for the disposal of non-permanent records be tabled until July. No action taken.

Motion by Linde to adopt resolution 2025-11 establishing compensation of the tax collector. Seconded by Cougle and unanimously approved.

Koplin announced PennDOT responded to the Township's request for reimbursement for winter maintenance to PennDOT roadways and provided information from their call logs. A consensus was received that a response letter will be sent to PennDOT to advise them the Township does not want the liability of maintaining their roadways.

Fucci provided an update from the Pennsylvania State Historic Preservation Office on their review of 3050 Church View Road as a historic resource for the Pennsylvania Turnpike expansion. Motion by Linde to pursue saving the historic resource from demolition by joining as a consulting party to the Turnpike's review. Seconded by Cougle and unanimously approved.

Cougle provided an update on the discussions held at the Saucon Valley Living Memorial Park Association meeting regarding the potential construction of a YMCA. Cougle informed the Board that the Southern Lehigh School District Board has the authority to sell the land and is currently backing the YMCA. A consensus was received that the Township will request copies of the park's deed and lease with the YMCA to review.

Koplin announced the results of the Limeport questionnaire. Esrafilly provided the Board with a petition from residents in Limeport requesting that they do not place a walking path in the area of their backyards. Motion by Cougle to formally begin reviewing the improvements listed in the questionnaire for implementation. Seconded by Linde and unanimously approved.

Fucci informed the Board that a change order request was needed for the office roof replacement bid for an increase in price of five hundred (\$500.00) due to the replacement of fascia and for the failure of the contractor to obtain a weathertightness warranty. Cougle stated that he found it unacceptable that the contractor did not follow this requirement of the bid document. Discussion was held on a solution to the lack of warranty, which included calling the manufacturer, setting up a meeting with the roofer and requesting the solicitor review the bid documents. Motion by Cougle to approve the change order for the increase in price of five hundred (\$500.00) for the necessary replacement of fascia. Seconded by Linde and unanimously approved.

Under New Business:

Motion by Cougle to appoint Daniel Wisser, currently Public Works Laborer, to the position of Equipment Operator, retroactive for the current pay period beginning on Monday, June 16, 2025. Seconded by Linde and unanimously approved.

Koplin announced receipt of Docket no. 25-12, the appeal of John D. Michels and Cathya S. Olivas Michels for a special exception for ground mounted solar at 6410 Hoffman Lane and no action was taken.

Under Correspondence:

Koplin announced the Coalition Against Bigger Trucks request for support. Cougle commented that the request was not applicable to Pennsylvania roadways. Koplin requested it still be signed.

Koplin announced the PennFuture Data Center model ordinance, and a consensus was received that it would be reviewed by the Planning Commission during their discussions on amending the Township Ordinance.

Koplin read the request to increase permitted distance for open burning ordinance and no action was taken.

Under Public Comment:

Jim Tobin asked Eastburn to repeat the update on the Maplewood Subdivision, as he was not present during the earlier part of the meeting.

Motion by Linde to adjourn the meeting. Seconded by Cougle and unanimously approved.

Meeting adjourned at 8:26PM.

Respectfully Submitted,



Emily Fucci
Township Secretary