

LOWER MILFORD TOWNSHIP
Lehigh County
BOARD OF SUPERVISORS
October 18, 2018 Regular Meeting
MINUTES

Present: Donna Wright, Chair; Michael Snovitch, Vice-Chair; John Quigley, Supervisor; Ellen Koplin, Township Manager, Mark Cappuccio, Esq., Solicitor and 3 audience members

The meeting convened at 7:35 PM by Chair Wright.

No public comments were received at this time.

Lynnette Saeger, Southern Lehigh Public Library Director, presented a summary of Library funding and statistics for their fiscal year 2017/2018. The presentation included anticipated extra expenses for the 2018/2019 budget and Ms. Saeger announced that the library was not seeking an increase in Lower Milford Township's annual donation for the coming year but are requesting the donation remain at the current \$25,661. However, they are requesting Lower Milford Township sponsor the purchase of one or more computers.

Motion by Quigley to approve the September 20, 2018 Regular Meeting Minutes. Seconded by Snovitch and unanimously approved.

The Treasurer's Report ending September 20, 2018 (cash & investments) was read.

• General Fund	\$922,329.00
• Historic Registry Fund	2,932.00
• Rec. & Open Space Fund	7,046.00
• Sewer Fund	56,675.00
• Capital Reserve Fund	22,824.00
• Fire Fund	244,528.00
• Highway Capital Improvement Fund	319,998.00
• State Liquid Fuels Tax Account	105,864.00
• Developer Escrows (Non Twp. Funds)	63,859.00

Motion by Snovitch to accept the September 20, 2018 Treasurer's Report as read, seconded by Quigley and unanimously approved.

Motion by Snovitch to pay the October 2018 bills, seconded by Quigley and unanimously approved.

Wright announced the Manager's Report, Public Works and Zoning reports were available.

The Boyer Subdivision and the Limeport Commons development was received and will be reviewed by the Planning Commission.

No Fire Company report was submitted

No Auditor's Report was submitted

Macungie Ambulance Corps. Report was received for September 2018

No Library Representative report was submitted

Old Business:

Limeport Wastewater Treatment Plant fees were discussed in light of the residents' request to lower the user costs. Atty. Cappuccio reported that Upper Saucon Township is not extending their trunk line to St. Joseph's Road at this time nor in the future until there is a need. The suggestion to approach Upper Saucon Township to agree to the Church, School and Mt. Trexler connecting to the Limeport system is no longer an option since there are no malfunctions to correct and if there were, Lower Milford could only provide the sewer extension with the cooperation of Upper Saucon.

An assessment appeal to the Lehigh County Assessment Board has been filed by Community Baptist Church. Upon transfer of the property from Southern Lehigh School District to the Church, the tax exemption for the Church was not applied.

Two applications were received for the Lower Milford representative to the Southern Lehigh Public Library Board of Directors; Rachel Pfeiffer and John Griswold. Mr. Griswold indicated in his letter of interest, that there is a possibility of moving from the area within the next year.

Motion by Snovitch to appoint Rachel Pfeiffer as Lower Milford Township's representative on the Southern Lehigh Public Library Board of Directors. Seconded by Quigley and unanimously approved.

New Business:

The 10/18/18 First Draft 2019 Budget was presented to the Board. The Budget Message was reviewed, indicating the budget was based upon no real estate tax increase for 2019. Quigley requested an electronic version be sent to him. Review and adjustments will be presented at the November 1, 2018 Workshop Meeting at which time the Board may vote upon advertising.

Notice was received from the Lehigh County Assessment Office of Act 319 applications within Lower Milford Township.

Motion by Snovitch to advertise the Board's intent to appoint a CPA to conduct the audit for FY 2018. Seconded by Quigley and unanimously approved.

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Wright gave an overview of the 2018 Festival. Record number of attendees and food vendors ran out of supplies. Many compliments on the silent auction and the Festival overall. Looking forward to continuing this community event.

No Correspondence was received.

No Public Comments were received.

Snovitch raised the subject of Southern Lehigh School District's intent to construct and/or renovate many of the District's buildings as presented by the recent Morning Call article. Discussion took place concerning past school district practices in accepting input from the community and the local governments that comprise the school district.

Motion by Snovitch to authorize the Solicitor to file a Records Request with the Southern Lehigh School District for the consultant studies and relevant documents used to support the options as stated in the Morning Call article. Seconded by Quigley and unanimously approved.

On motion by Snovitch, seconded by Quigley, the meeting adjourned at 8:45 PM.

Respectfully submitted,

Ellen L. Koplin
Township Manager/Secretary

APPROVED