

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

August 20, 2020 Regular Meeting

MINUTES

2 attachments

Present Donna Wright, Chair; Ellen Koplin, Vice-Chair; John Quigley, Supervisor; Mark Cappuccio, Esq., Solicitor; Stacy Smith, Treasurer/Acting Secretary and 15 members of the public.

The meeting was convened at 6:30PM by Chair Wright and the Pledge of Allegiance was recited.

Lieutenant Emery from the Pennsylvania State Police Fogelsville Barracks spoke regarding the work they have been doing in the Township and surrounding areas.

Motion was made by Koplin to approve the July 16, 2020 minutes. Seconded by Quigley for purposes of discussion. Quigley requested his statement to be added to the third paragraph of the July 16, 2020 minutes. See requested attachment to these minutes.

Motion by Koplin to approve August 6, 2020 minutes. Seconded by Quigley. Motion carried.

Treasurers Report as of July 31, 2020 read by Wright:

• General Fund	\$ 997,088.42
• Historical Registry Fund	5,734.50
• Rec & Open Space	7,104.16
• Sewer Fund	45,643.77
• Capital Reserve Fund	33,037.78
• Fire Fund	320,586.42
• Highway Capital Improvement	322,587.73
• State Liquid Fuels Tax Account	254,077.99
• Developers Escrow (Non-Township)	43,174.83

Motion by Koplin to accept. Quigley stated his objection. Seconded by Wright. 2 Aye 1 Nay. Motion carried.

Motion by Koplin to authorize paying August 2020 bills. Quigley seconded for purposes of discussion. Discussion took place about the payment to Clark Hill. 2 Aye 1 Nay. Motion carried.

Wright announced the Zoning Report.

Wright announced the Public Works Report.

Wright announced the Secretary Report.

Wright announced the Ambulance Report.

Wright announced the Library Report.

Under Old Business:

Motion by Koplin to adopt Ordinance #135, *Solicitation Ordinance*. Seconded by Quigley. Motion Carried.

Motion by Koplin to adopt Ordinance #136, *Open Burning, Special Fire Equipment & Fireworks Displays Ordinance*. Seconded by Quigley. Motion Carried.

Motion by Quigley to adopt Ordinance #137, *Nuisance Ordinance*. Seconded by Koplin. Motion Carried.

Cappuccio provided an update on the progress at 3156 Cassel Road.

Under New Business:

Motion by Quigley to remove Ray Lindaberry as a seasonal employee. Seconded by Koplin. Motion Carried

Board reviewed Lawn Care estimates. Discussion took place on clean up of the grounds, current contracts, and if the estimates given would stand for the 2021 season.

An updated Emergency Operations plan had been presented for review with Resolution 2020-5 Promulgation of Plan. Motion by Koplin to adopt. Seconded by Quigley. Motion carried.

Resolution 2020-6 Authorization for Emergency Declaration was discussed. Cappuccio discussed that during a past incident, it was difficult for the Emergency Management Coordinator (EMC) to obtain the necessary signatures required to declare an emergency. The updated resolution will provide for either the EMC and one Supervisor signature or two Supervisor signatures as sufficient to declare an emergency. Motion by Koplin to accept. Seconded by Quigley. Motion carried.

The newly created position of a Working Foreman to the Public Works Department was discussed. Koplin explained that the job was posted in accordance with Union guidelines and that all other Union guidelines have also been met. The Public Works employees were all given to the opportunity to apply for the position in writing. This position would currently start at the Equipment Operator wage until union negotiation can take place. At that time, the new wage would then be retroactive. John Hagan was the only employee who gave indication of his interest. Given his qualifications for the position, all were in favor of appointing John Hagan as the new working foreman. Motion made by Quigley to appoint John Hagan as Working Foreman. Seconded by Koplin. Motion carried.

Public comments were received from members of the Fire Company asked for someone to swear in the new Fire Police. Wright agreed. They also announced their hoagie sale coming up in September.

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A member of the audience, Jean Schoch, asked about the EMS week proclamation being sent to Macungie Ambulance.

Wright added that there is a small business relief package being offered by Lehigh County to help relieve financial stress during the COVID Pandemic.

Motion by Koplin to adjourn the meeting. Seconded by Quigley. Meeting adjourned at approximately 7:15PM.

Respectfully Submitted,

Stacy R. Smith
Lower Milford Township
Acting Township Secretary

Approved