

Lower Milford Township
Lehigh County, Pennsylvania
Board of Supervisors
October 3, 2024 Workshop Meeting
MINUTES

Present: Ellen Koplin, Chair; Lowell Linde, Vice-Chair; Timothy Cogle, Supervisor; Emily Fucci, Township Administrator/Secretary; and 1 member of the Public.

The meeting was called to order at 6:42 by Koplin.

All stood for the Pledge of Allegiance.

Koplin announced Docket No. 24-13, appeal of Chris and Susan Des Garennes for variances relating to minimum lot area, site capacity and rear yard setbacks to construct a single-family dwelling on Parcel 640387620508 (in Limeport Village). No action was taken.

Koplin announced Docket No. 24-14, appeal of Judy Endean for a special exception for residential roof mounted solar at 7445 Bell Gate Road. No action was taken.

Koplin announced Docket No. 24-15, appeal of Stephanie Weihs for an interpretation of the zoning map, a variance relating to use and an appeal of an August 19, 2024 Notice of Violation for 9558 Landis Lane relating to the number of animals kept on the lot. No action was taken.

The Board read through the first draft of the 2025 budget. Koplin requested that all the expected prices for 2024 are double checked. Cogle suggested a full-time employee is hired for public works and the Township purchase its own mower. Koplin and Linde stated they think a part time seasonal employee is adequate. A consensus was reached that the price for lawn care would stay in the 2025 budget, but that the Board will review prices for zero turn mowers. Koplin requested the tanker truck is fixed and information is received for mixing our own brine. The Board requested pricing for building upgrades, including new HVAC units for the meeting room and a new alarm system. Cogle mentioned the Lehigh County radio upgrades and asked how many radios the Public Works Department may need.

A consensus was reached that a new line item will be added for the vegetation drop off area and that equipment would be rented yearly to use on the site instead of purchased. A consensus was reached that \$15,000 will be budgeted for the Limeport Vision Plan in 2025 and would be focused on engineering and planning. The Board requested a cost estimate is received from Cowan Associates, Inc to perform an evaluation on sewage usage. Cogle stated he would like to see prices for a milling head for the existing backhoe and a skid steer. A consensus was received that a new paver could be forecast for 2026.

Koplin announced Macungie Ambulance Corps funding request and their 10-year fleet plan. No action was taken.

The Board discussed the information provided on equipment repairs and purchases. A consensus was received that the Ford Explorer transmission should be fixed and tires replaced, rather than purchase a new, replacement vehicle. A consensus was received that a new snowplow would not be purchased, and requested that any extra plows without a use be put for sale on Municibid.

Discussion was held on replacing the tractor and mower. Koplin and Linde stated that a new tractor is not necessary. A consensus was received that the Board would review additional quotes for the 3-point hitch mower and requested the existing mower be fixed.

Cogle requested the Board consider connecting the shop building and pole barn building. Koplin suggested adding an addition on to the pole barn. Fucci will get an opinion from the Public Works Forman.

Motion by Cogle to adjourn the meeting. Seconded by Linde and unanimously approved.

Meeting adjourned at 9:47PM.

Respectfully Submitted,



Emily Fucci
Township Secretary

APPROVED