

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

March 21, 2024 Regular Meeting

MINUTES

Present: Ellen Koplin, Chair; Lowell Linde, Vice-Chair; Timothy Cogle, Supervisor; Mark Cappuccio, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 13 members of the Public.

The meeting was called to order at 6:31PM by Koplin.

All stood for the Pledge of Allegiance.

Koplin announced that an executive session was held on March 21, 2024 for litigation and personnel.

Hayden Rinde, representative of the Southern Lehigh Chamber of Commerce, provided the Board with an overview of the Chamber's goals and involvement in the Southern Lehigh community.

Motion by Linde to approve the February 15, 2024 regular meeting minutes as presented. Seconded by Cogle and unanimously approved.

Motion by Cogle to approve the March 7, 2024 workshop meeting minutes as presented. Seconded by Linde and unanimously approved.

Cogle read the Treasurer's report as of February 29, 2024 aloud:

• General Fund	\$ 1,862,303.00
• Historical Registry Fund	5,735.00
• Sewer Fund	28,639.00
• Capital Reserve Fund	180,047.00
• Fire Fund	210,056.00
• Highway Capital Improvement	331,810.00
• ARPA of 2021 Fund	38,652.00
• State Liquid Fuels Tax Account	99,845.00
• Developer Escrow (Non-Township Funds)	47,424.00

Motion by Linde to approve the Treasurer's report of February 29, 2024 as read. Seconded by Cogle and unanimously approved.

Motion by Linde to authorize paying the March 2024 bills. Seconded by Cogle and unanimously approved.

Koplin announced the Administrator Report for March 21, 2024, the Zoning report for February 2024, the Public Works report for February 2024 and the Administrative Assistant report for

February 2024. Motion by Linde to accept the reports as presented. Seconded by Cogle and unanimously approved.

Koplin announced the February 2024 Macungie Ambulance report.

Fire Company representative Ed Miller announced the Spring Craft Show is being held on Saturday, April 20, 2024, that hoagie sales are currently accepting orders and they are planning to potentially hold a plant bingo. Miller mentioned the upcoming County upgrade of radio systems. Discussion was held on the potential financial impacts to the Fire Company and Township. Miller and Fucci will provide more information once available.

Under Old Business:

Discussion was held on the update provided by Dave Tetterer, representatives for property owners along Janes Lane, regarding his discussions with PennDOT on the need for a Highway Occupancy Permit. Koplin would like to speak with PennDOT directly, as Janes Lane was previously a PennDOT roadway. The topic of vacating Janes Lane will be tabled until further notice, and is to remain on the agenda under old business.

Motion by Linde to approve the “over the cap” payment of \$1,833.00 for the sale of the conservation easement for 18.33 acres on the Behnke farm, located at 5998 Acorn Drive. Seconded by Cogle and unanimously approved.

Under New Business:

Discussion was held on the quotes received for the 2024 lawn care. Motion by Cogle to award the 2024 lawn care to Little Creek Farm. Seconded by Linde and unanimously approved.

Koplin read the proposed 2024 road bid aloud. Motion by Cogle to authorize the advertisement of the 2024 road bids. Seconded by Linde and unanimously approved.

Motion by Cogle to move \$75,000 from the Sewer Fund into a PLGIT Prime account, as recommended in the March 7, 2024 memo from the Township Treasurer, and to review the potential transfer of the Fee-In-Lieu of payment from the Limeport Commons Land Development Plan in April. Seconded by Linde and unanimously approved.

Koplin announced receipt of Docket No. 24-03, appeal of Daniel Cottle for multiple variances relating to the setbacks and disturbance of classified woodlands on Briar Hill Lane, on tax parcel identification number 640391697526-1. No action taken by the Board.

Discussion was held on the proposed 2024 PSATS resolutions, which will be discussed at the 2024 PSATS convention. Motion by Cogle not to support resolution 24-17, granting an exemption for CDL requirements for municipal employees. Seconded by Linde and unanimously approved. Motion by Cogle to support resolutions 24-08 and 24-10, addressing requirements for timber harvesting. Seconded by Linde and unanimously approved. Jason Flexer commented that he felt putting additional requirements on timber harvesters to replant trees after harvest may take away from the profit earned by the landowner.

Under Correspondence:

Koplin announced the Lehigh Valley Iron Pigs sponsorship request for “A Night for the Vets” and “A Night for Kids”.

Koplin announced the PennDOT “Traffic Counting on Municipally Owned Roads” update and listed the local roads PennDOT will be taking traffic counts on this spring.

Koplin announced the March 2024 social security newsletter.

Koplin announced the County of Lehigh Board of Assessment Appeals Hearing Notice for the Breach of Act 319 for John W. and Lisa L. Spurlock.

Under Public Comment:

E.J. Rovella, representative from the Maplewood Homeowners Association (HOA), requested an update from the Board following the discussion held in February with HOA president, Jim Tobin. Cappuccio responded that the Township cannot offer additional comments until the March 28, 2024 meeting with the Lehigh County Conservation District is held. Koplin stated that the Board is taking the concerns of the HOA seriously and working towards satisfying them as best as possible.

Ed Lounsberry requested the Board support the placement of permanent digital speed limit signs on Kings Highway and Limeport Pike. Fucci provided an update on a meeting held with PennDOT on March 6, 2024, which Lounsberry was present for. Fucci stated that a more detailed overview of the PennDOT meeting and the suggested digital speed limit signs will be on the April agenda.

Motion by Linde to adjourn the meeting. Seconded by Cogle and unanimously approved.

Meeting adjourned at 8:10PM.

Respectfully Submitted,



Emily Fucci
Township Secretary