

LOWER MILFORD TOWNSHIP

Lehigh County

BOARD OF SUPERVISORS

March 21, 2019 Regular Meeting

MINUTES

Present: Donna Wright, Chair; John Quigley, Vice Chair; Michael Snovitch, Supervisor; Mark Cappuccio, Esq., Solicitor; Zack Cooperman, Township Manager and 6 members of the public.

The meeting was convened at 6:30 PM by Chair Wright and the Pledge of Allegiance was recited.

No public comments were received at this time.

Motion by Snovitch to approve the minutes of February 21, 2019 Regular Meeting. Seconded by Wright and unanimously approved.

The Treasurer's Report ending February 28, 2019 (Cash & Investments) was read.

- General Fund \$791,979.00
- Historic Registry Fund \$3,930.00
- Rec. & Open Space Fund \$7,067.00
- Sewer Fund \$56,867.00
- Capital Reserve Fund \$27,881.00
- Fire Fund \$228,552.00
- Highway Capital Improvement Fund \$320,722.00
- State Liquid Fuels Tax Account \$45,394.00
- Developer Escrows (Non-Twp. Funds) \$64,149.00

Motion by Snovitch to approve the February 28, 2019 Treasurer's Report as read. Seconded by Wright and unanimously approved.

Motion by Snovitch to pay the March 2019 bills. Seconded by Wright and unanimously approved.

Wright announced the Public Works report.

Wright announced the Zoning Report.

Wright announced the Manager's Report.

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No new Subdivision/Land Development applications were received nor action to be taken.

Wright announced the February 2019 Macungie Ambulance Corps Report.

No Library Report submitted.

Under Old Business:

Cappuccio gave a brief update on Plover lane. Tabled until further notice to discuss with property owners on potential action to be taken.

Under New Business:

Wright announced the 2019 advertisement for road materials and maintenance. Motion by Snovitch to approve the advertisement. Seconded by Wright and unanimously approved.

Cappuccio discussed a demolition permit application. Motion by Snovitch to approve the permit. Seconded by Wright and unanimously approved.

Cappuccio discussed the SJC Continuance matter. Motion by Snovitch to advertise to set the continuance date on April 18, 2019. Seconded by Quigley and unanimously approved.

Wright announced the Chapter 94 Wastewater Management Report for 2018 for submission to DEP.

Cooperman discussed the Embassy Bank CD details and requested the Board's signatures. Motion by Snovitch to accept the CD. Seconded by Quigley and unanimously approved.

Wright announced Resolution 2019-5 Amended Fee Schedule to Include Updated Tax Collector Fees. Motion by Snovitch to adopt the Resolution. Seconded by Quigley and unanimously approved.

Cooperman announced and discussed the Public Works Equipment Replacement Schedule. Cooperman explained the plan to acquire a 2020 International as well as a smaller vehicle such as a Ram 5500 to replace the 1993 Ford F350. Tabled until April meeting. Supervisors requested that Cooperman come to the April meeting with absolute hard final numbers for Board to approve.

Wright announced that Lower Milford needs to find an Emergency Management Coordinator. Quigley asked that Cooperman send him information on the program.

Cooperman announced the Spotted Lanternfly Program. Motion by Snovitch to approve the program and setup a date. Seconded by Quigley and unanimously approved.

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Wright announced the Farmland Preservation discussion. Discussion took place on how much money to pay out per acre over the cap. Snovitch requested that Wright table the discussion until the April meeting and please supply numbers for April meeting on past payouts for farms that came in over the cap to determine a consistent formula.

Cooperman discussed the Employee Handbook Revisions. Tabled to April meeting.

Under Correspondence:

Wright announced the Crime Victims Council Spring Plant Sale

Wright announced the Macungie Ambulance Corps 2018 Annual Report

Public Comments

There were no public comments at this time.

On motion by Wright, seconded by Snovitch and unanimously approved, the meeting adjourned at 7:35 PM.

Respectfully Submitted,

Zachary Cooperman

Township Secretary

APPROVED