

LOWER MILFORD TOWNSHIP
Lehigh County
BOARD OF SUPERVISORS
April 20, 2016 Regular Meeting
MINUTES

Present: Chair Donna Wright, Vice-Chair Michael Snovitch, Supervisor John Quigley, Ellen Koplin, Township Manager, Mark Cappuccio, Esq., Solicitor and 21 audience members

The meeting was convened at 7:30 pm by Chair Wright and the Pledge of Allegiance was recited.

Motion by Snovitch, seconded by Quigley, to close the regular meeting and open the Public Hearing to consider Ordinance No. 127 amending the 2009 Zoning Ordinance. Unanimous

Transcript of hearing prepared by Gallagher Reporting.

Motion by Wright, seconded by Snovitch, to close the Public Hearing and reopen the regular meeting. Unanimous

No public comments were received at this time.

Motion by Snovitch to approve the minutes of the March 16, 2016 regular meeting, seconded by Quigley and unanimously approved.

The Treasurer's Report for March 31, 2016 (cash & investments) was read.

• General Fund	\$599,907.00
• Rec. & Open Space Fund	7,952.00
• Sewer Fund	54,842.00
• Capital Reserve Fund	12,593.00
• Fire Fund	560,237.00
• Highway Capital Improvement Fund	315,471.00
• State Liquid Fuels Tax Account	233,063.00
• Developer Escrows (Non Twp. Funds)	55,668.00

Motion by Quigley to accept the March 31, 2016 Treasurer's Report as read, seconded by Snovitch and unanimously approved.

Motion by Quigley to pay the April 2016 bills, seconded by Snovitch and unanimously approved.

Wright announced that Zoning, Manager's and Public Works reports are available.

Under Subdivision and Land Development. A request was received from the developer of High View Meadows for a time extension to complete public improvements. The Solicitor reviewed the background of the development and dates to complete.

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Motion by Snovitch to grant an extension to July 2, 2017 for completion of improvements, seconded by Quigley and unanimously approved.

No Fire Company Report

No Ambulance Report was submitted March 2016.

No Library Representative report

Under Old Business:

The sealed bids for road materials and in-place maintenance were opened and read.

The Solicitor requested the Board make a motion to rescind a January 4, 2016 motion as follows:

“Motion by Snovitch to appoint Steven Adams to the vacant 4-year Auditor term, seconded by Quigley, unanimously approved.”

The Board Members took a short executive session to discuss litigation at 8:17 PM and reconvened at 8:23 PM.

Motion by Snovitch and seconded by Quigley to rescind the January 4, 2016 motion appointing Steven Adams to the 4-year vacant auditor term.

Discussion: Quigley discussed the fact that the elected auditors do not follow the laws of the state including the sunshine law and violation of the Second Class Township Code is a summary offense.

Quigley had letters he prepared to the Morning Call, the District Attorney and the PA State Atty. General requesting the actions of the elected auditors be investigated. Quigley described the incident where two elected auditors, M. Shelly and L. Tittle, came to the Township Office requesting to see the Township Manager which constitutes a quorum of the three member Board of Auditors. Marlene Shelly said, “We just came to get the bond.”

Lance Tittle read from publications concerning their duties and the process the state provides for removing an elected official from office (which in this instance would not apply since the discrepancy was the office was vacant).

(Correction) Motion approved: 2 Ayes and 1 Nay (John Quigley)

Under New Business:

Motion by Quigley, seconded by Snovitch, designating Drake Brintzenhoff Township Agent for the FEMA snowstorm reimbursement. Unanimous

The Agricultural Security Area application to Lower Milford from Josephine Bixel of Upper Saucon Township was announced.

Under Correspondence: Southern Lehigh Public Library Agenda

Clean-Up Day 2016 was announced. It will be held on Saturday, April 23 from 8 AM to Noon with lunch provided. The Public Works Director should be contacted for more information and to volunteer.

A public meeting for the regional Comprehensive Plan will be held on Tuesday, April 27 at 7:00 PM at the Upper Milford Township Building.

Under Public Comments:

(Approved with the following addition to minutes)

During the Visitors Comments portion of the meeting, David Shelly addressed the audience and stated that the township had already sold the township's police car and additional equipment. Township Manager Ellen Koplín corrected Mr. Shelly and offered to show him the police cruiser car (still parked in the township garage) but Mr. Shelly steadfastly refused to confirm the fact that he had spoken incorrectly.

Jean Schoch asked if draft minutes and the bill list could be on website.

Concerning the Police Coverage by the State Police, Marlene Shelly cited an incident where a young child had run away and the State Police responded in force. She said they are doing a good job.

On motion by Quigley, seconded by Snovitch, the meeting adjourned at 9:12 pm.

Respectfully submitted,

Ellen L. Koplín
Township Manager/Secretary

APPROVED